



COMMISSION ON HIGHER EDUCATION

## REGIONAL OFFICE X

### REGIONAL OFFICE MEMORANDUM ORDER

No. 248 series of 2023

TO : SARAH JANE G. MEDEZ  
SUBJECT : RENDER OVERTIME SERVICES  
Date : April 5, 2024

COMMISSION ON HIGHER EDUCATION  
REGION 10  
RELEASED

MAY 20 2024

Time: 2:46  
By: [Signature]

You are directed to render overtime services on the following dates to prepare and process pending communications and special order applications:

- April 6, 2024 - Saturday
- April 9, 2024 - Tuesday
- April 13, 2024 - Saturday

The hours that will be spent on the above date will be considered under the Compensatory Time Off (CTO) with proper documentation.

**FREDDIE T. BERNAL, Ph.D., CESO III**  
Director IV