



COMMISSION ON HIGHER EDUCATION

## REGIONAL OFFICE X

### REGIONAL OFFICE MEMORANDUM ORDER

No. 74, Series of 2024

TO : MIRIAM B. FUENTES, PhD  
Chief Education Program Specialist

LILIA A. COTEJAR, PhD  
Education Supervisor II

SUBJECT : OVERTIME SERVICE

DATE : June 14, 2024

COMMISSION ON HIGHER EDUCATION  
REGION 10  
RELEASED

JUN 18 2024

Time: 7:29  
By: [Signature]

You are authorized to render overtime services on June 15, 2024, Saturday, to expedite the completion of the pending office concerns, S.O. applications, program applications and curriculum revision applications. This is in consideration of the bulk of work accumulated in view of the official travel for the Pilot Testing of the Gender-Responsive and Gender-Fair Checklist /Assessment Tools for the Instructional Materials in Higher Education, facilitated by the Philippine Commission on Women (PCW), on June 13-14, 2024 at Brentwood Suites, Quezon City.

The hours that will be spent on June 15, 2024 will be considered under the Compensatory Time Off (CTO) with proper documentation.

**FREDDIE T. BERNAL Ph.D., CESO III**  
Director IV