



COMMISSION ON HIGHER EDUCATION  
**REGIONAL OFFICE X**

**REGIONAL OFFICE MEMORANDUM ORDER**

**No. 014 series of 2024**

TO : SARAH JANE G. MEDEZ, ES II  
SUBJECT : **RENDER OVERTIME SERVICES**  
Date : February 26, 2024

COMMISSION ON HIGHER EDUCATION  
REGION 10  
**RELEASED**

**MAR 18 2024**

Time: 9:39  
by: [Signature]

You are directed to render overtime services on March 16-17, 2024 (Saturday - Sunday) to prepare and process all HR-related documents.

The hours that will be spent on March 16-17, 2024 will be considered under the Compensatory Time Off (CTO) with proper documentation.

11 [Signature]  
**FREDDIE T. BERNAL, Ph.D., CESO III**  
Director IV

[Signature]