Meeting Minute openETCS Project Management Board (PMB) 2013-04-19

Called up by: Dr. Klaus Ruediger Hase.
Minutes by: Bernd Hekele

Participants:

PMB, Klaus-Ruediger Hase, Marc Behrens, Bernd Hekele, Baseliyos Jacob, Michael Jastram, Begona Laibarra, Peter Mahlmann, Giovanni Zanelli

Meeting Time: from 13:30h   to: 14:30h

Type of conference: Telco

Agenda

1. FRENCH Cluster: Funding Risk

2. FPP Update and PCA Update

3. Planning for ITEA2 Review (proposed plan by Peter Mahlmann)

4. Upcoming events: KickOff Meeting SSRS 24th of April 2013

5. Quality Assurance Plan (SQS-Update)

Discussion

1. FRENCH Cluster: Funding Risk
   Mr. Moskowitz was not able to participate. For clarification, he sent the following note: "The funding entity: DGCIS (part of Minisitry of Finance) has signed a convention with each of the French participant. For DGCIS, the project started in December 2011 and lasts until November 2014. Thus it was foreseen from the very beginning that a contract addendum was to be made, once the real dates of the project are known and shared by all countries and all participants. The DGCIS is aware of this and said it was usual to do so.
   Therefore, I would suggest to wait until there is an agreement amongst all partner on the real duration of the project, in order to propose one and only one modification to each Contract with DGCIS."

2. FPP Update and PCA Update
   Work is still ongoing. When update is finished documents will be available on Git: https://github.com/openETCS/governance.git

3. Planning for ITEA2 Review (proposed plan by Peter Mahlmann) Plan was presented and discussed. After incorporation of the agreed changes the plan will be stored for future updates on Github: https://github.com/openETCS/governance.git

4. Upcoming events: KickOff Meeting SSRS 24th of April 2013 In order to improve the infrastructure for the meeting a new repository is requested (https://github.com/openETCS/SSRS.git). It is agreed to make the repository available on short-term. The mandatory administrative tasks will be completed as soon as possible.

5. Quality Assurance Plan (SQS-Update) The template for the QA plan is now in review. In parallel, the review of the related review process is in review as well.

Notes