



Multnomah County Farm Bureau

BOARD MEETING AGENDA

Date/Time: September 24, 2020, 7-9 pm

Location: Call-in Only

No.	TIME	AGENDA ITEM	PURPOSE	PRESENTER	HANDOUTS
1	7:00 (5 min)	Welcome and Introductions <ul style="list-style-type: none">• Review and adjust agenda	Information	Larry Bailey	N/A
2	7:05 (5 min)	Board Meeting Minutes <ul style="list-style-type: none">• Review action Items• Review/approve minutes	Decision	Larry Bailey	a) 5/21/2020 Mins
REPRESENTING FARMERS					
3	7:10 (10 min)	Election Year Activities/Candidates	Discussion	Larry Bailey	N/A
4	7:20 (10 min)	Region 7 Policy Report	Information	Pete Postlewaite Angi Bailey	N/A
5	7:30 (5 min)	Regulatory Permit Reviews	Information	Jay Udelhoven	N/A
ASSISTING FARMERS					
6	7:35 (10 min)	Activity Report <ul style="list-style-type: none">• COVID information• Farm worker safe shelter information• Evacuation information• Training credits• Regenerative farming• Accountant search• Find A Farm• Opportunities web page	Information	Jay Udelhoven	N/A
7	7:45 (10 min)	EMSWCD Update	Information	EMSWCD Rep	N/A
CONNECTING FARMERS					
8	7:55 (10 min)	Annual Meetings <ul style="list-style-type: none">• MCFB Annual Meeting• OFB Annual Meeting	Discussion Decision	Larry Bailey	N/A



Multnomah County Farm Bureau

BOARD MEETING AGENDA

Date/Time: September 24, 2020, 7-9 pm

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9	8:05 (5 min)	Outreach <ul style="list-style-type: none">• Summer newsletter• Brochure• Social media	Information	Jay Udelhoven	a) Newsletter b) Brochure
ASKING FARMERS					
10	8:10 (5 min)	Activity Report <ul style="list-style-type: none">• Advice for young farmers	Information	Jay Udelhoven	N/A
SHARING KNOWLEDGE WITH FARMERS					
		No activity this period			
ADMINISTRATION					
11	8:15 (10 min)	President's Report	Information	Larry Bailey	N/A
12	8:25 (15 min)	Treasurer's Report <ul style="list-style-type: none">• Financial statements• FY20-21 draft budget & format• Contract?	Information <i>Decision</i>	Deniece Tucker Jay Udelhoven	a) Financial reports b) FY20-21 draft budget c) Proposed budget format
13	8:40 (10 min)	ED's Report <ul style="list-style-type: none">• Draft business plan• Contract renewal	Information <i>Decision</i>	Jay Udelhoven	a) Proposed goals b) Business plan c) Contract
14	8:50 (5 min)	Membership <ul style="list-style-type: none">• Numbers to date• Outreach• New Members	Information <i>Decision</i>	Larry Bailey Jay Udelhoven	(TBD)
ADJOURNMENT					
15	8:55 (5 min)	Announcements and Reminders	Information	Larry Bailey	N/A
16	9:00	Meeting Adjourned	Information	Larry Bailey	N/A



Multnomah County Farm Bureau
BOARD MEETING MINUTES *DRAFT*

Date/Time: May 21, 2020, 7-9 pm

Location: Call-in Only

		Meeting Called to Order	
By:	Larry Bailey, President		
Date:	05/21/2020		
Time:	7:02 PM		
Location:	Phone		
		Present	Absent
MCFB Board Directors:	Larry Bailey, President	x	
	Angi Bailey, Secretary	x	
	Deniece Tucker, Treasurer	x	
	Al Garre, Board Director	x	
	Helen Bushue, Board Director		x
	Joe Rossi, Board Director	~	
	John Bergan, Board Director	x	
MCFB Contractors:	Jay Udelhoven, Executive Director	x	
OFB Board Directors:	Pete Postlewaite, Region 7 Board Director	x	
MCFB Members:	Matt Shipkey, EMSWCD	x	
Other:			

No.	TIME	AGENDA ITEM	PURPOSE	PRESENTOR	HANDOUTS
1	7:00 (5 min)	Welcome and Introductions • Review and adjust agenda	Information	Larry Bailey	N/A

7:02 – Larry welcomed everyone and checked on everyone's health.

2	7:05 (5 min)	Board Meeting Minutes • Review action Items • Review/approve minutes	Decision	Larry Bailey	a) 4/16/2020 Mins
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Larry guided a review of the action items found on page 8 of the 4/16/2020 minutes.

Jay stated that #s 1-4 will be the basis of his work over the summer.

Updates to the action items included:

- #4 change from “in process” to “to do”
- #5 remove follow up content regarding date and location of meeting
- #6 change from “to do” to “on hold”
- #8 change from “in process” to “completed”
- #10 change from “to do” to “completed”
- #12 change from “on hold” to “withdrawn”

All action items that have been completed and withdrawn shall be removed from the list moving forward.

Motion to approve the minutes: Deniece Tucker



Multnomah County Farm Bureau BOARD MEETING MINUTES *DRAFT*

Date/Time: May 21, 2020, 7-9 pm

Location: Call-in Only

Seconded: John Bergman

Discussion: None

Abstained: None

For: All

Against: None

Motion: Passed/carried

SHARING KNOWLEDGE WITH FARMERS

3	7:10 (10 min)	Market Scout Request	<i>Decision</i>	Larry Bailey	a) MS Memo
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Jay: Reviewed Market Scout request as presented in handout 3a.

Deniece: several things cancelled (like ag fest, SAI) so likely more money left; our money will sit there if not used. \$15,600 was in budget; will review what we have not allocated and come back to it later in meeting.

[7:38 returned]

Deniece: Approved \$5,200 from march... all total current commitments are \$14,300, which mean we have about \$1,300 left; however we did pledge an additional \$2,000/year for Willamette reallocation lawsuit; but we have money in the bank that was not budgeted.

Larry: If we did anything we'd have to go out of savings or surplus; open for discussion.

Al: Don't know a lot about group; we might get more requests because of upcoming election and we've already committed to Willamette river work; wonder if this is the best place; not inclined to vote yes.

Larry: already committed to cutting back due to other expenses/

Deniece: voter education golf tournament cancelled? \$3,400 was committed for this.

Angi/Pete: not cancelled

Larry: last year we donated \$8,000 for the voter education golf tournament; reasonable argument in terms of political activity; confident we'll get additional requests throughout summer.

No motion to approve: item died



Multnomah County Farm Bureau BOARD MEETING MINUTES *DRAFT*

Date/Time: May 21, 2020, 7-9 pm

Location: Call-in Only

REPRESENTING FARMERS

4	7:20 (10 min)	Region 7 Policy Report	Information	Pete Postlewaite Angi Bailey	N/A
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Pete: 2 half days of board meetings with guests; not a lot that got done; audit came back good; membership committee working on student dues; lawsuit from governors order still ongoing not sure if the \$10k was voted on; voted to support prime act; went around state and figured out how virus is affecting people; it's affecting more people than thought; hoping next meeting will be in person in Bend/Prineville.

Al: virus affected more people; how – economic or health wise?

Pete: economic, not physical/health wise.

5	7:30 (10 min)	Election Year Activities/Candidates	Discussion	Larry Bailey Jay Udelhoven	N/A
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Larry: we'll likely be asked to be involved via donations with campaigns, etc; may need a brief board meeting prior to September; Jeff Helfrich running against Anna Williams reached out to Larry; will be difficult to endorse him over Williams given her work with us; if we could not endorse someone would be better than endorsing Williams.

Jay: Noted that there will be several local positions (such as EMSWCD board director positions) on the ballot this year; encouraged everyone to think of farmers and farm supporters who are interested in elected service; offered to help with information in this regard.

6	7:40 (5 min)	DSL Permit Reviews	Information	Jay Udelhoven	N/A
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Jay: reviewing DSL permits for development as they come in. Takes minimal amount of time to determine if projects will impact farming areas. Reviewed 4 permits since our last meeting; nothing of interest.

ASKING FARMERS

7	7:45 (5 min)	Activity Report <ul style="list-style-type: none">• Blueberry prices• Small farm startup• Soil improvement	Discussion	Jay Udelhoven	N/A
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Jay: Fielded four questions for farmers since our last meeting; questions concerned blueberry prices, small farm startup, soil improvement, and grazing rates. Will continue to receive these and post appropriate Q&A on social media.



Multnomah County Farm Bureau BOARD MEETING MINUTES *DRAFT*

Date/Time: May 21, 2020, 7-9 pm

Location: Call-in Only

ASSISTING FARMERS

8	7:50 (5 min)	Activity Report <ul style="list-style-type: none">• COVID assistance• Farm list	Information	Jay Udelhoven	N/A
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Jay: Received one request for assistance from two farmers who have been diagnosed with COVID-19. Researched assistance and found Oregon does not have a hotline or webpage specific for farmers who have CVID-19; pass this on to OFB suggesting they might work with ODA on these. Found some resources and forwarded to the two farmers; received and expression of gratitude.

Also launched the **Find A Farm** page on the MCFB web site: <https://multnomahcfb.org/find-a-farm-home.html>. We have over 110 farms on the site, out of approximately 650. So we have a ways to go to get more farms and get accurate information. Have received input on the list; will continually work to expand and improve the list. Hope it will be a one-stop shop for people to access and support local farms.

- **Action:** Board Directors to review and provide input on additional farms to add to the list and improving the accuracy of existing information.

9	7:45 (5 min)	EMSWCD Update	Information	EMSWCD Rep	N/A
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Matt: trying to help headwaters farmers with marketing; workshops online; helping orgs that are struggling financially; conservation transactions continue; continue technical and financial assistance for nurseries and livestock operations; will pass MCFB info to Headwaters farmers

Jay: Most of Headwater farmers on the Find A Farm list.

CONNECTING FARMERS

10	7:50 (5 min)	Social Media Update <ul style="list-style-type: none">• Website (www.multnomahcfb.org)• Instagram• LinkedIn	Information	Jay Udelhoven	N/A
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Jay: We launched the website since the last meeting. We continue to post content to all of the social media platforms on a daily/weekly basis. We have 110 Instagram followers, up from 65 at last meeting. We need farm photos!

- **Action:** Board Directors to text Jay farm photos: 206-595-5078.



Multnomah County Farm Bureau BOARD MEETING MINUTES *DRAFT*

Date/Time: May 21, 2020, 7-9 pm

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ADMINISTRATION

11	7:55 (10 min)	President's Report	Information	Larry Bailey	N/A
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Larry: Reviewed the membership report; on 5/29 there will be an OFB membership retention zoom meeting; big thing is how COVID is impacting us; things are shut down and markets are closed; in addition the govt regs are increasing but are hopefully temporary; OFB sends out information but it is difficult to stay current; if you have employees make sure you check the information to see what changes are; 24 page OSHA guidance been delayed until June 1; USDA guidelines for u-pick. OFB is pushing this #stillfarming; short videos would be great.

12	8:05 (15 min)	Treasurer's Report <ul style="list-style-type: none">• Financial statements• Investing opportunity• Annual dues notice	Information Decision	Deniece Tucker	a) Financial reports b) Dues notice
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Deniece: Reviewed financials; money markets making 0.2%; on P&L everything moving well, still have net income; budget is same, still on schedule; only one over is office expenditures by \$100, supplies \$150 and \$10 in advertising because of Jay's work; little activity since last meeting; just got monthly check, earned interest, and CD is consistent; only bill was Jay's monthly.

Motion to accept financial statement: Al Garre

Seconded: Angie Bailey

Discussion: None

Abstained: None

For: All

Against: None

Motion: Passed/carried

Deniece, regarding investing: Already talked about call with Edward Jones; called Farm Bureau Bank, but they have no opportunities for investment other than CDs and CDs are super low; only suggestion at this point is to put significant amount with Edward Jones and we'd probably get 4-8% earning per year average.

- Larry: investing op – Pete, what does Clackamas do?
- Pete: not in any market; just Money Markeet; no further discussion.
- Larry: it sounds like what we're doing now is consistent with other counties.
- Pete: thinks Marion County merged with OFB so they can manage their money with same entity.
- Deniece: min of \$50k needed for that; we were invited to join that company but they have little time for small investors.
- Pete: good at picking bonds; won't come to a meeting for \$50k.
- Den: if we did something, bonds would be best.
- Larry: will propose until we have next face to face; without spending a lot of time on it, Deniece to continue to advise on better ways to invest as she comes across them.

Deniece regarding annual dues: Annual dues went through last year, decided to keep dues the same at \$125.



Multnomah County Farm Bureau BOARD MEETING MINUTES *DRAFT*

Date/Time: May 21, 2020, 7-9 pm

Location: Call-in Only

- Larry: \$125 gives us \$10 for each voting/supporting; costs us \$115.
- Angi: with everything happening, not sure what membership will look like next year; at OFB board meeting said we're likely to see membership impact next year not this year.
- Larry: we make W10/member; it's a small fraction of our total budget.

Motion to keep as is at \$125 for voting and supporting: Deniece

Seconded: John Bergman

Discussion: None

Abstained: None

For: All

Against: None

Motion: Passed/carried

13	8:20 (5 min)	ED's Report • Summer Activities	Information	Jay Udelhoven	N/A
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Jay: plan on undertaking four primary activities over the summer break – business plan, budget structure, brochure, and outreach to new and existing members.

L: be as proactive as possible with outreach.

14	8:25 (5 min)	New Members	Decision	Larry Bailey	(TBD)
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Larry: not aware of any.

Deniece: not aware of any; nothing new has come.

ADJOURNMENT					
15	8:30 (5 min)	Announcements and Reminders	Information	Larry Bailey	N/A

Larry: likely chat in July or August to schedule meeting.

Joe Rossi: announced he had joined the meeting mid-stream.

Last meeting until September; everyone have great summer!

16	8:35	Meeting Adjourned	Information	Larry Bailey	N/A
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BUSINESS PLANNING

We are developing the first ever MCFB business plan for the Board to review in September. The plan will identify the goals we hope to achieve over the next five years and the strategies we will use to achieve them. The plan will be used to allocate funds and to track progress toward our goals.

BOARD MEETINGS

The Board met each month January through May 2020, is now taking the summer off to attend to farming, and will meet again in September and October. Our annual meeting this year is scheduled for November 13. In December, we host an end of year celebration (stay tuned for the date). If you or someone you know is interested in attending any of these meetings or would like to consider board service, please contact us. Also, be on the lookout this fall for the invitations to the Annual Meeting and celebration!

MCFB MEMBERSHIP

MCFB currently has over 7,500 members. The majority of these are associate members (\$25/year) and 150+ are voting and supporting members (\$125/year). We encourage associate members to consider upgrading and new members to join at the voting and supporting member level. There are numerous benefits to joining MCFB. In addition to realizing significant savings on insurance from Country Financial Services, MCFB voting and supporting members receive all OFB member benefits and access to all MCFB and OFB programs.

That is it for now. We hope you enjoy the rest of the summer.

Contact Us: For questions, input, or requests for assistance, please contact us!

multnomahcfb@gmail.com

208-595-5078

MCFB prohibits workplace discrimination and harassment in all of its programs and activities. MCFB will not condone or tolerate prejudicial remarks, actions, slurs, or jokes expressed and directed at or to any person for any reason.



Helping local farmers be successful in 1958

Multnomah County Farm Bureau
8400 SE Buford LN
Portland, OR 97206

PERIODICAL
FIRST CLASS MAIL
U.S. POSTAGE PAID
PERMIT #43235
FORT WORTH TX

264

Item 9a: Summer Newsletter

The cover features a background photograph of a person working in a field. In the top right corner, there is a green graphic of the state of Oregon with the text "MULTNOMAH COUNTY FARM BUREAU" overlaid. Below the graphic, the title "2020 Summer Update" is written in large, bold, black letters. The bottom half of the cover contains a greeting message and a statement about the bureau's continued work for farmers.

2020 Summer Update

Greetings Multnomah County Farm Bureau (MCFB) members and friends. We hope you are managing through this difficult 2020 successfully. This has been a challenging year for all of us.

We want you to know that MCFB and the Oregon Farm Bureau (OFB) continue to work for you.

Item 2a Minutes Item 2a Minutes

VISION, MISSION, VALUES

In the spring of 2020, MCFB adopted its first ever Vision, Mission, and Values. The Vision, Mission, and Values help our members, friends, and the public better understand why MCFB exists and what we are working to accomplish.

Vision: Farmers, in reflection of their hard work, can expect incomes that support quality livelihoods for their families.

Mission: We help local farmers be successful.

Values: We believe a diverse representation of farmers and farming methods will best support and defend our collective farm community.



COVID-19

The Coronavirus has impacted our local farming communities directly and indirectly. We have heard from farmers who been infected, who have been impacted financially, and who are struggling to keep up with new regulations. OFB and the Oregon Department of Agriculture maintain helpful websites (see below). If you need information or help, let us know. If we cannot help directly, we will try to find someone who can.

<https://oregonfb.org/covid19/>

<https://www.oregon.gov/ODA/agriculture/Pages/COVID-19.aspx>

FIND-A-FARM

MCFB wants to help the public support local farmers through direct purchases while at the same time understand how we can best serve local farmers and local farm communities. To this end, we have established the "Find-A-Farm" page on our website that identifies local farms, what they produce, and if the public can buy directly from them. We have over 100 farms on the list so we have a long way to go before we get them all, but we will continue to add new farms as we identify them. If you know of a farm that should be on the list or have corrections to information already provided, please let us know. The Find-A-Farm page can be accessed at:

<https://multnomahcfb.org/find-a-farm-home.html>

ASKING FARMERS

In the fall of 2019, we began receiving questions from the public about various farming issues. As this continued, we formally launched the "Ask a Farmer" program that provides the public access to real farmers to help them better understand farmers and farming. Thus far, we have responded to 10 inquiries, ranging from the affects of solar fields on farming to farm lease rates. Depending on the sensitivity of the questions, answers are either provided directly to the person who asked and/or posted on social media. If someone you know has a farming question, let us know!

ASSISTING FARMERS

Farmers are resourceful and creative people, but sometimes they would like assistance solving problems or addressing issues on their land. While there are many local, state, and federal entities that assist farmers in a variety of ways, many farmers prefer to engage with a local farm group, such as MCFB, to help them solve problems. Given this, MCFB is undertaking projects, activities, and outreach to assist local farmers and communities. Recent efforts to assist our farmers and local communities have included: financial assistance; research; advice; and technical expertise.

CONNECTING FARMERS

In addition to being busy people, COVID-19 has impacted the ability of farmers to connect and support one another. MCFB normally helps farmers connect through social outings and celebrations which we will revive as soon as we can. Until then, we will continue to connect with farmers through our newsletters and social media. You can follow us and find more information about MCFB at:

Web page: www.multnomahcfb.org

Facebook: www.facebook.com/multnomahcountyfarmbureau

Instagram: [multnomahcountyfarmbureau](https://www.instagram.com/multnomahcountyfarmbureau)

REPRESENTING FARMERS

We continue to do our best to stay current on the laws, regulations, policies, and programs that affect local farmers. We do this by engaging elected officials, monitoring new and changing requirements, assisting with voter education, providing opportunities to serve on advisory councils, and providing financial support to other organizations. The November elections are fast approaching, and voting has never been more important.

In addition to voting, we encourage our members and friends to consider running for local office as there are many positions that affect farming and will be on the ballot this fall.

SHARING with FARMERS

While our in-person events have slowed down considerably since March, we were able to host two pesticide and worker safety workshops in January and February for about 30 farmers. After the COVID-19 restrictions lift, we plan to resume hosting free workshops to provide farmers needed certification credits and updates on new techniques and issues. In addition to workshops, we contributed to scholarships, learning events, and conference participation this past year to share knowledge with farmers.

BOARD MEETINGS

MCFB is governed by a member-elected Board of Directors. The Board meets each month January through May, takes the summer off to attend to farming, and meets again in September and October. The annual meeting is held in November. In December, we host an end of year celebration. If you are interested in Board service or attending meetings or other events, please contact us.

MEMBER BENEFITS



A longstanding relationship between Country Financial and the Farm Bureau leads to significant savings for members through Country Financial services. Because Country Financial understands farmers and farming, they are able to provide their financial and insurance services to farmers at rates that other insurers find difficult to match.

In addition to Country Financial benefits and our regular program benefits, MCFB members also receive all state and national organizational benefits, which include access to, inclusion in, or influence over 13 programs and committees. Members also receive discounts on nearly 30 resources and services, such as new farm vehicles and equipment, solar panels, health insurance, and theft recovery.

JOIN US!

We encourage everyone who cares about farming, farmers, and farm communities to join us. Three membership options exist:

- Voting Members (\$125/year)
- Supporting Members (\$125/year)
- Associate Members (\$25/year)

Each membership option has different requirements and benefits. For details, see our website. To become a member, you can contact us or apply online at:

<https://oregonfb.org/join/>

Item 9b: Brochure

**MULTNOMAH
COUNTY
FARM
BUREAU**

Helping local farmers be successful since 1958.

Multnomah County Farm Bureau

Tel: 206-595-50789

Email: multnomahcfb@gmail.com

Web: www.multnomahcfb.org



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- Find a Farm
- Ask a Farmer
- Assisting Farmers
- Connecting Farmers
- Representing Farmers
- Sharing with Farmers

VISION, MISSION, VALUES

The Multnomah County Farm Bureau (MCFB) is a non-profit organization serving as a local chapter of the Oregon Farm Bureau. MCFB has over 7,000 members, consisting of local farmers, local farm supporters, and COUNTRY Financial customers. Our Vision, Mission, and Values (below) help our members, friends, and the public better understand why MCFB exists and what we are working to accomplish through the strategies described here.

Vision: Farmers, in reflection of their hard work, can expect incomes that support quality livelihoods for their families.

Mission: We help local farmers be successful.

Values: We believe a diverse representation of farmers and farming methods will best support and defend our collective farm community.



FIND A FARM

MCFB's "Find-A-Farm" website identifies local farms, what they produce, and if the public can access their farms and products directly. The site helps the public support local farmers through direct purchases while improving MCFB's understanding of how we can best serve local farmers and local farm communities. The Find-A-Farm site can be accessed at:

<https://multnomahcfb.org/find-a-farm-home.html>



ASK A FARMER

"Ask a Farmer" provides people access to real farmers to help them better understand farmers and farming. Inquiries range from the affects of solar fields on farming to farm lease rates. Depending on the sensitivity of the questions, answers are either provided directly to the person who posed the question or posted on social media. If you or someone you know has a farming question, contact us.

ASSISTING FARMERS

Farmers are resourceful and creative people, but sometimes they would like assistance solving problems or addressing issues on their land. While there are many entities that assist farmers, some farmers prefer to engage with a local farm group, such as MCFB, to help them solve problems. Given this, MCFB undertakes projects, activities, and outreach to assist local farmers and communities. Recent efforts to assist our farmers and local communities have included financial assistance, research, advice, and technical expertise.

CONNECTING FARMERS

Farmers are busy people, which often makes it difficult for them to connect with and support one another. MCFB helps farmers connect through social outings, celebrations, newsletters, and social media. Voting and supporting members are always welcome at our events. Associate members and special guests who want to attend MCFB sponsored events should contact us.

REPRESENTING FARMERS

MCFB stays current on the laws, regulations, policies, and programs that affect local farmers. We do this by engaging elected officials, monitoring new and changing requirements, assisting with voter education, providing opportunities to serve on advisory councils, and providing financial support to other organizations. Voting and supporting members are provided political action alerts and opportunities to engage directly with elected officials.



SHARING with FARMERS

Farmers need to know a lot of things to be successful. For some farmers, much of the required knowledge is passed on from one generation to the next. Other farmers learn on the job. But for both types of farmers and everyone in between, there are constantly new laws, regulations, techniques, and technologies that must be understood and applied. MCFB works with partners to identify opportunities to assist local farmers and community members in staying up-to-date on relevant legal, regulatory, and technical issues. To do so, we support students through scholarships, send farmers to conferences, sponsor learning events, and host workshops.

10:40 AM

09/16/20

Cash Basis

Multnomah County Farm Bureau
Balance Sheet
As of September 16, 2020

Item 12a: Financials

Sep 16, 20

ASSETS	
Current Assets	
Checking/Savings	
FB Bank Operating #1353	1,341.55
FB Bank MM Account #6216	226,726.09
FB CD	42,631.22
Total Checking/Savings	270,698.86
Total Current Assets	270,698.86
TOTAL ASSETS	270,698.86
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	88,534.56
Retained Earnings	175,284.82
Net Income	6,879.48
Total Equity	270,698.86
TOTAL LIABILITIES & EQUITY	270,698.86

10:41 AM

09/16/20

Cash Basis

Multnomah County Farm Bureau
Profit & Loss Prev Year Comparison
October 1, 2019 through September 16, 2020

	Oct 1, '19 - Sep 16, 20	Oct 1, '18 - Sep 16, 19	\$ Change
Income			
Membership Dues			
Membership	154,715.00	160,393.00	-5,678.00
Less OFB Dues	-136,170.50	-139,949.00	3,778.50
Endorsement Agreement	45,917.27	44,036.28	1,880.99
Total Membership Dues	64,461.77	64,480.28	-18.51
Interest Income CD	830.13	1,046.32	-216.19
Interest Inc MM Account	1,912.27	1,973.63	-61.36
Award-Misc Income	194.34	352.25	-157.91
X-Membership	0.00	1,597.00	-1,597.00
Total Income	67,398.51	69,449.48	-2,050.97
Expense			
Activities/Member Enhancement	3,698.29	6,137.88	-2,439.59
Advertising	10.00	0.00	10.00
Bank Charge	0.00	96.50	-96.50
Contributions			
Memorial Scholarships	3,000.00	5,000.00	-2,000.00
Additional Contributions	11,649.95	5,509.95	6,140.00
Women's Committee	2,600.00	1,350.00	1,250.00
Contributions - Other	0.00	26,937.09	-26,937.09
Total Contributions	17,249.95	38,797.04	-21,547.09
Dues and Subscriptions			
Insurance	50.00	50.00	0.00
Liability Insurance	898.00	873.00	25.00
Bond	126.00	100.00	26.00
Total Insurance	1,024.00	973.00	51.00
Leadership	7,015.89	8,981.69	-1,965.80
Membership Billing	2,893.47	1,372.54	1,520.93
Organization Director Contract	23,343.75	1,968.75	21,375.00
Office Expense	712.71	0.00	712.71
Postage	680.76	387.50	293.26
Printing	361.24	1,128.94	-767.70
Supplies	451.97	231.77	220.20
Secretary Contract	0.00	6,274.79	-6,274.79
Tax Returns Preparation	400.00	400.00	0.00
Treasurer Contract	2,627.00	2,300.00	327.00
Payroll Taxes	0.00	1,064.82	-1,064.82
Void	0.00	0.00	0.00
Total Expense	60,519.03	70,165.22	-9,646.19
Net Income	<u>6,879.48</u>	<u>-715.74</u>	<u>7,595.22</u>

Multnomah County Farm Bureau
Profit & Loss Budget vs. Actual 2019-2020
 October 1, 2019 through September 16, 2020

	Oct 1, '19 - Sep 16, 20	Budget	\$ Over Budget
Income			
Invest Inc Wash CD	0.00	0.00	0.00
Membership Dues			
Membership	154,715.00	0.00	154,715.00
Less OFB Dues	-136,170.50	0.00	-136,170.50
Endorsement Agreement	45,917.27	0.00	45,917.27
Membership Dues - Other	0.00	75,000.00	-75,000.00
Total Membership Dues	64,461.77	75,000.00	-10,538.23
Interest Income CD	830.13	1,100.00	-269.87
Interest Inc MM Account	1,912.27	4,400.00	-2,487.73
Award-Misc Income	194.34	400.00	-205.66
Other Award Income	0.00	0.00	0.00
Uncategorized Income	0.00	0.00	0.00
X-Membership	0.00	0.00	0.00
Total Income	67,398.51	80,900.00	-13,501.49
Expense			
Activities/Member Enhancement	3,698.29	5,000.00	-1,301.71
Advertising	10.00	0.00	10.00
Bank Charge	0.00	100.00	-100.00
Contributions			
Memorial Scholarships	3,000.00	5,000.00	-2,000.00
Additional Contributions	11,649.95	14,000.00	-2,350.05
Women's Committee	2,600.00	2,600.00	0.00
Discretionary/Reserves	0.00	0.00	0.00
Gifts Given	0.00	0.00	0.00
Contributions - Other	0.00	0.00	0.00
Total Contributions	17,249.95	21,600.00	-4,350.05
Dues and Subscriptions	50.00	50.00	0.00
Insurance			
Liability Insurance	898.00	1,200.00	-302.00
Bond	126.00	100.00	26.00
Insurance - Other	0.00	0.00	0.00
Total Insurance	1,024.00	1,300.00	-276.00
Leadership	7,015.89	10,000.00	-2,984.11
Membership Billing	2,893.47	2,000.00	893.47
Organization Director Contract	23,343.75	30,000.00	-6,656.25
Office Expense	712.71	300.00	412.71
Postage	680.76	550.00	130.76
Printing	361.24	400.00	-38.76
Supplies	451.97	300.00	151.97
Secretary Contract	0.00	0.00	0.00
Tax Returns Preparation	400.00	450.00	-50.00
Treasurer Contract	2,627.00	3,600.00	-973.00
Women's Committee/Activities	0.00	0.00	0.00
Payroll Taxes	0.00	187.50	-187.50
Uncategorized Expenses	0.00	0.00	0.00
Void	0.00	0.00	0.00
Total Expense	60,519.03	75,837.50	-15,318.47
Net Income	<u>6,879.48</u>	<u>5,062.50</u>	<u>1,816.98</u>

10:46 AM

09/16/20

Cash Basis

Multnomah County Farm Bureau

Account register by date

May 15 through September 16, 2020

Type	Date	Num	Name	Memo	Original Amount	Balance
FB Bank Operating #1353						
Check	05/22/2020	1041	Oregonians For Food And Shelter	contribution/membership	-2,000.00	-2,000.00
Check	05/22/2020	1042	OAEC/SAI		-5,200.00	-7,200.00
Check	05/22/2020	1043	Deniece Tucker, LTC, EA	April 2020 services		
Deposit	05/22/2020		Transfer To FB Operating Acct.	Deposit	-302.50	-7,502.50
Check	06/03/2020	1044	Jay Udelhoven	May Services	8,000.00	497.50
Deposit	06/09/2020		Transfer To FB Operating Acct.	Deposit	-2,125.00	-1,627.50
Check	06/15/2020	1045	Oregon Farm Bureau	Jan-April 2020 membership and packets	3,000.00	1,372.50
Check	06/15/2020	1046	Deniece Tucker, LTC, EA	May 2020 services #4212	-921.60	450.90
Check	06/15/2020	1047	Sandy Area Buyers Pool		-305.50	145.40
Check	06/15/2020	1048	Sandy FFA		-200.00	-54.60
Check	06/28/2020	1049	American Farm Bureau Federation	Barry Bushue Hotel AFBF convention	-200.00	-254.60
Check	07/03/2020	1050	Jay Udelhoven	June Services	-1,493.70	-1,748.30
Deposit	07/03/2020		Transfer To FB Operating Acct.	Deposit	-1,062.50	-2,810.80
Check	07/15/2020	1051	Deniece Tucker, LTC, EA	June 2020 services #4222	3,000.00	189.20
Check	08/05/2020	1052	Jay Udelhoven	July Services and expenses	-240.50	-51.30
Deposit	08/13/2020		Transfer To FB Operating Acct.	Deposit	-2,022.20	-2,073.50
Check	08/17/2020	1053	Business Services NW	Deposit	3,000.00	926.50
Check	08/25/2020	1054	Voter Education Fund (OBF)	2018 tax return prep 990	-400.00	526.50
Deposit	08/25/2020		Transfer To FB Operating Acct.	17th annual golf tournament sponsor	-3,400.00	-2,873.50
Check	08/27/2020	1055	Oregon Farm Bureau PAC	Deposit	4,000.00	1,126.50
Check	09/02/2020	1056	Jay Udelhoven	Trap shoot and dinner sponsor	-250.00	876.50
				August Services	-1,500.00	-623.50
Total FB Bank Operating #1353						-623.50
FB Bank MM Account #6216						
Deposit	05/21/2020			Deposit	6,250.45	6,250.45
Deposit	05/22/2020		Transfer To FB Operating Acct.	Deposit	-8,000.00	-1,749.55
Deposit	05/31/2020			Interest	41.52	-1,708.03
Deposit	06/09/2020		Transfer To FB Operating Acct.	Deposit	-3,000.00	-4,708.03
Deposit	06/30/2020			Interest	39.57	-4,668.46
Deposit	07/02/2020		Transfer To FB Operating Acct.	Deposit	5,941.36	1,272.90
Deposit	07/03/2020			Deposit	-3,000.00	-1,727.10
Deposit	07/30/2020		Transfer To FB Operating Acct.	Deposit	5,771.90	4,044.80
Deposit	07/31/2020			Deposit	41.02	4,085.82
Deposit	08/13/2020		Transfer To FB Operating Acct.	Deposit	-3,000.00	1,085.82
Deposit	08/25/2020			Deposit	6,216.59	7,302.41
Deposit	08/25/2020		Mid Columbia Producers, Inc.	members gas program proceeds	28.75	7,331.16
Deposit	08/25/2020		Transfer To FB Operating Acct.	Deposit	-4,000.00	3,331.16
Deposit	08/31/2020			Deposit	41.77	3,372.93
Total FB Bank MM Account #6216						3,372.93
FB CD						
Deposit	05/29/2020		Interest	Deposit	85.50	85.50
Deposit	06/30/2020		Interest	Deposit	88.52	174.02
Deposit	06/30/2020		Interest	Deposit	2.86	176.88
Deposit	07/31/2020		Interest	Deposit	26.18	203.06
Deposit	08/30/2020		Interest	Deposit	27.06	230.12
Total FB CD						230.12
TOTAL						2,979.55

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08/25/20

Cash Basis

**Multnomah County Farm Bureau
Profit & Loss Budget vs. Actual
October 2020 through September 2021**

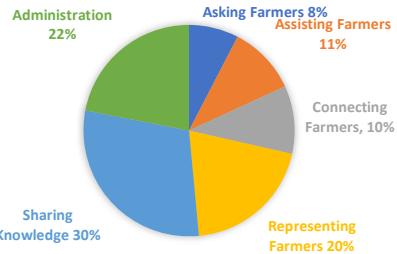
Item 12b: Proposed 20-21 Budget

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
Income				
Membership Dues	0.00	70,600.00	-70,600.00	0.0%
Interest Income CD	0.00	315.00	-315.00	0.0%
Interest Inc MM Account	0.00	500.00	-500.00	0.0%
Award-Misc Income	0.00	200.00	-200.00	0.0%
Total Income	0.00	71,615.00	-71,615.00	0.0%
Expense				
Activities/Member Enhancement	0.00	5,000.00	-5,000.00	0.0%
Contributions				
Memorial Scholarships	0.00	3,000.00	-3,000.00	0.0%
Additional Contributions	0.00	12,500.00	-12,500.00	0.0%
Women's Committee	0.00	2,600.00	-2,600.00	0.0%
Total Contributions	0.00	18,100.00	-18,100.00	0.0%
Dues and Subscriptions	0.00	50.00	-50.00	0.0%
Insurance				
Liability Insurance	0.00	1,000.00	-1,000.00	0.0%
Bond	0.00	126.00	-126.00	0.0%
Total Insurance	0.00	1,126.00	-1,126.00	0.0%
Leadership	0.00	7,500.00	-7,500.00	0.0%
Membership Billing	0.00	3,000.00	-3,000.00	0.0%
Organization Director Contract	0.00	30,000.00	-30,000.00	0.0%
Office Expense	0.00	800.00	-800.00	0.0%
Postage	0.00	800.00	-800.00	0.0%
Printing	0.00	400.00	-400.00	0.0%
Supplies	0.00	500.00	-500.00	0.0%
Tax Returns Preparation	0.00	450.00	-450.00	0.0%
Treasurer Contract	0.00	3,600.00	-3,600.00	0.0%
Total Expense	0.00	71,326.00	-71,326.00	0.0%
Net Income	0.00	289.00	-289.00	0.0%

Item 12c: Proposed Budget Format

Asking Farmers			8%
ED/Secretary Contract (1/6)	\$5,000		
Postage/Printing	\$200		
Supplies	\$83		
Office Expense	\$133		
SUB-TOTAL:		\$5,417	
Assisting Farmers			11%
ED/Secretary Contract (1/6)	\$5,000		
Postage/Printing	\$200		
Supplies	\$83		
Office Expense	\$133		
Financial Support/Grants	\$2,083	e.g., OFB Ronald McDonald House Contribution; 4-B Farms Case Pledge	1/6 ADD'L CONTRIBUTIONS
SUB-TOTAL:		\$7,500	
Connecting Farmers			10%
ED/Secretary Contract (1/6)	\$5,000		
Postage/Printing	\$200		
Supplies	\$83		
Office Expense	\$133		
Social Outings	\$1,000	e.g., baseball game	1/5 MEMBER ENHANCEMENT
Celebrations	\$1,000	e.g., end of year/x-mas dinner expenses	1/5 MEMBER ENHANCEMENT
Newsletters/Mailers			
Social Media/Web		e.g., annual web host/url fee	
SUB-TOTAL:		\$7,417	
Representing Farmers			20%
ED/Secretary Contract (1/6)	\$5,000		
Postage/Printing	\$200		
Supplies	\$83		
Office Expense	\$133		
Elected Officials / Lobbying	\$2,083	e.g., sponsorships for trap shoot, OAN-Mt. Hood Pitch & Put; Oregonians for	1/6 ADD'L CONTRIBUTIONS
Laws, Regulations, Policies & Programs	\$2,083	e.g., Willamette River water rights allocation lawsuit Contribution	1/6 ADD'L CONTRIBUTIONS
Voter Education	\$2,083	e.g. OFB Voter Education Fund Golf Tournament	1/6 ADD'L CONTRIBUTIONS
Advisory Councils & Committees	\$2,600	e.g., Women's Committee sponsorship	
SUB-TOTAL:		\$14,267	
Sharing Knowledge			30%
ED/Secretary Contract (1/6)	\$5,000		
Postage/Printing	\$200		
Supplies	\$83		
Office Expense	\$133		
Educational Scholarships	\$3,000	e.g. OAEF Memorial Scholarships; OR Ag in the Classroom Contribution	
Conferences	\$7,500	e.g., all costs associated with OFB/AFBF annual conventions	LEADERSHIP
Learning Events	\$2,083	e.g. sponsorships/fees; Sandy Area Buyer's Pool contributions	1/6 ADD'L CONTRIBUTIONS
Workshops	\$1,000	e.g., site rental fees; speaker fees for pesticide training, etc.	1/5 MEMBER ENHANCEMENT
Financial Support/Grants	\$2,083	e.g., FFA Annual Dinner; FFA dues/sponsorship	1/6 ADD'L CONTRIBUTIONS
SUB-TOTAL:		\$21,083	
Administration			22%
ED/Secretary Contract (1/6)	\$5,000		
Postage/Printing	\$200		
Supplies	\$83		
Office Expense	\$133		
Dues/Subscriptions/Fees	\$50		
Insurance			
Liability Insurance	\$1,000		
Bond	\$126		
Insurance - Other			
Board			
Monthly Meetings	\$1,000		1/5 MEMBER ENHANCEMENT
Annual Meeting	\$1,000		1/5 MEMBER ENHANCEMENT
Planning/Reporting			
Budget/Finance			
Tax Return Preparations	\$450		
Bank Charge			
Payroll Taxes			
Treasurer Contract	\$3,600		
Credit Card Fee/Cash Back			
Membership			
Advertising			
Membership Billing	\$3,000		
SUB-TOTAL:		\$15,643	
TOTAL:		\$71,326	

MCFB 2020-2021 BUDGET DISTRIBUTION





Sept 24, 2020

Item 13a: Proposed Goals

Proposed Five-year Goals

Membership

- MCFB will strive to increase its voting and supporting membership to 200, representing a 30% increase over present numbers (154) and approximately 31% of the farmers in Multnomah County.

Ask-A-Farmer

- MCFB will create and implement an easily accessible and readily used program to connect people with questions about farming with local farmers.

Assisting Farmer

- MCFB will assist local farmers and farm communities with at least two problem-solving efforts each year.

Connecting Farmers

- MCFB will establish a network of local farmers and farm supporters through which formal and informal communications and exchanges occur to help farmers address issues they are facing.

Representing Farmers

- MCFB will establish and implement a mechanism through which local farmers receive and respond to accurate information about laws, regulations, policies, and programs that may affect their farming businesses; when local farmer response is not possible or practical, MCFB will serve as a proxy.

Sharing Knowledge

- MCFB will establish and implement an annual training curriculum that meets unmet needs of local farmers.

Board-related

- The MCFB Board of Directors will work with the Executive Director to increase the capacity and diversity of the MCFB Board—by adding, on average, one new Board member per year—as a means to provide more direct benefit to local farmers and farming communities.

Contractor-related

- MCFB will maintain existing capacity and relationships with the Executive Director and Treasurer; and will monitor and adapt as needed.

Volunteer-related

- MCFB will maintain existing capacity and relationship with Web Designer; and
- MCFB will recruit additional volunteers and will monitor and adapt as needed.

Document Administration

- MCFB will review foundational documents, plans, and policies on at least a five-year basis and will revise as necessary.

Finance and Budgeting

- MCFB will diversify and increase organizational funding; and
- MCFB will strive to increase its annual funding level to \$150,000 by 2025.

Reporting

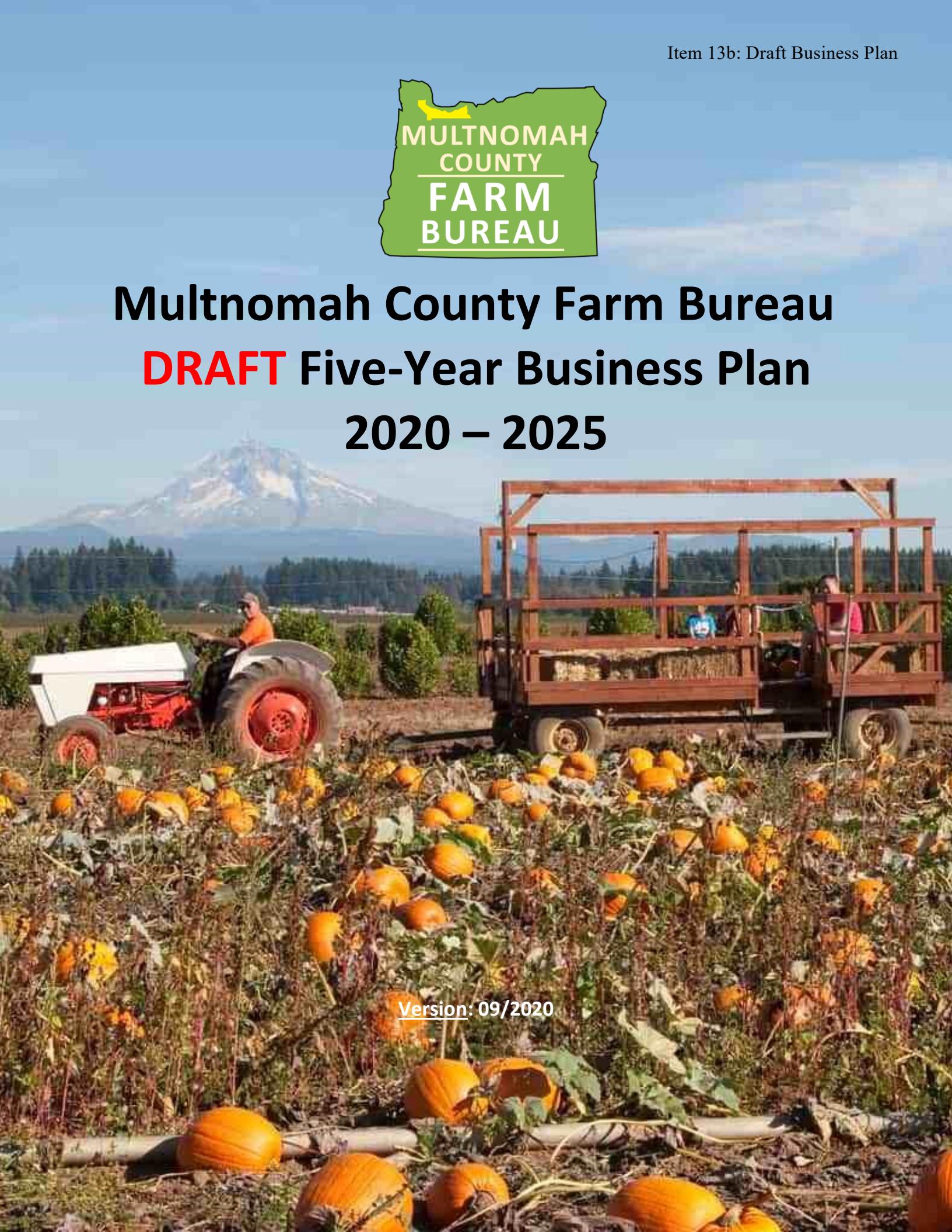
- MCFB will continue annual reporting to the Oregon Secretary of State as required; and
- MCFB will begin and continue annual progress reporting to track progress toward business plan goals.



Multnomah County Farm Bureau

DRAFT Five-Year Business Plan

2020 – 2025

A photograph of a pumpkin patch in a rural setting. In the foreground, there are many orange pumpkins of various sizes. A white tractor with a trailer is on the left, and a large wooden wagon filled with pumpkins is on the right. In the background, there is a forested hillside and a clear blue sky.

Version: 09/2020



Multnomah County Farm Bureau Five-Year Business Plan 2020 – 2025

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For more information, contact:

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Document Information

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Pages:	12 pp
Location:	Troutdale, Oregon
Author(s):	Jay Udelhoven
Date:	September 24, 2020

Approval Signatures

Approved by the MCFB Board of Directors:			
Name	Title	Signature	Date
Larry Bailey	President of Board of Directors		



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1.0 About MCFB

The Multnomah County Farm Bureau (MCFB) was established in 1958 as a non-profit organization. MCFB is one of 32 county farm bureaus serving as local chapters of the Oregon Farm Bureau (OFB), which serves as one of 51 state affiliates of the American Farm Bureau Federation. MCFB is governed by a member-elected Board of Directors and is managed daily by an Executive Director and a Treasurer (for more, see **Section 3.0 Administration**).

Located in northwestern Oregon, MCFB's area includes farms and farm communities in all of Multnomah County and in Northcentral Clackamas County (see **Figure 1** below).

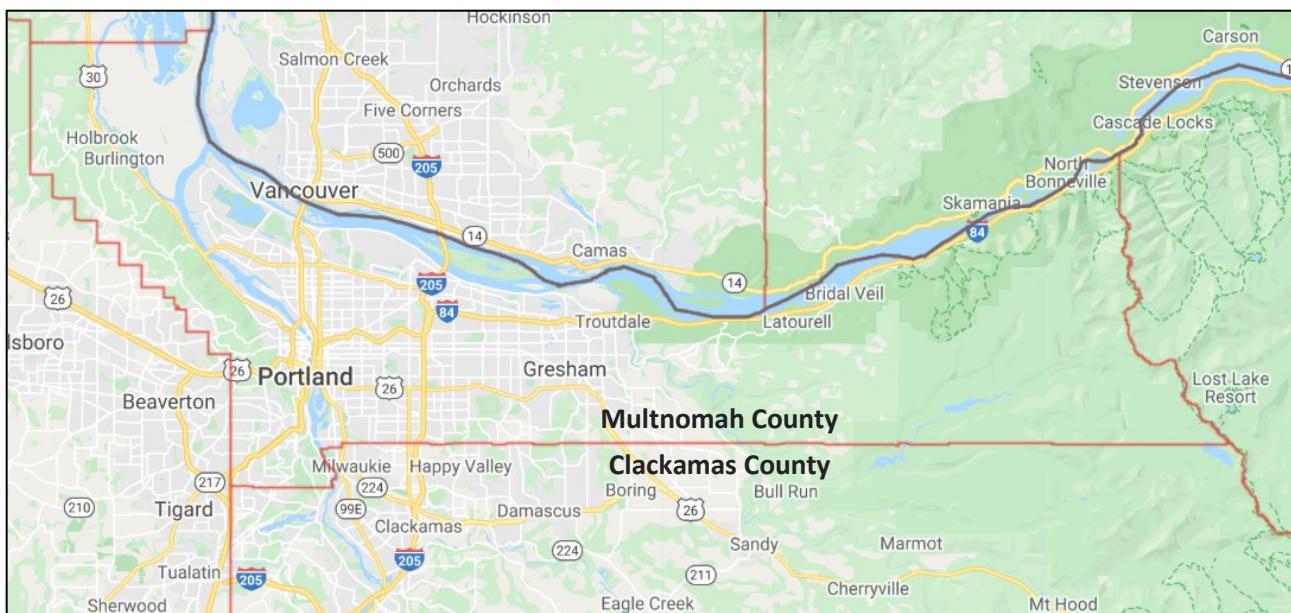


Figure 1: MCFB Area – Multnomah County and Northcentral Clackamas County

1.1 MCFB's Purpose

MCFB's purpose is to support and defend our vision, mission, and values as shown below.

MCFB's Vision

Farmers, in reflection of their hard work, can expect incomes that support quality livelihoods for their families.

MCFB's Mission

We help local farmers be successful.

MCFB's Values¹

We believe a diverse representation of farmers and farming methods will best support and defend our collective farm community.

¹ **Anti-discrimination/Anti-harassment Statement:** MCFB prohibits discrimination and harassment in all of its programs and activities.



1.2 Farming in Multnomah County

Multnomah County encompasses over 300,000 acres and includes both highly urbanized and less developed rural communities. According to the 2017 USDA Census of Agriculture, there were 653 farm operations made up of 25,435 acres within the county. While the vast majority of farm operations in the county were 50 acres or under, the farms are both big and small, urban and rural, organic and conventional, and food and non-food producing. Multnomah County farm commodity sales have recently totalled over \$74 million annually and are thus a critical part of the local economy. Summary data for the county are found in **Table 1** below.

Table 1: Summary Farm Data for Multnomah County

Number farm operations	653	
Market value of products sold	\$74,578,000	
Average value of agricultural land, including buildings	\$20,879 per acre	
Average rent for irrigated land	\$256 per acre	
Average rent for non-irrigated land	\$122 per acre	
Total agricultural acres	25,435	
• Cropland acres	15,623	61%
◦ Irrigated acres	5,747	23%
• Pastureland acres	2,544	10%
• Woodland acres	5,087	20%
• Other acres	2,289	9%
Average size of farm (acres)	39	
Crop Inventory		Acres
• Hay	2,742	
• Vegetables	2,607	
• Corn, silage	737	
• Wheat	483	
• Orchards	226	
• Beans	3	
• Nursery (including Flowers & Herbs)	4,900 *	
• Christmas Trees	tbd	
• Marijuana	tbd	
• Hemp	tbd	
Livestock Inventory		# Animals
• Broilers and other meat-type chickens	3,697	
• Cattle and calves	1,284	
• Goats	360	
• Hogs and pigs	77	
• Horses and ponies	399	
• Layers	3,415	
• Pullets	230	
• Sheep and lambs	981	
• Turkeys	74	
• Aquaculture	tbd	

Source: Unless otherwise noted, USDA 2017

* USDA 2010



1.3 Our Members

As of June 2020, MCFB had over 7,000 members, consisting of local farmers and local farm supporters. Farmers and farm supporters from all sectors are welcome, encouraged to join and participate, and included in MCFB.

MCFB has three types of members:

1. Voting members;
2. Supporting members; and
3. Associate members.

Due to a special arrangement between OFB and Country Financial, most members join MCFB when they obtain insurance services through Country Financial. Membership totals, requirements, and rights are shown in **Table 2** below.

Table 2: MCFB Membership Totals, Requirements, and Rights

Criteria	Membership Type		
	Voting	Supporting	Associate
Number of Members (as of 06/2020): 7,643	125	29	7,489
Qualifications	Farmers/ranchers with \$2,500 or more per year in gross farming or ranching income	Farmers/ranchers with less than \$2,500 per year in gross farming or ranching income and non-farmers	Multnomah County residents; and Country Financial clients
Dues	\$125/year	\$125/year	\$25/year
Support MCFB & OFB financially via dues	X	X	X
May attend all MCFB Board meetings, annual meetings, events, and outings	X	X	With approval from Board President or Executive Director
May attend the annual OFB state and AFBF national conventions	X	X	
Receive all OFB benefits	X	X	
May vote at the annual MCFB meeting for Board Directors and officers	X		
May run for MCFB and OFB state boards and officer positions	X		
May represent the MCFB as a voting delegate at the OFB annual state convention	X		
May represent the OFB as a voting delegate at the AFBF annual national convention	X		

Five-year Membership Goal:

- MCFB will strive to increase its voting and supporting membership to 200, representing a 30% increase over present numbers (154) and approximately 31% of the farmers in Multnomah County.



2.0 Our Approach

MCFB accomplishes its mission and seeks to realize its vision through five key strategies:

- 1) Asking Farmers**
- 2) Assisting Farmers**
- 3) Connecting Farmers**
- 4) Representing Farmers**
- 5) Sharing Knowledge with Farmers**

2.1 Asking Farmers

People have questions about farming. Whether members of the general public, students, industry representatives, government employees, or elected officials, when farm-related questions come up, people tend to turn to the usual information sources. These information sources often consist of friends, colleagues, books, the Internet, or academic experts. Rarely, though, do people have ready access to real farmers. Real farmers have unique experiences, knowledge, and understanding of land and farming techniques and issues. Farmers, local communities, and our society in general will benefit if people who are seeking to understand farming better have the ability to ask farmers directly. Given this, MCFB will connect people with questions about farming with real farmers. To accomplish this, we will establish the “Ask a Farmer” program.

Examples of previous questions asked of MCFB farmers relate to:

- Farmland lease rates;
- Farm business plans;
- Solar field impacts;
- Water needs for livestock; and
- Lease premiums for former CRP lands.



Figure 2: Local farmer Don Sturm inspecting his crop

Five-year Ask-A-Farmer Goal:

- MCFB will create and implement an easily accessible and readily used program to connect people with questions about farming with local farmers.



2.2 Assisting Farmers

Farmers are resourceful and creative people, but sometimes they would like assistance solving problems or addressing issues on their land. While there are many entities at local, state, and federal levels that assist farmers in a variety of ways, many farmers would prefer to engage with a local farm group, such as MCFB, to help them solve problems. Given this, MCFB will continually seek to identify local on-farm and community needs and ways in which MCFB can uniquely help meet those needs. As possible and appropriate, MCFB will then establish and implement relevant programs, projects, and activities.

Examples of previous and existing MCFB assistance, some of which we expect to continue during the next five years, include:

- Financial contributions for legal aid;
- Research for Portland BES water submeter program;
- Equipment advice for export to developing country;
- Wetland mitigation banking information;
- Agricultural conservation easement information; and
- *Find A Farm* web page that connects the public with local farms.

Five-year Assisting Farmer Goal:

- MCFB will assist local farmers and farm communities with at least two problem-solving efforts each year.

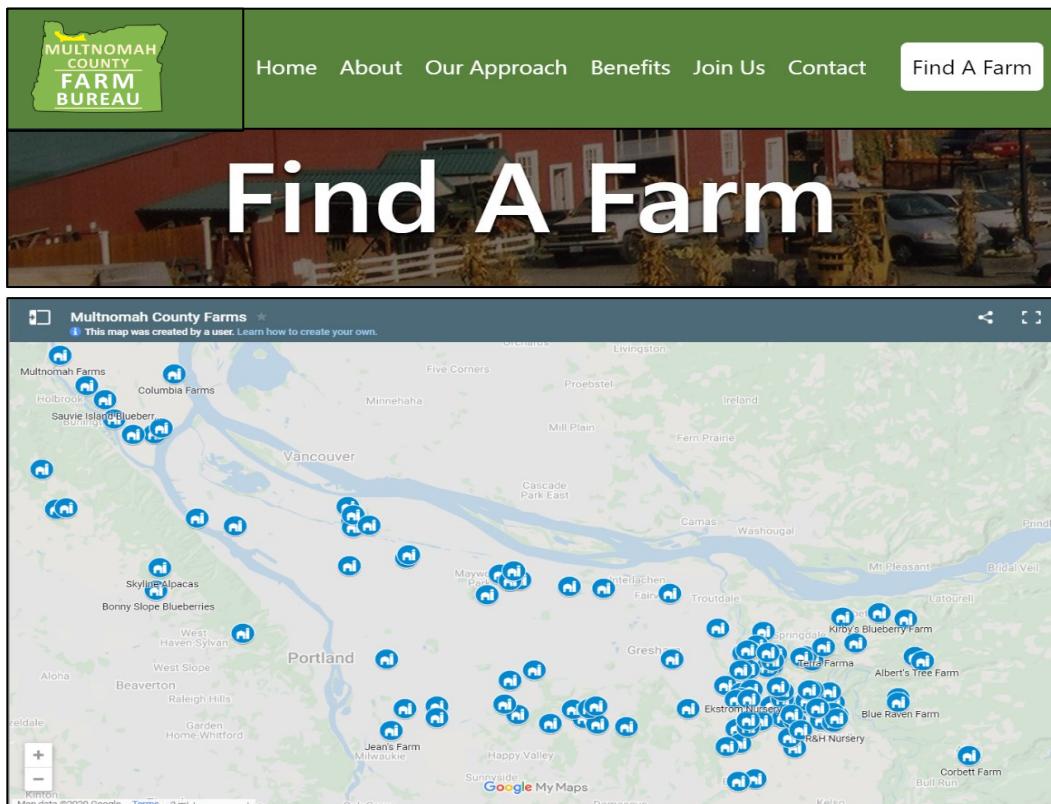


Figure 3: Find-A-Farm Web Page



2.3 Connecting Farmers

Farmers enjoy talking to other farmers. They share stories and ideas, and sometimes even co-miserate about problems. In today's busy world, however, it's difficult for farmers to connect with one another. There's not enough time in the day to get the work done, not to mention sit down for coffee with a fellow farmer. At the same time, there are an over-whelming number of ways to communicate with today's technology. Given this, through our social events, newsletters, emails, and online presence, MCFB will strive to serve as a farmer-to-farmer uniter and communication pathway.

Current MCFB networking efforts that we expect to continue during the next five years include:

- Social outings;
- Celebrations;
- Newsletters and mailers; and
- Social media

Five-year Connecting Farmers Goal:

- **MCFB will establish a network of local farmers and farm supporters through which formal and informal communications and exchanges occur to help farmers address issues they are facing.**



Figure 4: 2019 End of Year MCFB Celebration



2.4 Representing Farmers

The legal requirements that affect farming can make a difficult business even more difficult. Laws, regulations, policies, and government programs are constantly changing and it's nearly impossible for individual farmers to track, respond to, learn, comply with, and voice concern about the changes and requirements. To address this, MCFB will continue to be an active voice for local farmers at the local, state, and national levels. When government laws, regulations, policies, and programs are proposed anew or to be changed, MCFB will strive to identify, understand, disseminate, and engage related officials in a manner that benefits local farmers and their communities.



Figure 5: Oregon Capital Building, Salem, Oregon

Current MCFB representation and lobbying-related areas that we expect to continue engagement in during the next five years include:

- Elected officials;
- Laws and regulations;
- Voter education;
- Advisory councils and committees; and
- Organizational support.

Five-year Representing Farmers Goals:

- **MCFB will establish and implement a mechanism through which local farmers receive and respond to accurate information about laws, regulations, policies, and programs that may affect their farming businesses; when local farmer response is not possible or practical, MCFB will serve as a proxy.**



2.5 Sharing Knowledge with Farmers

There's a lot to know when you're a farmer. Not only do you have to stay current on legal requirements, but there are near constant advancements in technology and practices that would help you be successful if you were aware of them and understood them. Given this, MCFB will develop an annual curriculum that delivers training to local farmers that meets their needs.

Current MCFB training and education-related efforts that we expect to continue during the next five years include:

- Scholarships;
- Conferences;
- Learning events;
- Workshops; and
- Financial support.

Five-year Sharing Knowledge Goal:

- **MCFB will establish and implement an annual training curriculum that meets unmet needs of local farmers.**



Figure 6: Local farmers at sponsored workshop



3.0 Administration

3.1 Board of Directors

MCFB is governed by a member-elected Board of Directors. MCFB's Board of Directors must include a President and Secretary as Board Officers, and no less than one additional Board Director. The Board of Directors may choose to elect a Vice-President and Treasurer as additional Board Officers, and up to eight additional Board Directors. In addition, if there is a county Women's Committee and/or a Young Farmers and Ranchers Committee, the Chair of each committee shall be a voting member of the Board of Directors.

Board Officers are elected by Voting Members each year at the Annual MCFB Meeting. Other Board Directors, also elected at the Annual MCFB Meeting, serve staggered terms of two years. Only full MCFB Voting Members can serve on the Board of Directors. In addition to the Annual MCFB Meeting, the Board of Directors normally meets seven times throughout each year.

MCFB Board meetings and annual meeting are normally held as per the schedule in **Table 3** below. Notices, locations, and changes to the schedule are provided through mailers and on the MCFB Facebook page. Voting and Supporting members are always welcome to attend any of these meetings. Associate members, members of the public, and partner representatives should contact the MCFB Board President or Executive Director should they like to attend a meeting.

Table 3: MCFB Board Meeting Schedule

Month	Board Meeting Day/Time: 3rd Thursday @ 7:00PM Location: 1101 NE Burnside, Gresham	Annual Meeting Day/Time: TBD Location: TBD	Holiday Gathering Day/Time: TBD Location: TBD
January	X		
February	X		
March	X		
April	X		
May	X		
June			
July			
August			
September	X		
October	X		
November		X	
December			X

All Board agendas, meeting packets, and minutes are available on the MCFB website after being finalized.

Five-year Board-related Goal:

- The MCFB Board of Directors will work with the Executive Director to increase the capacity and diversity of the MCFB Board—by adding, on average, one new Board member per year—as a means to provide more direct benefit to local farmers and farming communities.



3.2 Contractors

On a weekly basis, MCFB activities are undertaken by a part-time contracted Executive Director and a part-time contracted Treasurer. We expect this situation to continue into the foreseeable future. Potential increases in capacity and changes to the nature of engagement of these individuals depend on increases in available funding and, as a result, increases in organizational activities.

Five-year Contractor-related Goal:

- **MCFB will maintain existing capacity and relationships with the Executive Director and Treasurer; and monitor and adapt as needed.**

3.3 Volunteers

MCFB occasionally benefits from the time and expertise of volunteers. Volunteers lead or help with activities such as website development and maintenance, social media management, and event hosting. As strategies evolve, there may be the need and desire to recruit additional volunteers, either for one-time activities or for on-going commitments.

Five-year Volunteer-related Goals:

- **MCFB will maintain existing capacity and relationship with Web Designer; and**
- **MCFB will recruit additional volunteers and will monitor and adapt as needed.**

3.4 Foundational Documents, Plans and Policies

MCFB's foundational, plan-related, and policy-related documents include the following:

- MCFB Articles of Incorporation;
- MCFB By-Laws;
- MCFB Business Plan;
- OFB Conflict of Interest Policy; and
- OFB Whistle Blower Policy.

These documents are available on the MCFB website. New Board Directors and contractors will be encouraged to read the documents and sign the policies.

Five-year Document Administration Goal:

- **MCFB will review foundational documents, plans, and policies on at least a five-year basis and will revise as necessary.**



3.5 Finance and Budgeting

The majority of MCFB funding is derived from member dues via Country Financial. This stable source of funding provides approximately \$80,000 per year. In addition, MCFB currently has approximately \$258,000 in savings. The MCFB fiscal year runs October through September. Each year the budget is developed in August and presented to the Board of Directors in September for review and approval. Once approved, the budget is available on the MCFB website. Each year in spring, MCFB is required to file taxes for the previous fiscal year, ending in September the year before.

Five-year Finance and Budgeting Goals:

- **MCFB will diversify and increase organizational funding; and**
- **MCFB will strive to increase its annual funding level to \$150,000 by 2025.**

3.6 Reporting

MCFB is required to submit an annual report to the Oregon Secretary of State (SOS) in April of each year. These short reports are mostly non-substantive and serve to keep the state informed regarding organization name, jurisdiction, nonprofit type, and names and mailing addresses of the registered agent and officers. The Oregon SOS reports are available on the Oregon SOS website and the MCFB website.

Beginning in 2020, MCFB intends to prepare annual progress reports to document progress toward the five-year goals established in this business plan. The annual progress reports will be prepared in September of each year and presented to the Board of Directors in October for their review and approval. Once approved, the annual progress reports will be available on the MCFB website.

Five-year Reporting Goals:

- **MCFB will continue annual reporting to the Oregon Secretary of State as required; and**
- **MCFB will begin and continue annual progress reporting to track progress toward business plan goals.**



Figure 7: Farmers at Rossi Farms, Portland, Oregon

INDEPENDENT CONTRACTOR AGREEMENT

1.0 The Parties

This Agreement is made between the Multnomah County Farm Bureau ("Client"), which is a county-level operating unit of the non-profit organization known as the Oregon Farm Bureau,

AND

A private independent contractor, Jay Udelhoven, with a mailing address of 8400 SE Buford LN, Portland, Oregon, 97236 ("Contractor").

WHEREAS the Client intends to pay the Contractor for services provided, effective July 29, 2019, under the terms and conditions described below.

2.0 Services

The Contractor agrees to perform the following: Serve as Executive Director for the Multnomah County Farm Bureau. Details found in Exhibit 1. Hereinafter known as the "Services".

3.0 Payment

The Client agrees to pay for the Services performed by the Contractor as per the following:

- The Contractor agrees to be paid on a per hour basis at a rate of \$62.50;
- The Contractor shall submit a request for payment to the Client on the final day of each month;
- Total contract payment is not to exceed \$30,000 annually unless otherwise agreed to in writing by both parties.

4.0 Due Date

The Services provided by the Contractor shall begin on July 29, 2019, and end on June 30th 2020. All Services provided by the Contractor must be completed by June 30th 2020.

5.0 Expenses

The Contractor shall be reimbursed for the following expenses that are attributable directly to the Services performed under this Agreement: In accordance with approved budget line items: lodging, related expenses, and mileage for travel outside the county, reimbursed at the federal IRS rate.

The Client will be required to pay the Contractor within thirty (30) days of any Expense after receiving an itemized expense statement and receipts from the Contractor.

6.0 Independent Contractor Status

The Contractor, under the code of the Internal Revenue Service (IRS), is an independent contractor and neither the Contractor's employees or contract personnel are, or shall be deemed, the Client's employees.

In its capacity as an independent contractor, Contractor agrees and represents:

- Contractor has the right to perform Services for others during the term of this Agreement;
- Contractor has the sole right to control and direct the means, manner, and method by which the Services required by this Agreement will be performed. Contractor shall select the routes taken, starting and ending times, days of work, and order in which the work is performed;
- Contractor has the right to hire assistants as subcontractors or to use employees to provide the services required under this Agreement;

- Neither Contractor, nor the Contractor's employees or personnel, shall be required to wear any uniforms provided by the Client;
- The Services required by this Agreement shall be performed by the Contractor, Contractor's employees or personnel, and the Client will not hire, supervise, or pay assistants to help the Contractor;
- Neither Contractor nor Contractor's employees or personnel shall receive any training from the Client in the professional skills necessary to perform the services required by this Agreement; and
- Neither the Contractor nor Contractor's employees or personnel shall be required by the Client to devote full-time to the performance of the Services required by this Agreement.

7.0 Business Licenses, Permits, and Certificates

The Contractor represents and warrants that all employees and personnel associated shall comply with federal, state, and local laws requiring any required licenses, permits, and certificates necessary to perform the Services under this Agreement.

8.0 Federal and State Taxes

Under this Agreement, the Client shall not be responsible for:

- Withholding FICA, Medicare, Social Security, or any other federal or state withholding taxes from the Contractor's payments to employees or personnel or make payments on behalf of the Contractor;
- Making federal or state unemployment compensation contributions on the Contractor's behalf; and
- The payment of all taxes incurred related to or while performing the Services under this Agreement, including all applicable income taxes and, if the Contractor is not a corporation, all applicable self-employment taxes. Upon demand, the Contractor shall provide the Client with proof that such payments have been made.

9.0 Benefits of Contractor's Employees

The Contractor understands and agrees that they are solely responsible and liable for all benefits that are provided to their employees including, but not limited to, retirement plans, health insurance, vacation time-off, sick pay, personal leave, or any other benefit provided.

10.0 Unemployment Compensation

The Contractor shall be solely responsible for the unemployment compensation payments on behalf of their employees and personnel. The Contractor shall not be entitled to unemployment compensation in connection with the Services performed under this Agreement.

11.0 Workers' Compensation

The Contractor shall be responsible for providing all workers' compensation insurance on behalf of their employees. If the Contractor hires employees to perform any work under this Agreement, the Contractor agrees to grant workers' compensation coverage to the extent required by law. Upon request by the Client, the Contractor must provide certificates proving workers' compensation insurance at any time during the performance of the Service.

12.0 Liability Insurance

The Contractor agrees to bear all responsibility for the actions related to themselves and their employees or personnel under this Agreement. In addition, the Contractor agrees to obtain comprehensive liability insurance coverage in case of bodily injury, personal injury, property damage, contractual liability, and cross-liability. There shall be no minimum required amount for the liability insurance.

13.0 Indemnification

The Contractor shall indemnify and hold the Client harmless from any loss or liability from performing the Services under this Agreement.

14.0 Termination of Agreement

This Agreement shall terminate on June 30th 2020. In addition, the Client or Contractor may terminate this Agreement, including any obligations stated hereunder, with or without reasonable cause by providing written notice to the other party.

15.0 Option to Extend

The Client and Contractor may extend this agreement, for a period of time determined by the parties, upon written mutual agreement by both parties. Any such extension will serve as an amendment to this Agreement.

16.0 Exclusive Agreement

This entire Agreement is between the Client and Contractor.

17.0 Resolving Disputes

If a dispute arises under this Agreement, any party may take the matter to an Oregon state court.

18.0 Confidentiality

The Contractor acknowledges that it will be necessary for the Client to disclose certain confidential and proprietary information to the Contractor in order for the Contractor to perform their duties under this Agreement. The Contractor acknowledges that disclosure to a third party or misuse of this proprietary or confidential information would irreparably harm the Client. Accordingly, the Contractor will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of the Client without the Client's prior written permission except to the extent necessary to perform services on the Client's behalf.

Proprietary or confidential information includes, but is not limited to:

- The written, printed, graphic, or electronically recorded materials furnished by Client for Contractor to use;
- Any written or tangible information stamped "confidential," "proprietary," or with a similar legend, or any information that Client makes reasonable efforts to maintain the secrecy of business or marketing plans or strategies, customer lists, operating procedures, trade secrets, design formulas, know-how and processes, computer programs and inventories, discoveries, and improvements of any kind, sales projections, and pricing information; and
- Information belonging to customers and suppliers of the Client about whom the Contractor gained knowledge as a result of the Contractor's services to the Client.

Upon termination of the Contractor's services to the Client, or at the Client's request, the Contractor shall deliver to the Client all materials in the Contractor's possession relating to the Client's business.

The Contractor acknowledges that any breach or threatened breach of confidentiality of this Agreement will result in irreparable harm to the Client for which damages would be an inadequate remedy. Therefore, the Client shall be entitled to equitable relief, including an injunction, in the event of such breach or threatened breach of confidentiality. Such equitable relief shall be in addition to Client's rights and remedies otherwise available at law.

19.0 Proprietary Information

Proprietary information, under this Agreement, shall include:

- The product of all work performed under this Agreement ("Work Product"), including without limitation all notes, reports, documentation, drawings, computer programs, inventions, creations, works, devices, models, works-in-progress, and deliverables, will be the sole property of the Client, and Contractor hereby assigns to the Client all right, title, and interest therein, including, but not limited to, all audiovisual, literary, moral rights and other copyrights, patent rights, trade secret rights, and other proprietary rights therein. Contractor retains no right to use the Work Product and agrees not to challenge the validity of the Client's ownership in the Work Product;
- Contractor hereby assigns to the Client all right, title, and interest in any and all photographic images and videos or audio recordings made by the Client during Contractor's work for them, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings;
- The Client will be entitled to use Contractor's name and/or likeness use in advertising and other materials; and
- Client may allow for Contractor's private use of the above-described proprietary information upon written approval by the Client.

20.0 No Partnership

This Agreement does not create a partnership relationship between the Client and the Contractor. Unless otherwise directed, the Contractor shall have no authority to enter into contracts on Client's behalf or represent the Client in any manner.

21.0 Assignment and Delegation

Upon written approval from the Client, the Contractor may assign rights and may delegate duties under this Agreement to other individuals or entities acting as a subcontractor ("Subcontractor"). The Contractor recognizes that they shall be liable for all work performed by the Subcontractor and shall hold the Client harmless of any liability in connection with their performed work.

The Contractor shall be responsible for any confidential or proprietary information that is shared with the Subcontractor in accordance with Sections XVIII & XIX of this Agreement. If any such information is shared by the Subcontractor to third (3rd) parties, the Contractor shall be made liable.

22.0 Governing Law

This Agreement shall be governed under the laws in the State of Oregon.

23.0 Severability

This Agreement shall remain in effect in the event a section or provision is unenforceable or invalid. All remaining sections and provisions shall be deemed legally binding unless a court rules that any such provision or section is invalid or unenforceable, thus, limiting the effect of another provision or section. In such case, the affected provision or section shall be enforced as so limited.

24.0 Breach Waiver

Any waiver by the Client of a breach of any section of this Agreement by the Contractor shall not operate or be construed as a waiver of any subsequent breach by the Contractor.

25.0 Entire Agreement

This Agreement, along with any attachments or addendums, represents the entire agreement between the parties. Therefore, this Agreement supersedes any prior agreements, promises, conditions, or understandings between the Client and Contractor.

Client's Signature Lan DK Date 7/29/19

Print Name Larry Bailey

Contractor's Signature Jay Udelhoven Date 7/29/19

Print Name JAY UDELHOVEN

Multnomah County Farm Bureau
Independent Contractor Agreement No. 2019-01

Exhibit 1: Duties

(* Initial priorities)

* Create annual work plan and annual budget
* Create and distribute monthly newsletters
* Coordinate and attend monthly board/business meetings
* Outreach to inactive and/or potential members; and unpaid voting and supporting members
* Work with President to plan and implement membership outreach activities
* Expand understanding of AFBF, OFB, and MCFB.
Review and update mailing list
Organize guest speaker for monthly meeting and coordinate door prizes
Distribute notice regarding MCFB Annual Meeting to members
Personal outreach to publicize MCFB Annual Meeting to members
Assist with organization of MCFB Annual Meeting
OFB Annual Meeting
MCFB Annual Christmas Party
Send welcome letter to new voting and supporting members
Farm Bureau Who's Who updates
Facebook/Media coverage/support
Create 5-year strategic/business plan
Create/maintain annual calendar of MCFB meetings/events
Create annual progress reports
Establish communications network with and between farmers
Establish farm "events" calendar and outreach
Better engagement and alignment with local OAN Chapter and local Granges
Attend other Oregon county farm bureau meetings; engage and connect with them
Survey Oregon and other county farm bureaus to assess organization, structure, activities, funding
Identify and promote opportunities for board training
Education/training/licensing/certification events for local farmers (e.g., chemical use, business planning, CPR, etc.)
Fundraise for MCFB, orgs such as FFA and 4H, and individual farmer projects/needs (latter as appropriate)
Track/report on activities and opportunities related to AFBF and OFB
Track/report/engage government agencies (ODA, DEQ, ODFW, EMSWCD, Multnomah County, and Metro) activities that will affect county farmers
Track/report/engage NGO efforts affecting local farmers (EcoTrust, Energy Trust, etc.)
Re-establish/engage/support local FFA
Engage/support local 4H
Establish relationships with local elected officials