



Multnomah County Farm Bureau

BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

Meeting Called to Order			
By:	Larry Bailey		
Date:	10/17/19		
Time:	7:20		
Location:	Rossi Farms: 3839 NE 122nd Ave, Portland, OR 97230		
		Present	Absent
MCFB Board Directors:	Larry Bailey, President	x	
	Angi Bailey, Secretary		x
	Deniece Tucker, Treasurer	x	
	Al Garre, Board Director	x	
	Helen Bushue, Board Director		x
	Joe Rossi, Board Director	x	
	John Bergan, Board Director	x	
MCFB Contractors:	Jay Udelhoven, Executive Director	x	
OFB Board Directors:	Pete Postlewaite, Region 7 Board Director	x	
MCFB Members:	EMSWCD		x
Other:	None		x

No.	TIME	AGENDA ITEM	PURPOSE	PRESENTOR	HANDOUTS
1	7:00 (5 min)	Welcome and Introductions • Review and adjust agenda	Information	Larry Bailey	N/A

Larry welcomed everyone. No changes were made to the agenda.

2	7:05 (5 min)	Board Meeting Minutes • Review action items • Review/approve minutes	Decision	Larry Bailey	a) 9/26/19 Mins
---	-----------------	---	-----------------	--------------	-----------------

All action items on page 7 of 7 from the 9/26/19 Board meeting minutes were reviewed. No adjustments were made.

Motion to approve minutes: Deniece

Seconded: John

Discussion: None

Unanimously carried: Yes

Action: Jay to finalized minutes.



Multnomah County Farm Bureau BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

		TRAINING			
3	7:10 (5 min)	Future Farmers of America – Sandy HS <ul style="list-style-type: none">• Auction item• Donation• Jay's attendance	Decision	Larry Bailey	N/A

MCFB approved \$299 for a chainsaw; Helen was to buy.

Jay attended the meeting at a cost of \$45.

Larry asked if spending for this meeting was in his discretionary authority; asked if the board needed to approve it. Just to be sure, a motion to approve was made.

Motion to approve expenditures: John

Seconded: Deniece

Discussion: Larry/Deniece -- Out of donations budget

Unanimously carried: Yes

4	7:15 (10 min)	Workshops <ul style="list-style-type: none">• Pesticide training• WPS training• OSU Extension collaboration/Other?	Discussion	Larry Bailey; Jay Udelhoven	a) Training topics
---	------------------	---	------------	--------------------------------	--------------------

FYI for most part; Larry said the pesticide training was still on track.

Jay asked if we wanted a more formal training curriculum to meet the needs of farmers.

For example: ag use label means employees need to be certified; pest cert credit; significant law changes; these are difficult things for smaller operations.

Jay asked if we can somewhat easily develop a list of needed training; eg. truck certification.

Action: Larry to follow up with Jay on needed training.

		ADVOCACY			
5	7:25 (5 min)	Meeting with Anna Williams (HS District 52) <ul style="list-style-type: none">• Joint meeting with the OAN tentatively scheduled for 10/19	Information	Larry Bailey	N/A

Larry still planning on meeting with her, may not be in October. She is interested in Multnomah or Hood River.

6	7:30 (10 min)	Region 7 Policy Report	Information	Pete Postlewaite	N/A
---	------------------	-------------------------------	-------------	------------------	-----

Student dues bylaws contentious; subsidized etc; will move forward with legal counsel.



Multnomah County Farm Bureau

BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

Proposed bylaw changes within OFB email.

AFB gets \$5 with any membership; why should OFB get any of it? Larry's question was do they count toward membership goal numbers even though they're not voting? Easy to increase number of delegates. Won't count toward county membership goals. Voting and supporting count toward delegates? Bit of a difference of understanding between Pete and Larry. Larry thinks student number should be included in the associate number. Pete didn't know supporting members counted toward delegates.

Moved to support Oregon re-districting proposal.

Has list of exempt farm equipment for tax purposes. IRS defines equipment differently than ODA.

		NETWORKING			
7	7:40 (5 min)	MCFB/CCFB Annual Meeting <ul style="list-style-type: none">• Program• Invites• Drink tickets	Discussion	Larry Bailey	N/A

CCFB does not want drink tickets; they asked that we do not do it as well.

CCFB is in charge of the program this year. There will be a five-minute time period for business meeting.

Jay asked if we wanted to email associate members? Pete was cautious about contacting them. Associates make up over \$400K of budget. Larry said we'd want Country to know before we did something. Some Country Financial clients express concern about needing to be associate members. Jay has talked with Goeff Dorn a couple of times who is enthusiastic about improving relationship.

Action: Jay to follow up with Dave Dillon for guidance on reaching out to associate members.

8	7:45 (5 min)	OFB Convention <ul style="list-style-type: none">• Attendance• Delegates• Auction item	Discussion	Larry Bailey	N/A
---	-----------------	---	------------	--------------	-----

Helen, Angie and Larry will go as MCFB's 3 delegates; Joe and Al also have interest.

Reservations must be made by 11/13.

Al will notify Larry if he cannot go; otherwise he wants to go.

Larry would like Jay to go down for at least a day for house of delegates.

Action: Jay will check with his calendar and get back to Larry.

Auction item: Helen will take care of our annual meeting, not sure about this one. We usually do the live auction; backpack blower. Deniece thinks we should because we're one of the wealthier counties.



Multnomah County Farm Bureau

BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

Motion to spend up to \$400: Deniece

Seconded: Al

Discussion: None

Unanimously carried: Yes

Action: Board to send Larry information about Helen's service as secretary.

County action award? Deniece stated we should contact Gabrielle to find out everything she did.

Action: Larry will try to fill out County Action Award form and send to the group for input prior to deadline.

In regard to delegates and by-laws.

Motion to empower delegates to vote how they think is most beneficial to delegates: Al

Second: Deniece

Discussion: None

Unanimously carried: Yes

9	7:50 (5 min)	AFBF Convention <ul style="list-style-type: none">• Attendance	Discussion	Larry Bailey	N/A
---	-----------------	---	------------	--------------	-----

Unclear when registration is closed; Larry and Angi are going (Angi will be speaking); Helen and Barry are going; Joe is interested. Nothing about decision making deadlines available online. Registration opens Oct 1. Rooms are almost full. Should move forward as soon as possible. Question about how much have we spent per member in the past. Deniece checked the budget.

Motion to approve \$1,500 each for the five board members who are planning to go.

Second: Al

Discussion: Al – "who are authorized representatives of the county" will help

Unanimously carried: Yes

Al stated that is sounded like \$1,500/each won't cover everything. Beyond that, will each rep pay the overage? Deniece said historically we paid for everything. It's hard to know what OFB is billing us for. Hotel is \$250/day for 3 days plus everything else is likely going to be more than \$1,500. Should we come up with different number now?

Deniece suggested to raise it to \$2,000 each.

Motion to add \$500 to the \$1500 to equal \$2,000 each: Deniece

Second: John

Discussion: None

Unanimously carried: Yes

10	7:55 (5 min)	Website and Facebook Update	Discussion	Jay Udelhoven	N/A
----	-----------------	------------------------------------	------------	---------------	-----

A website volunteer has been recruited and is working on the 3rd draft of the new MCFB website. Jay will continue



Multnomah County Farm Bureau

BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

to work with the volunteer until a version is ready to be reviewed by the Board. The site will not go live until the board approves.

The MCFB Facebook page is being updated more frequently; please like and share if you're on FB!

		PROJECTS			
11	8:00 (5 min)	Ask a Farmer <ul style="list-style-type: none">• Solar Fields• Jobs• Irrigation	Information	Jay Udelhoven	N/A

"Ask a Farmer" and "Assist a Farmer" (item #12 below) are two potential value-added services MCFB could provide to local community members. People, including existing farmers, new farmers, rural landowners and the general public, have questions about farming, but no one to pose their question to. They want to talk to a real farmer. For example, Jay introduced a person to a local farmer who had a small solar field on his farm; the person was interested in buying land that would be near a solar farm and wanted to get a sense of what it was like. Jay also introduced someone who was looking for a farm manager job to a farmer. Also, Larry volunteered to answer a person's question about irrigation needs. This is potentially a good way for MCFB to have a tangible and immediate impact on the local farming community. Stay tuned as this will likely come up in the business plan.

12	8:05 (5 min)	Assist a Farmer <ul style="list-style-type: none">• BES Submeter Program	Information	Jay Udelhoven	N/A
----	-----------------	---	-------------	---------------	-----

Jay assisted an urban farmer with an issue the farmer had regarding city water usage, monitoring, and payment. On a slightly bigger scale, there may be a future grant/project opportunity related to this, as means for us to better understand, characterize, and quantify urban farming in addition to their needs and issues.

13	8:10 (5 min)	EMSWCD Update	Information	EMSWCD Rep	a) Summary b) Flyer
----	-----------------	----------------------	-------------	------------	------------------------

Not present; see handouts.

		ADMINISTRATION			
14	8:15 (5 min)	President's Report	Information	Larry Bailey	N/A

We did not make our membership goal this past year, but we made the number for 3 delegates as between 150-499 members equates to 3 delegates.

Currently there is only one candidate for President and one for 2nd VP.

There is a rather large list of responsibility for OFB president.

Branding guide from OFB was sent in recent update.

15	8:20 (5 min)	Business/Board Meetings <ul style="list-style-type: none">• Locations	Discussion	Larry Bailey; Jay Udelhoven	a) Locations list
----	-----------------	--	------------	--------------------------------	-------------------



Multnomah County Farm Bureau

BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

Jay looked into several options for future Board meeting locations. Constraints were available hours, cost, and location. The Pleasant Valley Grange is available, is in decent condition, is within the county, and only charges \$150/year.

Action: Jay will try to arrange for the January meeting to be at the Pleasant Valley Grange.

16	8:25 (10 min)	Treasurer's Report <ul style="list-style-type: none">Financial statementsStrategy-based budget	Information	Deniece Tucker; Jay Udelhoven	a) Financials
----	------------------	--	-------------	----------------------------------	---------------

Closed out Key Bank; cashiers check issued from Key and sent to Farm Bureau Bank; money is in money market account. Year ended on September 30; financial report is only through end of September; only check written was for Jay. Can go online to see CD; producing close to \$90/month; total of \$353.20 interest income for money market account; all money is now in Farm Bureau Bank. New balance is \$263,825 minus Jay's check.

Bill from OFB; membership billed back 54 cents per member 540 times; June 183 members new membership packets 75 cents each; \$1064.13 is entire bill.

Deniece wasn't sure if she is supposed to pay \$2,000 for ag in classroom; we need to send this in;

Action: Deniece to ask Helen about ag in classroom payment.

Annual dinner meeting; \$500 for firearm; we'll pay CCFB.

Got the new checkbook; need to call and have two signatories; Helen, Larry, and/or Deniece are signers. Deniece has copies of all checks.

Al raised a question about the need for a treasurer's bond. Deniece said that one was paid early on; established a long time ago. It is unclear what it covers; board should go on record to buy a bond or not. We need to research what we have and what actions we should take.

Action: Deniece to get Al bond information and Al will check it out.

Larry – Should we vote on it now?

Al – We indicate it's ongoing; answer by January.

17	8:35 (5 min)	Membership <ul style="list-style-type: none">NumbersOutreach	Discussion	Larry Bailey; Jay Udelhoven	N/A
----	-----------------	--	------------	--------------------------------	-----

Larry already talked about the membership numbers.

Jay asked how the goals are determined. Answer: a percentage from the previous year.

Jay stated that at some point in the future we should consider establishing goals based on the number of farmers in the county.



Multnomah County Farm Bureau

BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

18	8:40 (15 min)	Planning <ul style="list-style-type: none">• Business plan (& brochure)	Discussion	Jay Udelhoven	N/A
----	------------------	--	------------	---------------	-----

Joe volunteered to meet with Jay to go over the business plan, which they have done. Jay is to update and send to Joe, Deniece, and Larry, who will comment. There may be a few iterations of this before it is ready for the entire Board to review.

Action: Jay to update plan and send to Joe, Deniece, Larry.

		ADJOURNMENT			
19	8:55 (5 min)	Announcements and Reminders	Information	Larry Bailey	N/A

AI – MCFB needs board nominations for the annual meeting.

Who is up for re-election?

At last year's meeting Helen put status of all directors; we need to go back one year.

AI – Need to bring forward; needs input on what directors are up for election.

Action: Larry will talk to Helen about Board Director statuses and then follow up with AI.

If I run across people; let them know there are opportunities.

John not up this time.

AI will put forth delegates.

20	9:00	Meeting Adjourned	Information	Larry Bailey	N/A
----	------	--------------------------	-------------	--------------	-----



Multnomah County Farm Bureau BOARD MEETING MINUTES

Date/Time: October 17, 2019, 7-9 pm

Location: Rossi Farms located at: 3839 NE 122nd Ave, Portland, OR 97230

ACTIONS ITEMS

No.	Action Item	Responsible	Assigned	Due	Status
1	Put approved budget numbers in strategy-based budget format	Jay (w/Deniece & Larry)	9/26/19	As soon as possible	Pending
2	Work to improve brochure substance	Jay (w/Joe & Larry)	9/26/19	As soon as possible	On-going
3	Work to improve business plan substance	Jay (w/Deniece, Joe & Larry)	9/26/19	As soon as possible	On-going
4	Research meeting location options	Jay	9/26/19	As soon as possible	On-going
5	Coordinate pesticide cert class	Larry	9/26/19	As soon as possible	On-going
6	Coordinate meeting with Anna Williams	Larry	9/26/19	10/19/19	Completed
7	Finalize 9/26/2019 Minutes	Jay	10/17/2019	ASAP	Completed
8	Provide training list to Jay	Larry	10/17/2019	When possible	Completed
9	Contact Dave Dillon re: outreach to associate members	Jay	10/17/2019	When possible	On going
10	Let Larry know about possible OFB Convention attendance	Jay	10/17/2019	ASAP	Completed
11	Send Larry info re: Helen's service	Board	10/17/2019	ASAP	Completed
12	Complete Action Award form	Larry	10/17/2019	ASAP	Completed
13	Arrange Pleasant Valley Grange meeting	Jay	10/17/2019	01/2020	On going
14	Ask Helen about Ag In Classroom payment	Deniece	10/17/2019	When possible	???
15	Research bond information	Al/Deniece	10/17/2019	ASAP	Completed
16	Inquire with Helen about Board Director statuses	Larry	10/17/2019	ASAP	Completed

	Minutes Approved
Date:	01/14/2020
Time:	Approximately 7:05 PM
Location:	Tucker Farms, 2000 SE Wilson RD, Troutdale, OR 97060
Motion By:	Deniece Tucker
Second By:	John Bergan
Discussion:	None
Those for:	All
Those against:	None