



## PERSONAL

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## SKILLS

- **Computer Literate**
- **Computer Technical**
- **Multimedia Applications**  
Adobe Photoshop, Adobe Illustrator, Filmora Go, Canva
- **Computer Application**  
MS Word, MS PowerPoint, MS Excel
- **Website Design**  
Basic HTML, CSS, JavaScript, PHP, Basic MySQL, Basic GitHub

# Marc Nathaniel Valdez

To obtain employment with a company that offers a positive atmosphere to learn and implement new skills and technologies for the betterment of the organization.

## WORK EXPERIENCE

<b>COMPANY:</b>	CONCENTRIX	(Mar. 2023 - Oct. 2023)
<b>POSITION:</b>	<b>Customer Service Representative</b> (Insurance Account)	
<b>COMPANY:</b>	Entikis Bookkeeping	(Sept. 2023 - Jan. 2024)
<b>POSITION:</b>	<b>Graphic Designer</b> (Freelancer)	
<b>COMPANY:</b>	Inner Sparc Realty Corp.	(Jan. 2025 - Currently)
<b>POSITION:</b>	<b>IT Department   Graphic Designer</b> (On-the-job Training)	

## HIGHEST EDUCATIONAL AND QUALIFICATIONS

<b>TERTIARY:</b>	Our Lady of Fatima University	(2021 – 2025)
	New Era University	(2019 – 2020)
<b>COURSE MAJOR:</b>	<b>Bachelor of Science in Information Technology</b>	
<b>SENIOR HIGH SCHOOL:</b>	Mystical Rose School of Caloocan Inc.	(2017 – 2019)
<b>STRAND:</b>	<b>Information &amp; Communication Technology</b>	

## CERTIFICATES

<b>Introduction to Packet Tracer</b> (Cisco Network Academy)	(Oct. – 2022)
<b>Introduction to Cybersecurity</b> (Cisco Network Academy)	(Mar. – 2024)
<b>Cloud Computing and DevOps</b> (Webinar Participation in OLFU)	(Sept. – 2024)
<b>Endpoint Security</b> (Cisco Network Academy)	(Oct. – 2024)
<b>Ethical Hacker</b> (Cisco Network Academy)	(Oct. – 2024)
<b>How to Counter-Act when Hacked?</b> (Department of Information & Communication Technology)	(Oct. – 2024)
<b>Querying Fundamentals with MySQL Essentials for Beginners</b> (Data Analytics Philippines)	(Oct. – 2024)
<b>PC Assembly &amp; Disassembly</b> (Champion CCS Week Contest in OLFU)	(Oct. – 2024)
<b>Network Defense</b> (Cisco Network Academy)	(Nov. – 2024)