A.M.OR
Association Mondiale pour les Orphelins

How We Work - A.M.OR

Congratulation

If you are reading this, welcome in A.M.OR's team. We are all here to reduce the inequality gap and increase access to technologies and information. We all have our projects in different settings and heuristic management.

This document displays the way we work as an international NGO.

The Work We All Do:

We collect capital to invest it sustainably in communities in need. I ask every member to find IT materials, laptops especially to feed our projects - we accept secondhand goods in working conditions. Money comes second, it is easier to find a donator once the only thing missing before pollinating a community is to pay.

Work Cycle:

We work benevolently and decide with the direction how many hours are we able to give to our NGO. At any time, you can discuss with the director to change your engagement or to get the time you need for a cool-down. We are here for the benefit of human beings - Prioritize the work that really matters for you and keep a health amount of sleep and a rich and rewarding life outside work.

There are occasions where you will need to work more than usually for operating properly or in case of emergencies. Take the time off when you want to make up for the additional hours you put during the week.

Work Organization:

For our NGO, a single project team should be able to go from idea to deploy as independently as possible. You must get approval from our direction and state clearly what you need to make sure we have the resources available just at the right moment for your project. Though in the end, managing at A.M.OR is part-time occupation, next to being involved with doing the humanitarian action itself.

As long as you respect the chart and received approval on your project. You shall: Set your own direction, determine what needs to be done, do it without waiting for someone to tell you to.

How to Communicate:

It's hard to keep up on what everyone is doing and what it means. Any members can ask the direction for direct information about our staff, delegations and projects.

Whether you work on the product development or not, your voice and observations can help determine what we should be working on. The way to exert this influence is through pitches.

A pitch is a write-up of your idea on a new feature, a change to a feature, or any other project development you think we should be considering as a fully considered post (the more specific, the better). We suggest discussing the pitch directly with the director and we will forward your inputs to all our members - this gives the whole company a chance to consider and respond to the idea, and then we'll have the idea encapsulated in a post, available for reference at any time.

Where We Work:

There is not a proper HQ for our NGO, we believe benevolent work is mostly down by passionate folks that find time to invest in a share cause. We have a great Google Drive, use Meet infomaniak for videoconference and use Signal for mobile com.

Any official document you may need can be given the same day of your request.

We consider the "**Lab**" (which is Aka's house and warehouse) as the logistic hub. As a member you might have to go there to store or pick up some material that you need for your operation.

Also consider the **UNOG's NGO room** for an annual meeting. If you consider having the proper profile, you can request a UNOG badge to work in the Palais.

For all other case, people at A.M.OR work Remotely(aka. from home, coffee shops or other public working places). Get yourself a good chair and a good desk.

Feel free to suggest any improvements.

Best for your day, or night, wherever you are reading this.

Marc,