





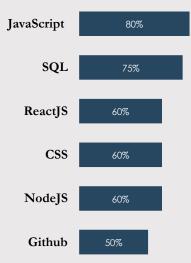


#### ABOUT ME

Creative problem solver & a selftaught Full-stack developer looking to secure challenging opportunity in software development and be part of a creative process

#### **CONTACT**

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# **ANKITA ZAVERI**

#### **EDUCATION**

JavaScript: The hard parts, Frontend Masters	2021
API Design in Node.JS, Frontend Masters	2021
React Intermediate, Frontend Masters	2021
CSS Basics, Frontend Masters	2021
Master of Business Administration (MBA), Dalhousie University	2018
Master of Commerce in Advanced Accounting, University of Mumbai	2015

### **PROJECTS**

#### Feed A Mole

- Feed a mole is an interactive game where you feed a mole to earn points, earn at least 10 points in 30 seconds to win the game
- Technologies used: HTML/JavaScript/CSS

#### Calculator

- Basic calculator for math with addition, subtraction, division, and multiplication
- Technologies used: HTML/JavaScript/CSS

#### Enlighten-Moi

- Enlighten-moi is an application that generates random adage/quotes
- Technologies used: HTML/CSS/ReactJS

#### CatsPaw-Woof Pet Store

- Pet store is an illustrative website for users considering pet adoption. The site allows users to view animals available for adoption and learn more about them
- Technologies used: HTML/CSS/ReactJS

### **WORK EXPERIENCE**

## Transamerica (WFG), Licensing and Contracting Administration

March 2020 - Current

- Utilized communication skills to provide administrative support to sales Field, internal and external staff, senior management, and regulatory bodies
- Used technical skills to analyze and synthesize information by extracting relevant data from SQL server for daily reports
- Leveraged problem solving skills to initiate Salesforce case/ outlook email automation project utilizing Macros, Quick text, and Flow features
- Worked promptly within deadlines to update Licenses and contracting information, leveraged Excel (PivotTable, Xlookup & macros) to automate key data gathering & manipulating process to maximize the efficiency

#### RichardsonGMP, Risk Associate

October 2018 - December 2019

- Leveraged problem solving skills to design and implement a Microsoft Access database, enabled management to track KPIs/KRIs effectively
- Coordinated process for regulatory audits such as FINTRAC, ensured on-time and high-quality deliverables.
- Assisted in audit preparedness initiatives, including validating preparedness regarding regulatory priorities and performing testing to assess control health
- Created Forms, reports, queries, and interactive dashboards using SQL, Salesforce, Macros and VBA codes reduced oversight time and shortened report generating time by 3 days