

# Artem Zelenskyy



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## Summary

All my experience I got by working in Exchange Currency Company. As soon i was graduated in Ukraine i moved to Spain where Im living 12 years. I never stopping and had a pleasure to work in many regions of Spain. Having an International work experience in Latin America, Russia and Turkey as Project Manager I got some new knowledges, through communication doing business and treating closely with new cultures all that and more gave me greater understanding working environment.

I believe that the skills and my actual experiences will helps me in new position, making me an ideal candidate for this job. I'm very interested in working for you and I'm willing to contribute all my efforts and desire to learn for becoming a part of your team. I'm a strong, perspective and dynamic person.

I'm watching forward and always dispose to hear and learn in obtaining new knowledges. If you would like to invite me for a personal interview I'll be glad to participate in

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## Core competencies

**Languages:** Spanish, English,  
Russian, Ukrainian

Planning, Organising,  
Communication, Initiative

TeamWork, Communication,  
Adaptability, Motivation

Stress Tolerance, Integrity,  
Reliability

Integrity, Decision Making,  
Working Standards,

Analytical Thinking, Client  
Service, Conflict Resolution

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## Professional experience

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New Experience)

02/2020 - present

**Best And Fast Change Spain**  
**Assistant**

06/2018 - 01/2020

- Manager of Menorca Airport Office
- Treasurer of Mallorca chain Offices
- Sale Manager in Madrid Offices
- Daily Reports

**Eurodivisas S.A**  
**Junior Operation Controller -**  
**Russia**

11/2016 - 12/2017

- Operation Activity Control
- Profit & Loss Reports
- Performance Control
- Daily Reports

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## Professional experience

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### **Eurodivisas S.A**

#### **Project Manager - Russia/ Turkey**

05/2016 - 12/2017

- Budget Control
- Business Trips
- Work with projects according to company's unified design
- Regular Reports
- Achievement of building approvals
- Branch Layout
- Airports authorities & HQ communications

### **Eurodivisas S.A**

#### **Project Manager Assistant - Brazil**

01/2016 - 05/2016

- Branches construction in Rio de Janeiro-Galeão
- Branch Layout
- Architectural Plans Review

### **Eurodivisas S.A**

#### **Training**

09/2015 - 12/2015

- Specialized training and qualified work in each of the next positions aimed on obtaining skills in Supervisor's, Treasurer's and On-site Manager's duties, in order to share that experience by transferring our strategies, principles, ethics and corporate rules for successful following and implementation in foreign country.

### **Eurodivisas S.A**

#### **Process & Efficiency Department**

01/2015 - 09/2015

- Working as translator: that was consisted in organizing all corporate material (operational, financial, juridical etc,) which implied to learn and have well knowing how are departments of the Group working
- Preparing working standards

### **Eurodivisas S.A**

#### **Field Support Manager Russia - Expansion Department**

08/2014 - 12/2014

- Business Trips
- Calls & mailing
- The work aimed to maintaining existing contacts and business dialogue that was closely associated with international accompaniment for a future openings

### **Eurodivisas S.A**

#### **Supervisor**

02/2014 - 08/2014

- Commercialization of new products
- sales techniques
- communication skills
- sellings by applying marketing tools

#### **Flippers International Removals**

#### **Operation & Removals**

11/2013 - 02/2014

- Communication
- Logistics
- Monitoring

#### **Il Capriccion di Trinacria, L 'Escala**

#### **Manager of Restaurants Cain**

03/2009 - 09/2013

- Make sure of profitability by balancing service with costs
- Encourages of quests satisfaction
- Checked BOH for food quality
- Hiring and training new employees
- Administration

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## Professional experience

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### Fincas Can Rull International

#### Sales Manager

09/2007 - 09/2008

- Calls, mailing
- Communication with Clients
- Researching
- Administration guideline and translation support
- [www.comprarcasarcfinquies.com](http://www.comprarcasarcfinquies.com)

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## Education

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### Udemy

2020 - present

Full Stack Development -123/h  
(HTML, CSS3 Js, jQuery, Bootstrap, PHP MySQL, Python, Git, GitHub, GitKraken, Wordpress Avocode)

2018 - 2018

### "Futur" Study Center & Labour Orientation Of Madrid

Certified in: "Airport Operations Technician"

#### Flight Coordinator

\* Aeronautic Legislation\* Meteorology\* Flight Plans\* Loading & Centering Sheets

2004 - 2009

### Donetsk National University

Master thesis: "International Relationships & Foreign Policy"

Activity: Local University Events & Political Researches of European Integration Process, Diplomatic mission & Service

2000 - 2004

### Lisychansk Multidisciplinary Lyceum

Master thesis: "History & Law"

1994 - 2000

### School

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## Personal information

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### Technology skills

MS Office-2010, Adobe illustrator

### Interests

Politics, stock market investment  
Hobbies: Fitness, Snowboard, Judo

### Driver Licence

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