Student Guide – Submitting a video assignment using Echo360
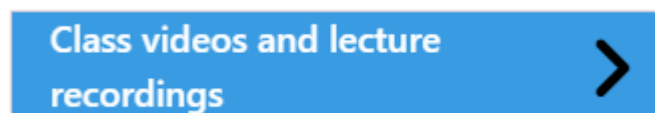
Did you know as a Murdoch University student you don't just have the ability to watch videos in Echo360 – you can also upload or even create your own videos using the platform. This comes in handy when you are required to submit a video for an assignment in myMurdoch Learning or if you are required to share a video in a forum or with your peers.

Contents

1   How do I access Echo360

We recommend that you access Echo360 via myMurdoch Learning. You can get to Echo360 by clicking on the 'Class videos and lecture recordings' block on the right-hand side of a unit where the block has been added.
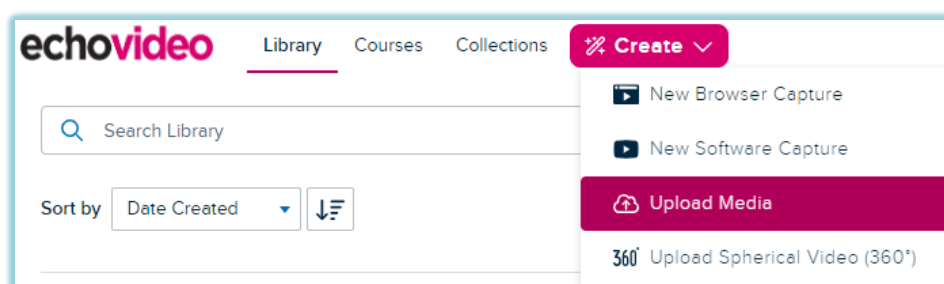

Content in Echo is found in one of two places: your Library or under Courses. Your media Library holds all of your personal recordings. It contains both videos you own as well as any videos that another user has shared with you.

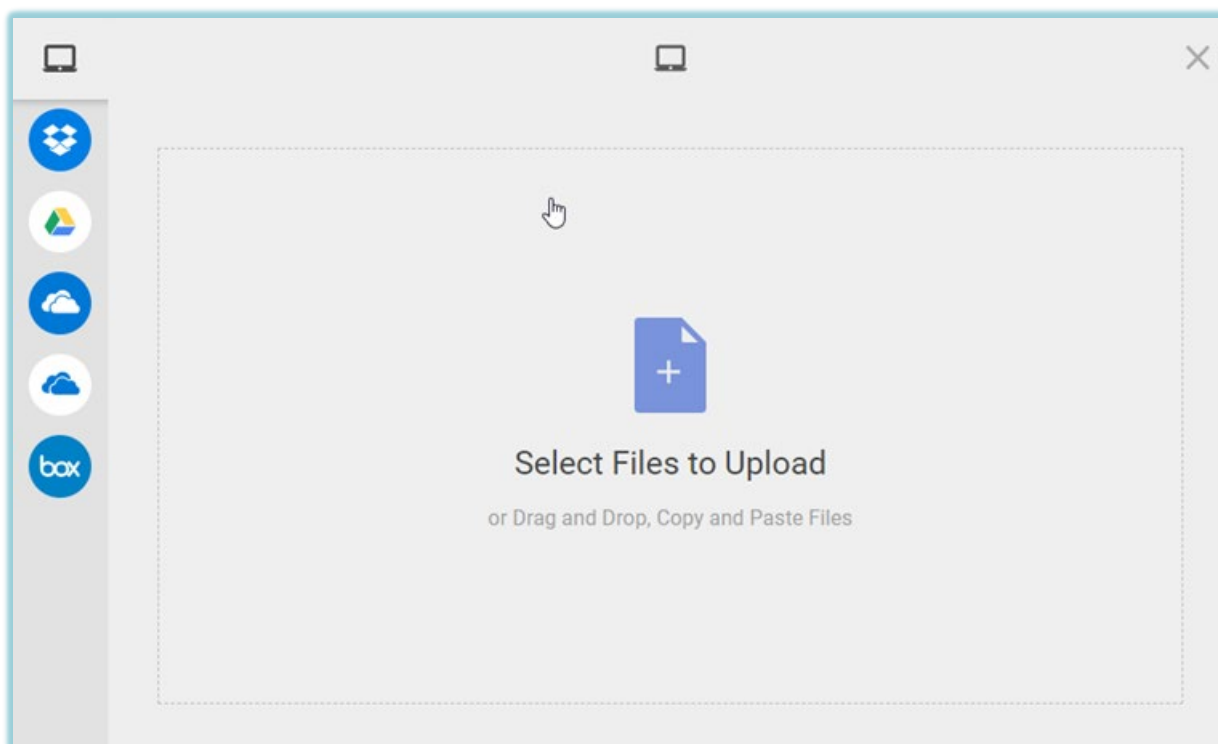# 2   How to upload a video to your Echo360 Library

As video files are often too large to upload directly into myMurdoch Learning we recommend uploading them to your Echo360 library. Videos can be created in a number of different ways, such as using your smartphone or screen recording software. Most video types can be uploaded to Echo360, including 3gp, avi, flv, m4v, mkv, mp4, mov, ogv, wmv, asf, mpg, mpeg & webm.

To upload an existing video:

1. Click on Library.
2. Click on Create.
3. Select Upload media.

4. Choose a file from your computer by clicking the Select Files to Upload button. You can also drag and drop a file from the Explorer or Finder window into the pop-up window. You also have the option to upload directly from cloud services such as Google Drive and Dropbox, however, be aware that the file size limit to upload from these services is 220mb.
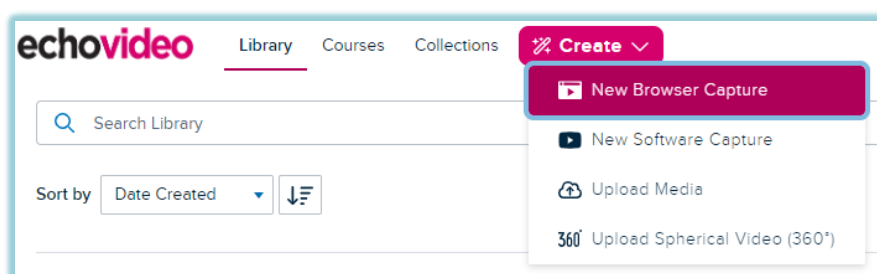

5. When you have selected your file(s) to upload, click the Upload button. A progress bar will appear as files are uploaded.

3   How to record a video using Echo360

Echo360 provides web or "browser-based" capture, a simplified method of creating a recording using any computer with Google Chrome (this includes both Windows and Mac).

To launch Browser Capture, enter your Echo360 account (as outlined in section 1 of this guide) then:
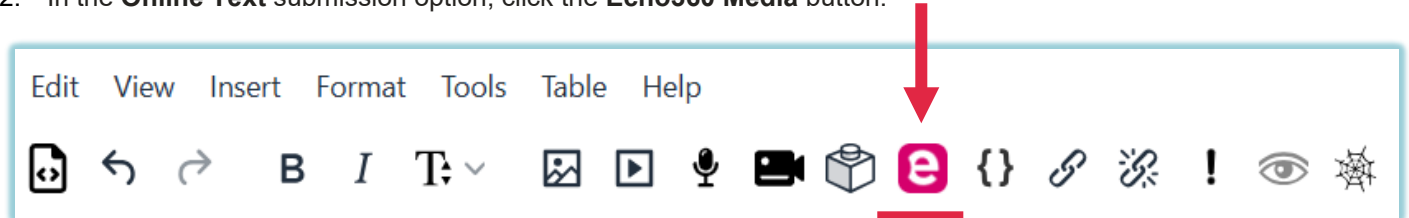
1. Click on Library.
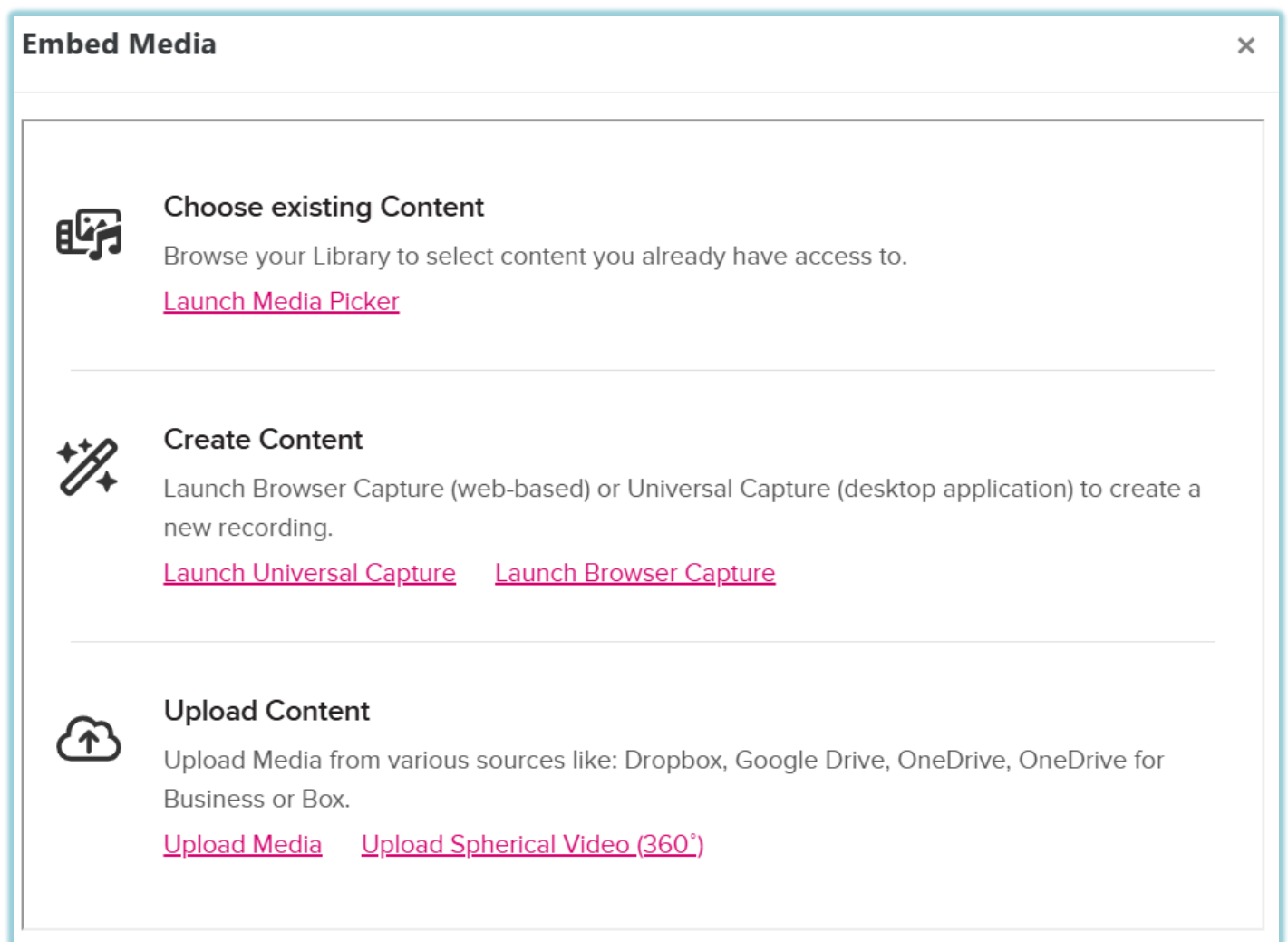
2. Click on Create.

3. Select New Browser Capture

4. A pop-up message asking for permission to access the computer's camera and microphone will appear. Click Allow.

5. Select the inputs you want to record.

6. Click Record and away you go!

4   How to submit your video assignment in myMurdoch Learning

1. Navigate to your unit in myMurdoch Learning and click the link to your assignment.
2. In the **Online Text** submission option, click the **Echo360 Media** button.

3. A pop-up will appear where you will have the option to submit a video in three ways:
   a. Library: link to media you have already uploaded to Echo360.
   b. Create New Media: launch the software to make a new recording (refer to section 4 of this guide).
   c. Upload Existing Media: upload a video file saved on your computer (refer to section 3 of this guide).

5   Sharing a video in a discussion post

As well as submitting a video for assessment you may also be asked to share your video with your peers, typically via a Discussion Forum in myMurdoch Learning. There are two methods for sharing in a Discussion Forum:

1. Using the same method that was outlined earlier in section 2 of this guide, look for the **Echo360 Media** button in the text field of the discussion thread.

2. Alternatively, you can create a public link to your video and share that link in the text field of the discussion thread.

To create a public link for a video:

1. Navigate to your Echo360 Library and hover over the content that you wish to share, then click the dropdown menu.

2. Click Share and then apply the following settings.

a. Choose Links.

b. Make sure the Share Link and Public access toggle buttons are on.

c. Click Copy and the URL will be available on your clipboard.

6   Final tips

You can still use your smartphone, PowerPoint, Teams, or any other software to create your video, but make sure you upload the recording to Echo360 and submit it using the steps in this guide. This makes it easier for your instructor to watch the video and reduces the likelihood of submitting file types that your instructor cannot open.

Lastly, DO NOT delete an Echo360 file that you have submitted as part of an assignment. This will make the file unavailable for marking.