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Welcome to this session:

Q&A Session

Student Assignments & Build Your Brand Tasks

The session will start shortly...

Any Questions?
Drop them in the questions section.

WELCOME

Safeguarding & Welfare

We are committed to all our students and staff feeling safe and happy; we want to make sure there is always someone you can turn to if you are worried about anything.

If you are feeling upset or unsafe, are worried about a friend, student or family member, or you feel like something isn't right, speak to our safeguarding team:

Ian Wyles
Designated Safeguarding Lead

Simone Botes

Nurhaan Snyman

Rafiq Manan

Ronald Munodawafa

Tevin Pitts

Scan to report a safeguarding concern

or email the Designated Safeguarding Lead:
Ian Wyles
safeguarding@hyperiondev.com

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Democracy
Every person's opinions matter.
Respect
We look after each other.
Tolerance
We accept each other's differences.
British Values
Rule of Law
We keep to the rules.
Liberty
We are free to make choices.

HOUSEKEEPING

Leadership & Management Live Lectures – Housekeeping

- The use of disrespectful language is prohibited in the questions, this is a supportive, learning environment for all - please engage accordingly.
    - ***(Fundamental British Values: Mutual Respect and Tolerance)***
- No question is daft or silly - **ask them!**
- Should you have a question during the lecture, please feel free to **post in the Questions section** and I will respond throughout.

Leadership & Management Live Lectures – Housekeeping

- Activating **live captions** in your browser's accessibility settings is a helpful option for better understanding, especially for those with hearing impairments or challenges with accents.
- For all **non-academic questions**, please submit a query: ***www.hyperiondev.com/support***
- Report a safeguarding incident: ***www.hyperiondev.com/safeguardreporting***
- Should you have any further questions or want to provide us with feedback, please feel free to post them **here.**
- **GitHub Link to access L&M Presentation Slides.**

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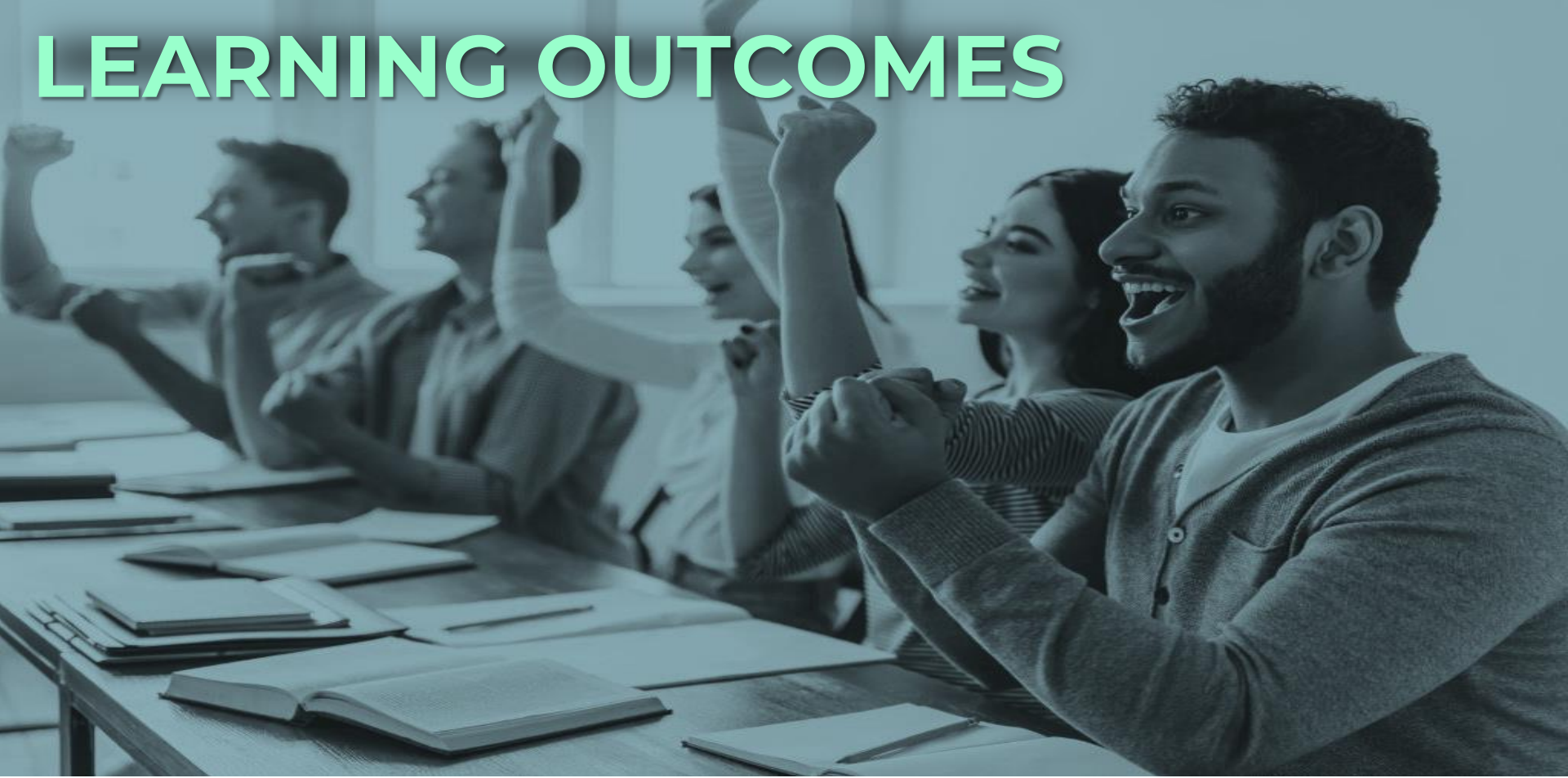
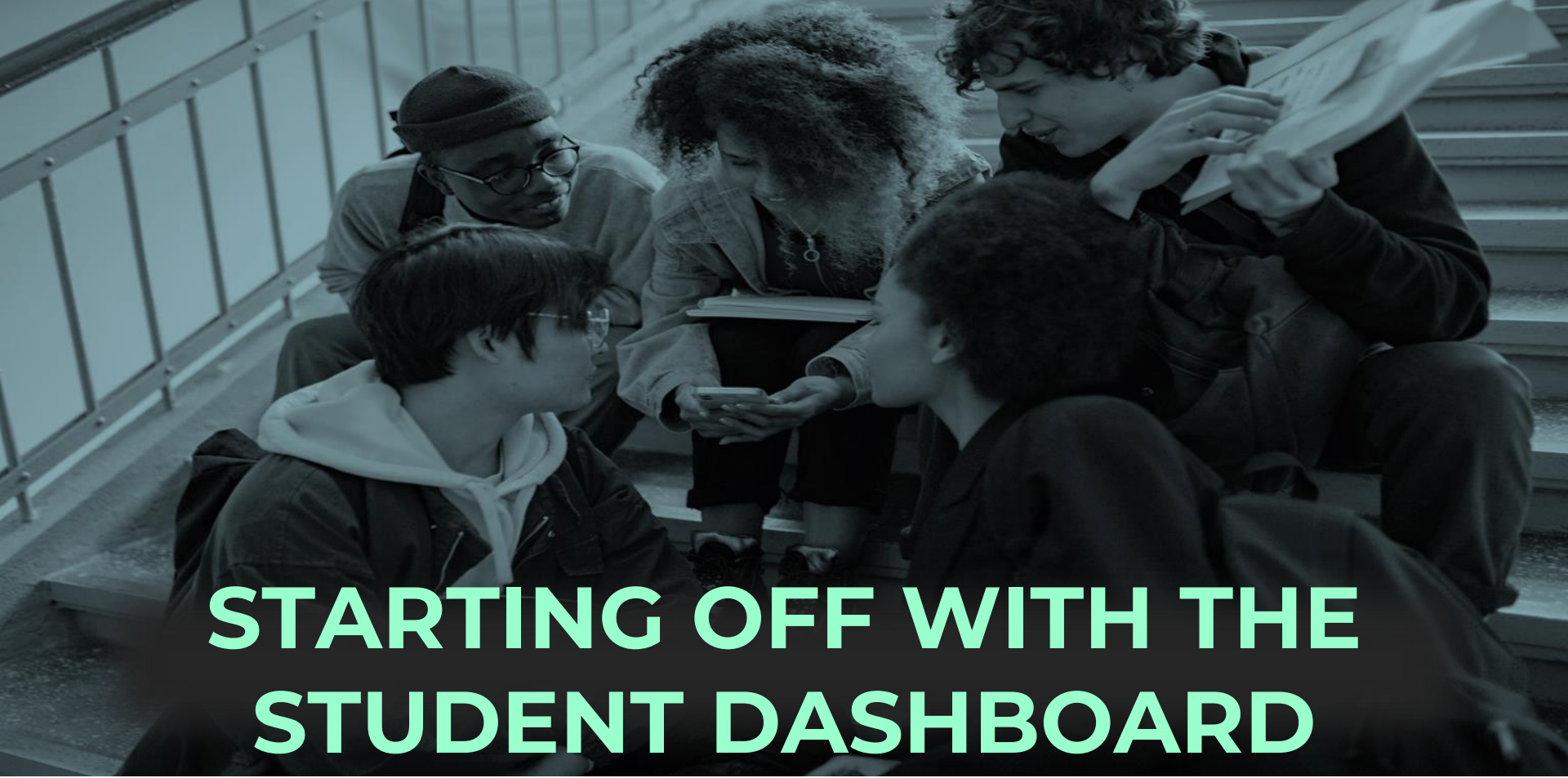
LEARNING OUTCOMES



Learning Outcomes

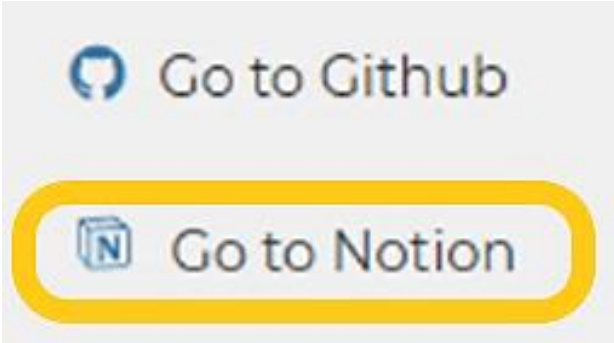
- To gain an understanding of how to complete the Bootcamp's **Formative and Summative Assessments/Assignments**, the **Build Your Own Brand Tasks**, and your **Reflection Journal**.
- To gain an understanding of **what is required for each type** of assessment/assignment/task using examples, and to **confidently navigate through the Notion** learning platform.



STARTING OFF WITH THE STUDENT DASHBOARD

STARTING OFF WITH THE STUDENT DASHBOARD

You'll find the **link to the Notion** Learning Platform right on your Student Dashboard; easy to access and ready when you are.



BUILD YOUR BRAND MODULES

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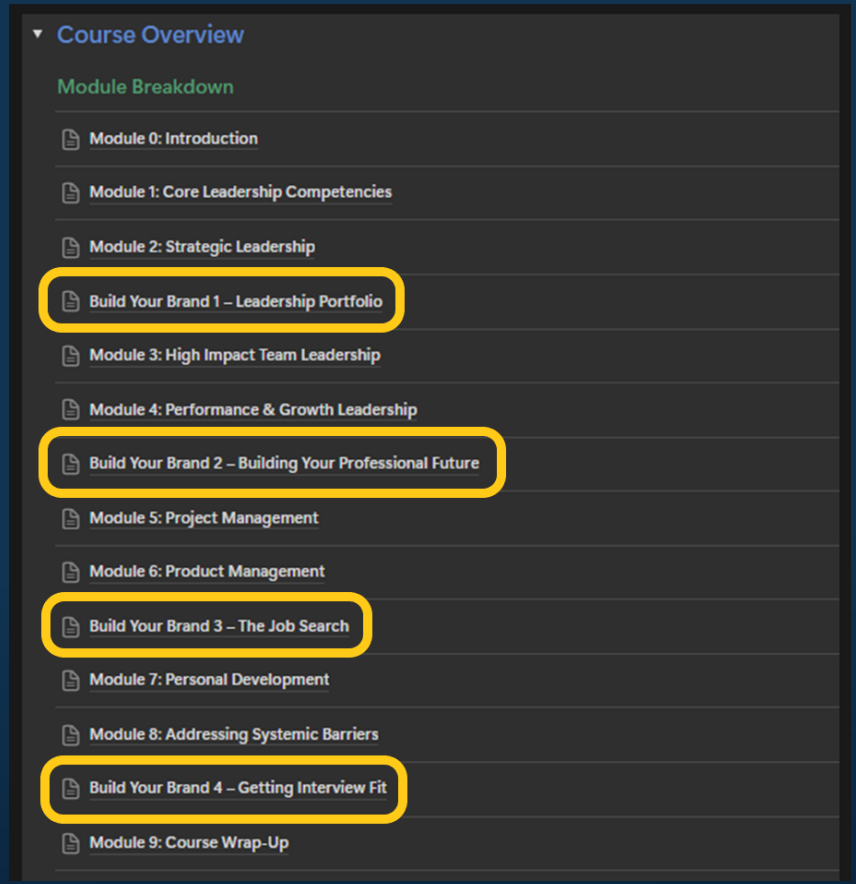
BUILD YOUR BRAND MODULES

When you open the Introduction Page on Notion, you'll see everything laid out for you: a Course Summary, Outcomes, and a **Course Overview** ***(which also includes the Build Your Brand sections).***



BUILD YOUR BRAND MODULES

They are designed to support you in **building up skills and resources incrementally**, to meet the Department for Education (DfE) requirements for career transition. These modules will help you:

- ✓ Consider and formulate your **career goals and leadership portfolio**.
- ✓ Create a **top-notch CV** (curriculum vitae, sometimes also called a résumé) and **cover letter**.
- ✓ Build and polish your **LinkedIn profile**.
- ✓ **Search and apply** for jobs or contracts.
- ✓ Create a **leadership portfolio** showcasing your new skills.

DEMOCRACY

Leadership isn't about barking orders; it's about giving everyone a voice.

When working on team-based scenarios or decision-making tasks, think about how **democratic practices could enhance inclusivity**.

Ask yourself: *"How would I ensure all voices are heard and valued in my team?"*

RULE OF LAW

Every great leader understands the importance of boundaries.

Whether it's company policies, industry standards, or ethical guidelines, demonstrating your respect for these structures can make your assignments stand out.

Reflect on this: *"How do I balance creativity and innovation with adhering to organisational rules?"*

LIBERTY

Empowerment is key in management.

If you're tackling a case study or role-playing as a leader, show how you'd support your team in making choices that align with their personal strengths and goals.

Think about: *"How can I create an environment where individuals feel free to take initiative?"*

MUTUAL RESPECT

At the heart of leadership lies respect.

Whether it's handling conflicts or fostering collaboration, consider how mutual respect builds stronger teams.

Ask yourself: *"How would I model respect in a diverse workplace?"*

TOLERANCE

Leadership in a globalised world requires embracing diversity.

If your assignment touches on cross-cultural interactions or leading diverse teams, highlight how you'd ensure every individual feels valued.

Ponder this: *"How can I foster a culture of understanding and inclusion in my workplace?"*

BUILD YOUR BRAND MODULES

Let’s take a look at a **high-level outline** of what is covered in each BYB modules.

BYB Module Overview

BYB 1: Building A Leadership Portfolio

- Establishing your leadership philosophy
- Setting your career goals and objectives

BYB 2: Building Your Professional Future

- Gather evidence of your leadership experience
- Launching your personal brand

BYB 3: The Job Search

- Building your professional brand with LinkedIn
- Finding opportunities and applying for jobs/pitching for self-employed work – Round 1

BYB 4: Getting Interview Fit

- Finding opportunities and applying for jobs/pitching for self-employed work – Round 2
- Getting interview ready
- Final leadership portfolio submission

Practical Demonstration

BUILD YOUR BRAND MODULES

IMPORTANT NOTICE

BUILD YOUR BRAND MODULES

Google Forms

- ✓ Record an Interview or Self-employment Plan.
- ✓ Record a Final Outcome.

BUILD YOUR BRAND MODULES

Further Key Points

If you're invited to an interview for a new job or apprenticeship, **only roles that use the skills learnt in your bootcamp will count**.

Make sure to submit the second-stage *(formal)* interview, where you've had **detailed discussions about the role** and are being assessed as a candidate.

The job should be for **at least 12 weeks in length *(minimum period)*** and must be a **paid position**. You can record the invite even if the interview hasn't taken place yet but is scheduled.

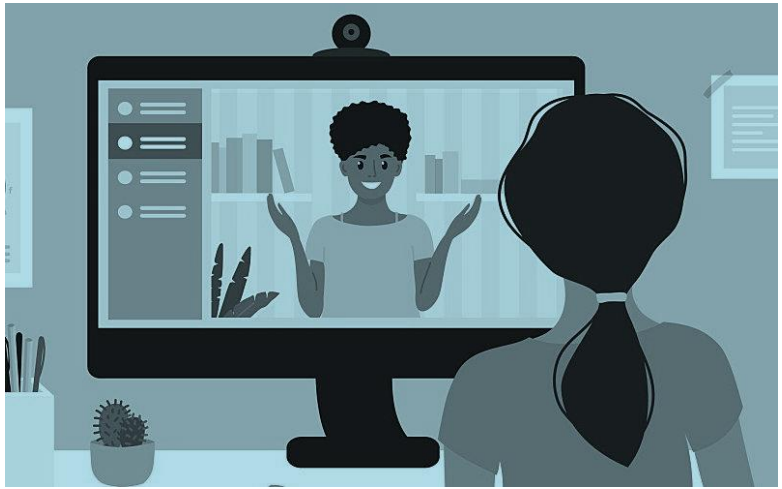
BUILD YOUR BRAND MODULES

Further Key Points

If you're already employed, you'll still **need to attend an interview**.

This can be with your **current employer for a new role or added responsibilities** that leverage your bootcamp skills.

Alternatively, it can be with a different company. You're not required to accept the offer but **must secure an invite** and attend.



BUILD YOUR BRAND MODULES

Further Key Points

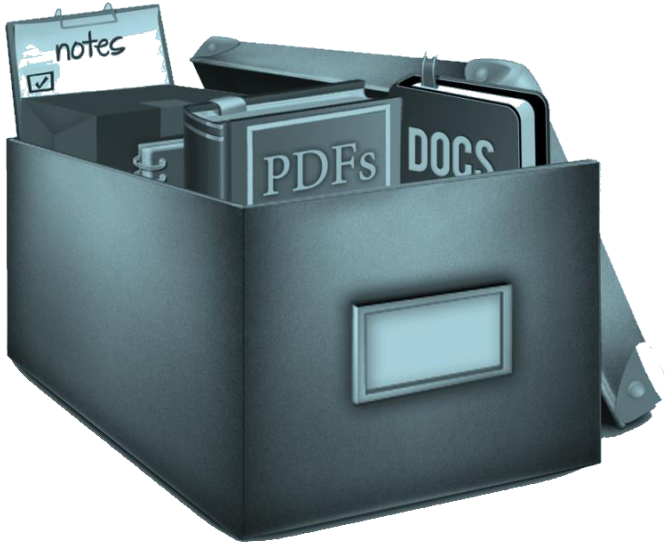
Planning to become self-employed? You'll need to provide a description of the services you'll offer, a **rough timeline for your business plan, and details on how you'll market your business** within six months of completing the bootcamp. If you're already self-employed, outline how you'll continue and grow your work.

To receive your co-certification, you **must record an invite to interview, and a job offer** by the **end of the support period or shortly after graduation**.

BUILD YOUR BRAND MODULES

Support Documents for BYB 1

- ✓ **BYB Module 1 Task Template.**
- ✓ **Leadership Competencies Self-Assessment.**
- ✓ **Dare To Lead Values – Brené Brown**



REFLECTION JOURNAL

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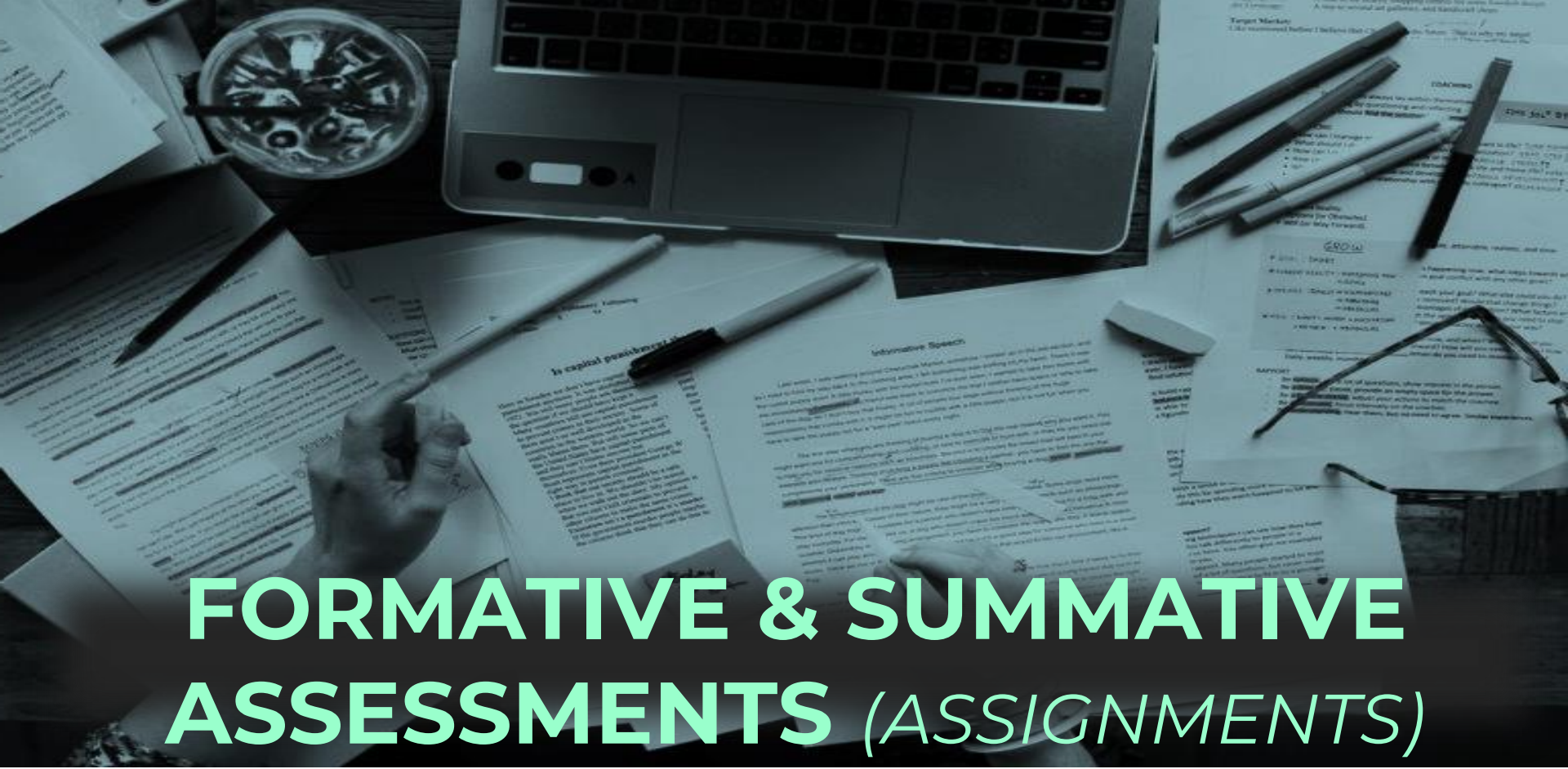
REFLECTION JOURNAL

As you go through this bootcamp, you'll come across **reflection questions in different modules**.

Support Document – **A Reflection Journal Template**.

At the end of the bootcamp, you'll need to submit your completed Reflection Journal. It'll be graded on how actively you participated and the depth of your reflections, so take your time with it. This grade will count for 10% of your total course score.

Note - It is your 7th Formative Assessment.



FORMATIVE & SUMMATIVE ASSESSMENTS *(ASSIGNMENTS)*

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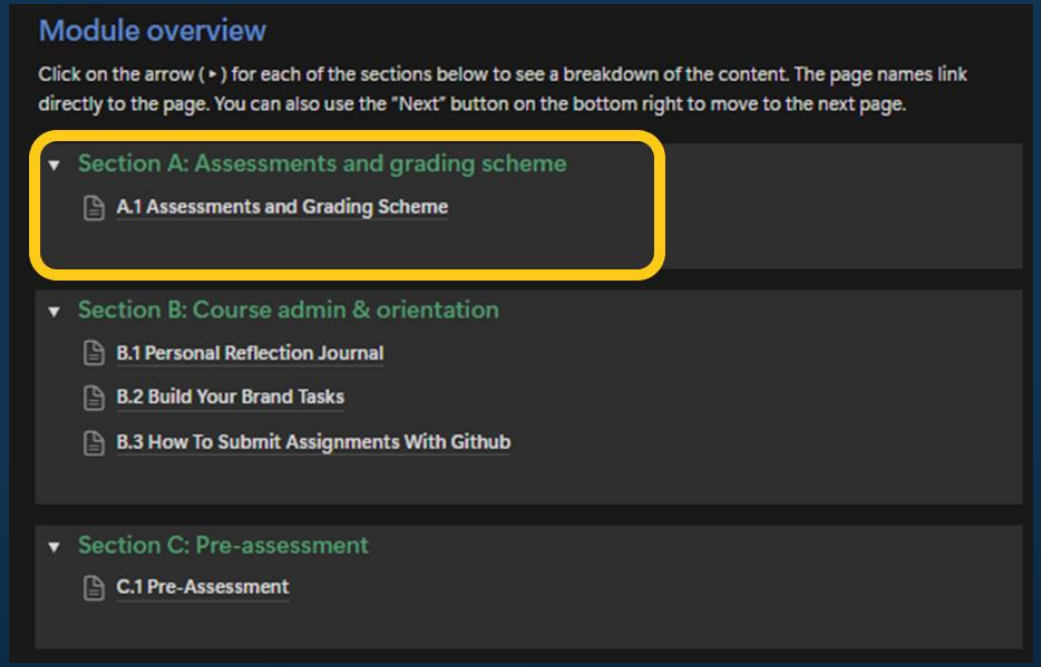
*Leadership & Management/**Q&A Session***

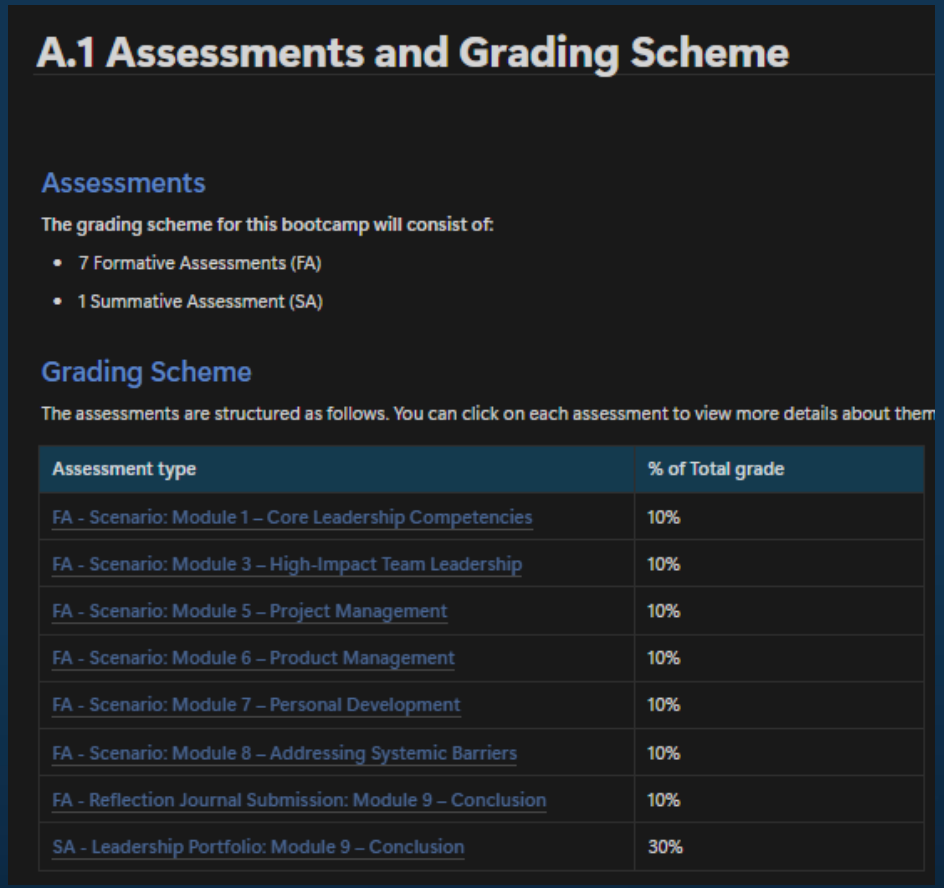
FORMATIVE & SUMMATIVE ASSESSMENTS

(ASSIGNMENTS)

Module 0: Introduction

On this page you will be provided with an overview of the following, with focus placed on **Section A: Assessments and Grading Scheme**.





A.1 Assessments and Grading Scheme

Assessments

The grading scheme for this bootcamp will consist of:

- 7 Formative Assessments (FA)
- 1 Summative Assessment (SA)

Grading Scheme

The assessments are structured as follows. You can click on each assessment to view more details about them

Assessment type	% of Total grade
FA - Scenario: Module 1 – Core Leadership Competencies	10%
FA - Scenario: Module 3 – High-Impact Team Leadership	10%
FA - Scenario: Module 5 – Project Management	10%
FA - Scenario: Module 6 – Product Management	10%
FA - Scenario: Module 7 – Personal Development	10%
FA - Scenario: Module 8 – Addressing Systemic Barriers	10%
FA - Reflection Journal Submission: Module 9 – Conclusion	10%
SA - Leadership Portfolio: Module 9 – Conclusion	30%

FORMATIVE & SUMMATIVE ASSESSMENTS

(ASSIGNMENTS)

Module 0: Introduction

There are 7 Formative Assessments and your Leadership Portfolio *(Summative Assessment).*

FORMATIVE & SUMMATIVE ASSESSMENTS

(ASSIGNMENTS)

Module 0: Introduction

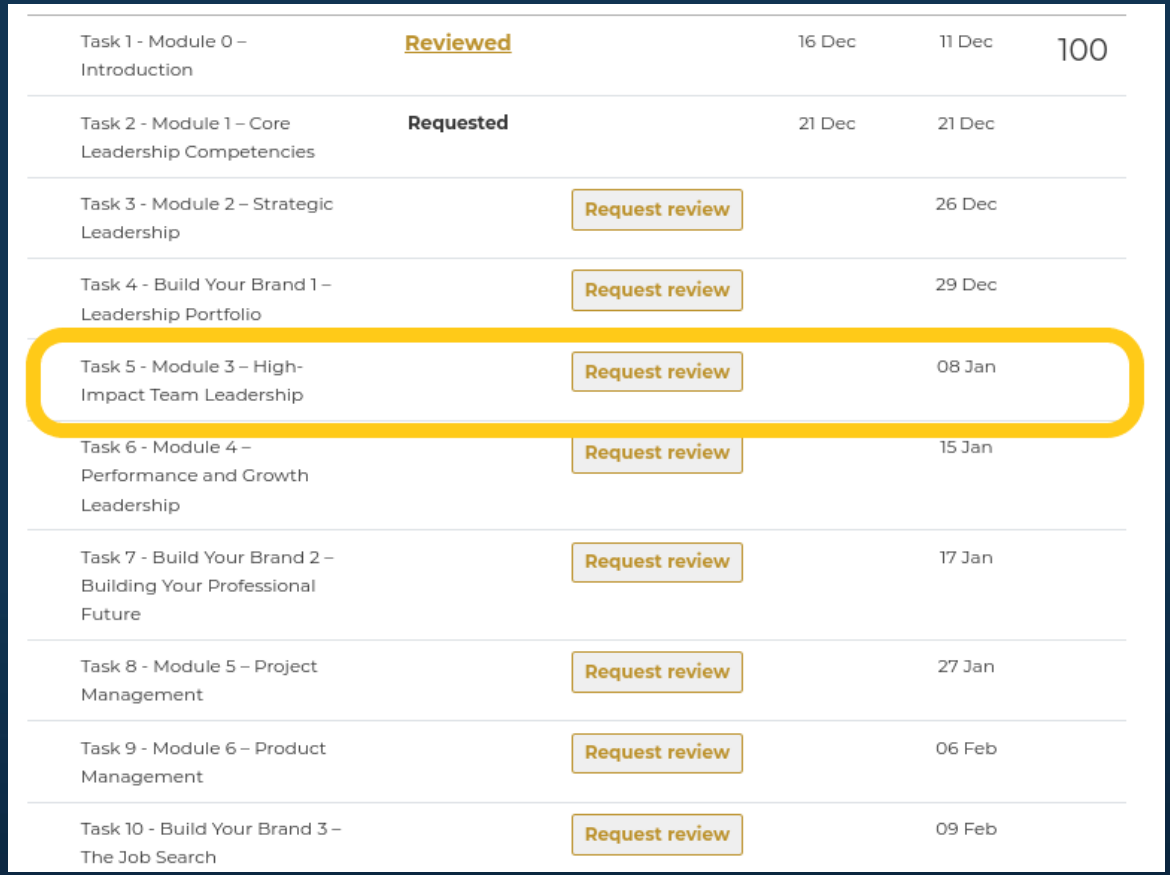
Remember to use the guide on how to upload your submissions onto GitHub.

Practical Demonstration

FORMATIVE & SUMMATIVE ASSESSMENTS

(ASSIGNMENTS)

Task 5 – Module 3 – High-Impact Team Leadership.



Task 1 - Module 0 – Introduction	Reviewed	16 Dec	11 Dec	100
Task 2 - Module 1 – Core Leadership Competencies	Requested	21 Dec	21 Dec	
Task 3 - Module 2 – Strategic Leadership	Request review		26 Dec	
Task 4 - Build Your Brand 1 – Leadership Portfolio	Request review		29 Dec	
Task 5 - Module 3 – High-Impact Team Leadership	Request review		08 Jan	
Task 6 - Module 4 – Performance and Growth Leadership	Request review		15 Jan	
Task 7 - Build Your Brand 2 – Building Your Professional Future	Request review		17 Jan	
Task 8 - Module 5 – Project Management	Request review		27 Jan	
Task 9 - Module 6 – Product Management	Request review		06 Feb	
Task 10 - Build Your Brand 3 – The Job Search	Request review		09 Feb	

Assessment type	% of Total grade
FA - Scenario: Module 1 – Core Leadership Competencies	10%
FA - Scenario: Module 3 – High-Impact Team Leadership	10%
FA - Scenario: Module 5 – Project Management	10%
FA - Scenario: Module 6 – Product Management	10%
FA - Scenario: Module 7 – Personal Development	10%
FA - Scenario: Module 8 – Addressing Systemic Barriers	10%
FA - Reflection Journal Submission: Module 9 – Conclusion	10%
SA - Leadership Portfolio: Module 9 – Conclusion	30%

FORMATIVE & SUMMATIVE ASSESSMENTS

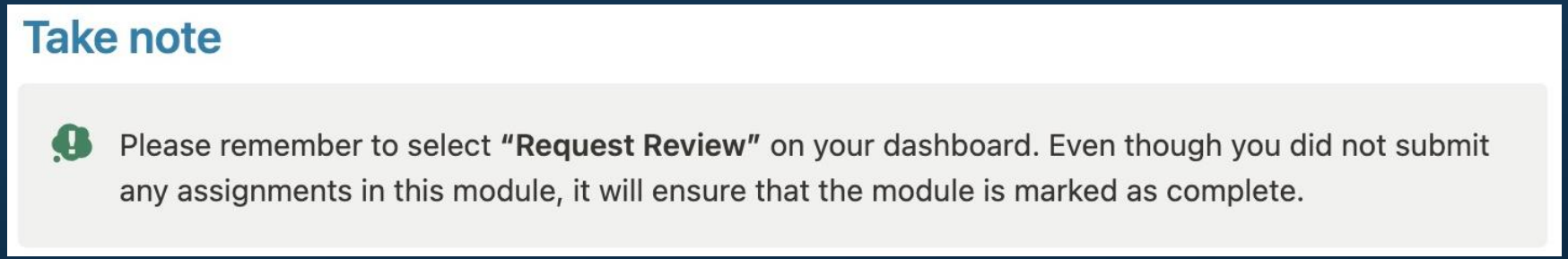
(ASSIGNMENTS)

It corresponds to the Formative Assessment 2 for Module 3 on Notion.

FORMATIVE & SUMMATIVE ASSESSMENTS

(ASSIGNMENTS)

"Request Review" must also be selected for Modules 2 and 4, even though they do not have specific submission requirements



CONCLUSION

CONCLUSION

You would have gained a clearer understanding of how to complete the Bootcamp's **Formative and Summative Assessments, the Build Your Own Brand tasks, and your Reflection Journal**.

An overview was provided for what is required for each, explored examples, and elevated your **confidence in navigating the Notion** learning platform.

Thank you for attending

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SKILLS FOR LIFE
SKILLS BOOTCAMPS

Department for Education