

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2026 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 28 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with updated APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Remarks:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-dbm.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-dbm.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add or make any items or items on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate form with the file name APP-CSE 2026 Form - Other Items, can be fill-out through this link: <https://forms.docx/ps-dbm/WhatWeSell>
- 6.0 Once signed and approved by the Property/Supply Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 Please be advised that modifications to product codes may be implemented without prior notification. Should such changes occur, it will be necessary for agencies with CSE requirements to edit and submit a Supplemental APP-CSE on their mPhilGEPS account.
- 9.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2026 must be submitted on or before 31 August 2025.

Department/Bureau/Office: POSTAL MAILS
 Division: MAILS DIVISION
 Address: 4th Floor, General Santos Ave.
Binangonan, Laguna City

Agency Code/UACS: 19 001 0300017
 Organization Type: National Government Agency

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Unit Price as of May 14, 2025	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 JANUARY	April	May	June	Q2	Q2 FEBRUARY	July	Aug	Sept	Q3	Q3 MARCH	Oct	Nov	Dec	Q4	Q4 NOVEMBER						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																												
ALCOHOL OR ACETONE BASED ANTISEPTICS																												
1	12191601-AL-001	ALCOHOL, Ethyl, 500 ml	bottle	50	100	25	175	6,733.50	0	100	0	100	5,562.00	0	100	5	105	5,840.10	10	80	25	110	6,074.40	500	95.62			27,610.00
2	12191601-AL-103	ALCOHOL, Ethyl, 1 Gallon	gallon	8	4	0	12	4,349.40	6	22	2	22	21,998.40	1	2	2	12	4,349.40	10	0	2	13	4,711.85	69	382.45			25,009.05
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	10	0	0	10	355.20	10	0	0	10	355.20	10	0	0	10	355.20	10	0	0	10	355.20	40	36.52			1,420.80
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	1	0	0	1	38.22	0	1	0	1	38.22	0	1	0	1	38.22	0	1	0	1	38.22	4	36.23			152.88
5	60121514-CB-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34			0.00
6	60121524-SF-P01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.11			0.00
7	60121524-SF-P02	SIGN PEN, Extra Fine Tip, Blue	piece	150	0	0	150	4,086.50	50	41	0	121	3,280.21	50	0	20	100	2,711.00	0	5	0	85	2,304.25	456	27.11			12,362.16
8	60121524-SF-P03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.11			0.00
9	60121524-SF-P04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.11			0.00
10	60121524-SF-P05	SIGN PEN, Fine Tip, Blue	piece	75	0	0	75	2,318.25	50	0	0	50	1,545.50	50	0	0	50	1,545.50	50	0	0	50	1,545.50	225	30.91			6,854.75
11	60121524-SF-P06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.91			0.00
12	60121524-SF-P07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.62			0.00
13	60121524-SF-P08	SIGN PEN, Medium Tip, Blue	piece	50	0	0	50	3,181.00	50	0	0	50	3,181.00	50	0	0	50	3,181.00	50	0	0	50	3,181.00	200	63.62			12,724.00
14	60121524-SF-P09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.62			0.00
15	60121524-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.62			0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																												
16	45121511-DO-C01	DOCUMENT CAMERA	unit	2	0	0	2	47,955.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	23,977.76			47,955.50
17	45111609-PH-P01	MULTIMEDIA PROJECTOR	unit	2	0	0	2	35,673.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	16,836.82			35,673.64
BATTERIES AND CELLS AND ACCESSORIES																												
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	10	4	0	14	281.20	14	0	14	28	562.40	0	4	0	4	82.20	4	0	0	4	82.20	50	20.80			1,040.00
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	60	4	0	64	1,191.84	19	0	19	38	797.18	0	4	0	10	186.10	40	0	0	40	856.08	138	18.61			2,940.38
CLEANING EQUIPMENT AND SUPPLIES																												
20	47111812-AF-A01	AIR FRESHENER	can	25	5	5	35	4,433.45	1	10	1	12	1,529.04	11	5	1	18	2,406.78	25	5	5	35	4,433.45	101	126.67			12,799.47
21	47111604-BB-S01	BROOM (Walls Tando)	piece	16	2	2	20	2,523.40	0	0	0	0	0.00	10	2	2	14	1,773.38	4	2	0	7	886.69	47	126.67			5,953.49
22	47111604-BB-T01	BROOM (Walls Tug-ting)	piece	17	2	0	19	501.41	0	7	0	7	184.72	10	2	0	12	336.66	7	0	0	7	184.72	45	38.38			1,187.55
23	47111829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	30	0	1	31	1,645.59	0	18	1	38	1,882.16	25	13	1	39	1,646.58	25	0	10	40	1,688.80	146	42.22			6,161.12
24	47111805-CL-P01	CLEANER, Scouring Powder	can	6	0	0	6	253.32	1	0	0	1	42.22	1	0	0	1	42.22	1	0	0	1	295.54	15	43.32			633.30
25	47111811-DE-B02	DETERGENT BAR	piece	7	5	0	12	113.76	0	5	2	7	66.36	0	5	0	5	47.40	5	5	1	10	94.80	34	9.49			322.32
26	47111811-DE-P03	DETERGENT POWDER, all purpose	pouch	25	5	0	28	1,536.91	4	20	0	24	1,096.28	11	5	0	16	886.02	6	1	30	37	1,097.30	100	54.89			5,489.00
27	47111803-DS-A01	DISINFECTANT SPRAY	can	10	12	1	23	3,265.54	5	17	1	23	3,265.54	11	7	1	21	2,981.88	10	10	10	30	4,269.46	97	141.96			13,772.86
28	47111501-DU-P01	DUST PAN	piece	17	2	0	19	987.50	0	0	0	0	0.00	10	0	0	10	475.00	8	0	4	12	570.08	41	47.90			1,947.50
29	47111807-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.441			0.00
30	47111800-FC-A01	FURNITURE CLEANER	can	0	4	0	4	574.04	0	4	0	4	574.04	0	4	0	4	574.04	4	0	0	4	574.04	16	143.51			2,296.16
31	71101612-HS-L01	HAND SOAP, liquid, 500ml	bottle	21	10	1	42	1,821.28	1	30	1	32	1,395.20	25	10	0	41	1,787.86	5	5	4	15	654.06	130	43.60			5,665.00
32	47121804-MP-P01	MOP BUCKET	unit	27	4	0	31	71,951.50	0	0	0	0	0.00	20	0	0	20	46,446.40	5	0	0	6	13,933.82	57	2,322.32			130,372.54
33	47111901-IG-C01	RAGS	bundle	10	1	0	11	1,488.09	3	4	0	7	846.77	12	0	0	12	827.32	10	0	0	10	781.10	48	79.11			3,789.28
34	47111602-SC-W01	SCOURING PAD	pack	11	0	0	11	956.12	11	10	0	21	1,825.32	11	0	0	11	956.12	11	0	0	11	956.12	54	86.92			4,693.88
35	47121701-TB-P04	TRASH BAG, 30L size	pack	10	0	0	10	1,119.50	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	3,388.80	40	131.95			5,276.00
36	47121701-TB-P05	TRASH BAG, Large size	pack	10	0	0	10	392.80	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	1,778.40	40	59.39			2,371.20
37	47121701-TB-P06	TRASH BAG, XL size	pack	14	4	4	42	3,087.52	24	29	4	57	5,275.82	24	0	0	37	3,424.72	24	14	4	42	3,087.52	178	82.36			14,475.89
38	47121702-WB-P01	WASTEBAGSET	piece	28	5	0	33	1,483.32	0	0	0	0	0.00	20	2	0	22	975.40	8	2	0	10	443.40	65	44.34			1,882.10

COLOR COMPOUNDS AND DISPERSIONS																											
39	1237200-01-P01	STAMP PAD, B&E	bottle	2	0	0	0	2	88.44	0	0	0	0	0.90	1	0	0	1	29.22	0	0	0	0	0.90	3	29.22	87.66
CONSUMER ELECTRONICS																											
40	52101535-DV-R01	DIGITAL VOICE RECORDER	unit	10	0	0	0	10	74,492.40	0	0	0	0	0.90	0	0	0	0	0.90	1	0	0	0	0.90	18	7,449.24	74,492.40
FILMS																											
41	13111200-AC-P01	ACETATE	roll	0	0	0	0	0	0.00	0	0	0	0	0.90	0	0	0	0	0.90	1	0	0	0	0.90	0	1,262.80	0.90
42	13111301-CP-P02	CARBON FILM, Legal size	box	0	0	0	0	0	0.00	0	0	0	0	0.90	0	0	0	0	0.90	1	0	0	0	0.90	0	957.11	0.90
FIRE FIGHTING EQUIPMENT																											
43	8191001-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	3	0	0	0	3	3,483.48	30	14	0	23	24,394.36	0	0	0	0	0.90	7	0	0	7	8,139.52	35	1,351.36	35,095.96
FLAG OR ACCESSORIES																											
44	55127003-PH-H01	PHILIPPINE NATIONAL FLAG	piece	5	0	0	0	5	1,445.55	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	5	289.11	1,445.55
FURNITURE AND FURNISHINGS																											
45	56101504-CH-R01	MONOSLOC CHAIR, beige	piece	0	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	359.96	0.90
46	56101504-CH-W01	MONOSLOC CHAIR, white	piece	0	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	359.96	0.90
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	2	0	0	0	2	2,929.78	0	0	0	0	0.90	0	0	0	0	0.90	1	0	0	0	0.90	3	1,459.89	2,929.78
48	40101604-EF-G01	ELECTRIC FAN, pedestal, ground type	unit	5	0	0	0	5	5,061.40	0	0	0	0	0.90	0	0	0	0	0.90	1	0	0	0	0.90	5	1,372.28	6,061.40
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	10	0	0	0	10	15,834.00	0	0	0	0	0.90	0	0	0	0	0.90	1	0	0	0	0.90	10	1,583.40	15,834.00
50	40101604-EF-W02	ELECTRIC FAN, wall mount	unit	0	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	1	0	0	0	0.90	0	925.21	0.90
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DKQ001	DESKTOP for Rank Users	unit	0	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	25,185.50	0.90
52	43211507-DKQ002	DESKTOP for MIS Range Users	unit	5	0	0	0	5	215,131.30	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	5	43,026.26	215,131.30
53	43200827-HD-X02	EXTERNAL HARD DRIVE	unit	11	0	0	0	11	33,661.98	11	0	0	11	33,661.98	20	0	0	20	61,203.60	9	0	0	9	27,541.62	51	3,656.18	156,069.18
54	43202010-FO-H01	FLASH DRIVE	piece	15	0	0	0	15	2,325.60	0	0	0	0	0.90	0	10	0	10	3,550.40	0	0	0	0	0.90	35	135.91	3,876.80
55	43211503-LAP001	LAPTOP COMPUTER, Mid-range	unit	5	0	0	0	5	250,694.30	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	6	43,015.70	250,694.30
56	43211503-LAP002	LAPTOP COMPUTER, Lightweight	unit	10	0	0	0	10	475,620.80	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	10	47,562.08	475,620.80
57	43211508-MQ-C02	COMPUTER MOUSE, Wireless	unit	30	0	0	0	30	4,053.70	0	5	0	5	905.35	10	0	0	10	1,617.90	5	0	0	5	606.95	50	163.79	6,089.50
58	43212105-PB-L01	PRINTER, Laser, Monochrome	unit	20	0	0	0	20	196,799.80	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	20	5,339.95	196,799.80
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39103628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BALL, 7 watts	piece	0	100	0	0	100	11,511.00	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	130	76.74	11,511.00
60	39103628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	10	0	0	10	7,089.00	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	3	626.79	7,089.00
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-GL-J01	GLUE, all purpose	bottle	3	6	0	0	9	567.63	3	2	0	5	232.35	3	2	0	5	315.35	3	2	0	5	315.35	24	63.07	1,513.48
62	31151804-SW-H01	STAPLE WIRE, heavy duty (blister type), 23x13	box	10	0	0	0	10	366.38	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	16	35.89	366.38
63	31151804-SW-S01	STAPLE WIRE, standard	box	22	0	0	0	22	627.06	19	0	0	19	541.56	20	0	0	20	576.08	19	0	0	19	541.56	86	28.50	5,390.86
64	31201502-TA-F01	TAPE, electrical	roll	37	2	0	0	39	769.86	30	0	0	33	651.42	30	0	0	30	592.28	30	2	0	32	631.88	134	19.74	2,645.26
65	31201503-TA-M01	TAPE, masking, 24mm	roll	40	20	0	0	60	3,546.60	25	0	0	25	1,477.75	25	0	0	25	1,477.75	25	0	0	25	1,477.75	135	59.11	7,079.85
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	57	0	0	0	57	8,062.23	31	0	0	31	4,352.09	31	0	0	31	4,352.09	31	0	0	31	4,352.09	156	149.38	21,059.30
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	100	0	0	0	100	2,956.00	30	0	0	30	886.80	30	0	0	30	886.80	30	0	0	30	886.80	196	29.56	5,616.40
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	100	0	0	0	100	1,785.00	30	0	0	30	838.50	30	0	0	30	838.50	30	0	0	30	838.50	196	17.85	3,416.30
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	100	7	0	0	107	3,162.92	30	0	0	30	906.80	30	0	0	30	886.80	30	0	0	30	886.80	197	29.56	5,823.32
70	31151507-TW-P01	TWINE, plastic	roll	5	0	0	0	5	258.90	3	0	0	3	336.30	6	0	0	6	430.68	7	0	0	7	582.46	23	71.79	1,650.84
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	37	0	0	0	37	749.51	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	37	20.23	749.51
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	table	10	0	0	0	10	166.28	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	10	16.62	166.28
73	44101602-PB-H01	BINDING/LAMINATING MACHINE	unit	2	0	0	0	2	36,975.78	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	2	13,287.80	36,975.78
74	44122007-RB-P10	BINDING/EDGE CORR, plastic, 32 mm	bundle	0	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	222.46	0.90
75	44101807-CA-C01	CALCULATOR, Compact	unit	20	0	0	0	20	4,469.80	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	20	720.49	4,469.80
76	44121710-CH-M01	CHALK, white enamel	box	12	0	0	0	12	234.60	10	0	0	10	324.60	10	0	0	10	324.60	10	0	0	10	324.60	40	33.46	1,236.10
77	44121105-BF-C01	CLIP, backdell, 19mm	box	50	20	0	0	70	790.30	40	0	0	40	451.80	40	0	20	60	677.40	40	0	0	40	451.80	210	11.29	2,370.10
78	44121105-BF-C02	CLIP, backdell, 25mm	box	60	0	0	0	60	1,184.80	40	0	0	40	786.40	40	15	0	55	1,095.05	40	0	0	40	786.40	185	18.91	3,882.15
79	44121105-BF-C03	CLIP, backdell, 32mm	box	60	0	0	0	60	1,761.80	40	0	0	40	1,174.00	40	15	0	55	1,614.25	40	0	0	40	1,174.00	195	29.35	5,723.25
80	44121105-BF-C04	CLIP, backdell, 50mm	box	70	0	0	0	70	4,488.30	40	0	0	40	2,510.65	40	15	0	55	2,552.30	40	0	0	40	2,552.30	285	63.83	13,085.15
81	44121001-CT-R02	CORRECTION TAPE	piece	0	0	0	0	0	0.00	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	0	19.48	0.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, HEAVY DUTY	piece	2	0	0	0	2	60.16	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.90	2	30.08	60.16
83	44111515-DF-B01	DATA FILE BOX	piece	40	0	0	0	40	6,050.90	30	0	0	30	4,537.56	30	0	0	30	4,537.56	30	0	0	30	4,537.56	130	151.25	19,662.10
84	44122011-DF-P01	DATA FOLDER	piece	60	0	0	0	60	8,307.30	30	0	0	30	3,048.26	30	0	0	30	6,890.40	30	0	0	30	3,048.26	230	161.34	20,288.00
85	44121602-DS-M01	DATER STAMP	piece	0	0	0	0	0	3,457.26	2	0	0	2	664.32	2	0	0	2	864.32	2	0	0	2	864.32	14	832.16	6,090.24
86	44127005-FN-D01	ENVELOPE, Documentary, A4	box	2	0	0	0	2	1,728.62	0	2	0	2	1,728.62	1	0	0	1	864.31	0	0	0	0	0.00	5	860.31	4,301.35
87	44121506-CH-D02	ENVELOPE, Documentary, legal	box	4	2	0	0	6	6,200.26	2	0	0	2	5,366.98	0	1	0	1	1,833.38	2	2	0	4	4,133.52	16	1,033.38	16,534.68
88	44121506-FN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0	0.00	0	10	0	10	9,753.70	0	0	0	0	0.90	0	0	0	0	0.90	10	975.37	9,753.70
89	44121506-FN-X02	ENVELOPE, Expanding, Plastic	piece	70	0	0	0	70	2,166.90	20	0	0	20	61													

91	4412101A-FB-002	ENVELOPE, Mailing, with window	buss	1	2	0	3	1,995.43	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	321.81	1,995.43		
92	4411512-CR-001	DRAKLE, left, for blackboard/whiteboard	piece	3	0	0	3	41.07	0	2	0	2	26.38	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5	14.60	73.45		
93	4412118-FA-001	PASTERER, METAL, BOWSHARP EDGES	buss	18	0	0	0	18	1,739.08	0	0	0	0	0.00	10	0	0	10	960.60	0	0	0	0	0.00	30	96.06		2,699.68						
94	4411515-FD-001	FILE ORGANIZER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6	126.31	0.00		
95	44122018-FY-001	FILE TAB DIVIDER, A4	set	0	10	0	0	10	112.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	13.29		132.90						
96	44122018-FY-002	FILE TAB DIVIDER, Legal	bundle	0	30	0	0	30	144.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	14.44		144.40						
97	44122011-HG-001	FOLDER, NONHCCED WITH SLIDE, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8	274.66	0.00		
98	44122011-FD-002	FOLDER, NONHCCED WITH SLIDE, LEGAL	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8	308.12	0.00		
99	44122011-FD-001	FOLDER, L-type, A4	pack	1	3	1	4	789.76	1	1	1	3	877.32	1	1	1	3	877.32	1	1	1	3	877.32	13	191.64		2,961.72							
100	44122011-FD-002	FOLDER, L-type, Legal	pack	2	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8	282.82	0.00		
101	44122021-FD-001	FOLDER, permanent	buss	5	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,879.25	0.00		
102	44122011-FD-001	FOLDER with tab, A4	pack	15	2	0	0	17	6,549.93	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	385.29		6,549.93						
103	44122011-FD-002	FOLDER with tab, Legal	pack	0	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	428.13	0.00		
104	44122009-IT-001	INDEX TAB	buss	10	0	0	0	10	694.40	0	10	0	10	694.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26	694.40	1,986.80	
105	44121716-PA-001	MARKER, Fluorescent	set	3	0	0	0	3	94.71	0	0	0	3	94.71	0	0	0	3	94.71	0	0	0	0	0.00	12	23.57		338.04						
106	44121708-MP-001	MARKER, Permanent, Black	piece	20	12	0	0	40	633.20	20	6	0	29	439.27	20	12	0	35	354.08	20	6	0	29	439.27	133	15.83		2,108.38						
107	44121708-MP-002	MARKER, Permanent, Blue	piece	20	12	0	0	40	612.80	20	6	0	29	444.28	20	12	0	38	536.20	20	6	0	29	444.28	133	15.83		2,037.56						
108	44121708-MP-003	MARKER, Permanent, Red	piece	20	12	0	0	40	605.30	20	6	0	29	438.77	20	12	0	35	328.38	20	6	0	29	438.77	133	15.13		2,032.28						
109	44121708-MP-001	MARKER, Whiteboard, Black	piece	33	12	0	0	45	997.65	25	6	0	29	642.53	20	12	0	38	775.95	21	6	5	24	753.78	143	22.17		3,170.31						
110	44121708-MP-002	MARKER, Whiteboard, Blue	piece	20	12	0	0	40	886.80	20	6	0	29	642.83	20	6	0	29	642.83	20	6	0	29	642.83	127	22.17		2,835.58						
111	44121708-MP-003	MARKER, Whiteboard, Red	piece	20	4	0	0	32	709.44	20	2	0	25	354.25	20	2	0	28	354.25	0	0	0	0	0.00	85	22.17		1,984.43						
112	44122104-PC-001	PAPER CLIP, vinyl/plastic coated, 13mm	box	10	12	0	0	22	197.34	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10	10	88.70	32	8.87		287.04						
113	44122104-PC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	10	12	0	0	22	430.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10	10	185.30	32	19.93		624.96						
114	44104003-PS-002	PAPER SHREDDER	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,349.13	0.00		
115	44104001-PT-002	PAPER TEARER/CUTTING MACHINE	unit	0	1	0	1	16,021.87	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,021.87	30,021.87			
116	44121705-FE-001	PENCIL, lead/graphite, with eraser	box	5	0	0	0	5	236.99	1	0	0	1	65.38	1	0	0	1	65.38	1	0	0	0	0.00	8	45.38		361.04						
117	44121619-FS-001	PENCIL SHARPENER	piece	3	0	0	0	3	725.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	241.73		725.10						
118	44101022-FJ-001	PUNCHER, paper, heavy duty	piece	1	0	0	0	1	156.79	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	156.79		156.79						
119	44127261-RU-001	RUBBER BAND 1/8x18	box	2	0	0	0	2	243.69	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	146.70		293.46						
120	44122395-SP-001	STAMP PAD, felt	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	40.51	243.69		
121	44121618-SS-001	SCISSORS, symmetrical/asymmetrical	pair	30	8	0	0	38	1,614.74	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	37.23		1,434.74						
122	44121615-ST-001	STAPLER, standard type	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	206.56	0.00		
123	44121615-ST-002	STAPLER, heavy duty (biner)	unit	3	4	0	0	7	4,185.09	0	0	0	3	1,793.61	2	0	0	3	1,793.61	0	4	0	0	0.00	20	597.87		11,957.40						
124	44122613-SR-002	STAPLE RECOVER, plier type	piece	0	0	0	0	0	287.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.88	287.12		
125	44123605-ED-001	TAPE DISPENSER, table-top	unit	2	0	0	0	2	157.64	0	2	0	2	157.64	0	0	0	0	0.00	0	0	0	0	0.00	4	78.52		314.69						
PAPER MATERIALS AND PRODUCTS																																		
126	14111325-CA-001	CARTOLINA, assorted colors	deck	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	84.88	0.00			
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 741mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	988.93	0.00		
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 170mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,937.22	0.00		
129	14111514-HP-001	NOTEPAD, stick-on, 50mm x 76mm	pad	20	30	0	0	70	2,032.79	10	0	0	10	376.10	16	10	0	46	1,790.36	16	30	0	34	70	3,783.14	200	37.61		7,533.60					
130	14111514-HP-004	NOTEPAD, stick-on, 70mm x 300mm	pad	20	30	0	0	70	4,211.99	10	30	0	40	2,466.80	16	30	0	46	2,767.81	10	30	4	44	2,647.40	200	60.17		12,626.00						
131	14111514-HP-001	NOTEPAD, stick-on, 70mm x 76mm	pad	20	30	0	0	70	3,669.69	10	30	0	40	2,111.20	16	30	0	46	2,427.88	10	30	4	44	2,122.32	200	82.78		10,855.00						
132	14111514-HP-002	STENO NOTEBOOK	piece	25	0	0	0	25	286.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	13.45		286.25						
133	14111507-PP-001	PAPER, MULTICOPY A4	ream	203	20	0	0	223	47,690.79	75	20	0	95	20,316.79	70	10	0	90	19,247.40	70	10	10	80	19,247.40	608	21.36		106,801.28						
134	14111507-PP-002	PAPER, MULTICOPY LEGAL	ream	20	0	0	0	20	4,352.88	1	0	0	1	227.64	1	0	0	1	227.64	0	0	0	0	0.00	27	227.64		6,141.28						
135	14111507-PP-001	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0	0.00	0	30	0	30	4,194.00	0	0	0	0	0.00	0	0	0	0	0.00	30	139.30		4,194.00						
136	14111507-PP-002	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0	0.00	0	5	0	5	806.50	0	0	0	0	0.00	0	0	0	0	0.00	5	163.30		806.50						
137	14111531-PP-001	PAD PAPER, ruled	pad	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.79	0.00		
138	14111502-PP-001	PAPER, parchment	buss	10	0	0	0	10	1,585.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	156.52		1,565.20						
139	14111531-RE-001	RECORD BOOK, 300 PAGES	book	16	0	0	0	16	4,653.50	0	5	0	5	668.35	0	0	0	0	0.00	0	0	0	0	0.00	16	63.07		5,318.85						

5	4410105-HP-040	INK CARTRIDGE, HP C847AA (HP950A), Magenta	cart	0	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.00	0	0	0	0.00	0	1,448.13	0.00	
6	4410105-HP-T36	INK CARTRIDGE, HP CM693AA (HP704), Tri-color	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	425.41	0.00	
7	4410105-HP-023	INK CARTRIDGE, HP C2207AA (HP670), Black	cart	0	0	0	0	0	0.90	0	0	0	0	0.90	0	0	0	0	0.00	0	0	0	0.00	0	418.53	0.00	
8	4410105-HP-T33	INK CARTRIDGE, HP C7508AA (HP670), Tri-color	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	418.63	0.00	
9	4410112-EP-005	RIBBON CARTRIDGE, EPSON C136015516 (487303), Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	78.50	0.00	
10	4410112-EP-R13	RIBBON CARTRIDGE, EPSON C136015633, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	79.11	0.00	
11	4410112-LP-007	RIBBON CARTRIDGE, EPSON C136015531 (5015086)	cart	0	0	0	0	0	0.60	0	0	0	0	0.60	0	0	0	0	0.00	0	0	0	0.00	0	830.76	0.00	
12	4410103-0R-009	TONER CARTRIDGE, BROTHER TN-350, Black	cart	0	0	0	0	0	0.60	0	0	0	0	0.60	0	0	0	0	0.00	0	0	0	0.00	0	3,420.71	0.00	
13	4410103-0R-011	TONER CARTRIDGE, BROTHER TN-350, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,077.44	0.00	
14	4410103-0R-015	TONER CARTRIDGE, BROTHER TN-370, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,009.07	0.00	
15	4410103-0R-036	TONER CARTRIDGE, BROTHER TN-450 Black, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,622.03	0.00	
16	4410103-0R-C01	TONER CARTRIDGE, BROTHER TN-450 Cyan, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,632.55	0.00	
17	4410103-0R-M03	TONER CARTRIDGE, BROTHER TN-450 Magenta, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,632.55	0.00	
18	4410103-0R-Y01	TONER CARTRIDGE, BROTHER TN-450 Yellow, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,632.55	0.00	
19	4410103-CA-000	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0	0.30	0	0	0	0	0.30	0	0	0	0	0.00	0	0	0	0.00	0	14,145.04	0.00	
20	4410103-HP-R12	TONER CARTRIDGE, HP C845A, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	3,490.87	0.00	
21	4410103-HP-R18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	7,620.34	0.00	
22	4410103-HP-R21	TONER CARTRIDGE, HP C279A, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	4,215.61	0.00	
23	4410103-HP-R22	TONER CARTRIDGE, HP CE285A (HP854), Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	3,652.38	0.00	
24	4410103-HP-R23	TONER CARTRIDGE, HP C231A, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	2,047.44	0.00	
25	4410103-HP-R28	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	4,583.36	0.00	
26	4410103-HP-R30	TONER CARTRIDGE, HP C3207A (HP737), Black LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	3,342.60	0.00	
27	4410103-HP-R36	TONER CARTRIDGE, HP C7201A (HP813), Black LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	6,787.87	0.00	
28	4410103-HP-R38	TONER CARTRIDGE, HP C7207A (HP873), Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	13,872.19	0.00	
29	4410103-HP-R60	TONER CARTRIDGE, HP C7320A, Black LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	2,898.73	0.00	
30	4410103-HP-C00	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	2,967.35	0.00	
31	4410103-HP-Y00	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	2,967.35	0.00	
32	4410103-HP-M00	TONER CARTRIDGE, HP C235A, Magenta LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	2,987.35	0.00	
33	4410103-HP-R02	TONER CARTRIDGE, HP CF400A (HP931A), Black LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	3,490.87	0.00	
34	4410103-HP-M02	TONER CARTRIDGE, HP C242A (HP920A), Magenta LaserJet	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	4,124.23	0.00	
35	4410103-HP-M06	TONER CARTRIDGE, HP CF412A (HP910A), Magenta	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	5,675.66	0.00	
36	4410103-HP-R34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	4,210.19	0.00	
37	4410103-HP-R40	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0	0.80	0	0	0	0	0.80	0	0	0	0	0.00	0	0	0	0.00	0	4,750.20	0.00	
SOFTWARE (Note: Please indicate price of items)																											
1	43231513-SFT-001	Business function specific software	license	1	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
3	43232034-SFT-003	Interactive or entertainment software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
5	43232302-SFT-005	Content management software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
9	43232602-SFT-009	Industry specific software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-010	Information exchange software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
11	43232703-SFT-011	Network applications software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-012	Network management software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-013	Networking software	license	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-014	Operating environment software	license	0	0	0	0	0	0.00	0																	

8	25101503-CA-V01	CAR (SEDAN OR HATCHBACK) (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
9	25101503-CA-V02	CAR (SEDAN OR HATCHBACK) (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
10	25101503-CA-V03	CAR (SEDAN OR HATCHBACK) (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
11	25101503-MI-V01	MINI BUS (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
12	25101503-MI-V02	MINI BUS (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
13	25101503-MI-V03	MINI BUS (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
14	80141505-TS-001	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
15	25101503-MU-V01	MULTI PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
16	25101503-PA-V01	PASSENGER VAN (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
17	25101503-PA-V02	PASSENGER VAN (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
18	25101503-PA-V03	PASSENGER VAN (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
19	25101503-PI-V01	PICK-UP TRUCK (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
20	25101503-PI-V02	PICK-UP TRUCK (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
21	25101503-PI-V03	PICK-UP TRUCK (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
22	25101503-SP-V01	SPORTS UTILITY VEHICLE (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
23	25101503-SP-V03	SPORTS UTILITY VEHICLE (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
24	80141505-TS-038	TRU-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
25	25101503-UT-V01	UTILITY VAN (ENTRY LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
26	25101503-UT-V02	UTILITY VAN (MID LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
27	25101503-UT-V03	UTILITY VAN (TOP LEVEL)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
CLOUD COMPUTING SERVICES (Notes: Please indicate price of Azure)																											
1	80141505-TS-009	CLOUD COMPUTING SERVICES	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DEN BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of Home)																											
1	80141505-TS-072	AIR CONDITIONING UNIT, 1.0 HP, CEILING TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
2	80141505-TS-078	AIR CONDITIONING UNIT, 1.0 HP, SPLIT TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-075	AIR CONDITIONING UNIT, 1.0 HP, WALL TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-011	AIR CONDITIONING UNIT, 1.0 HP, WINDOW TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
5	80141505-TS-073	AIR CONDITIONING UNIT, 1.5 HP, CEILING TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
6	80141505-TS-079	AIR CONDITIONING UNIT, 1.5 HP, SPLIT TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
7	80141505-TS-076	AIR CONDITIONING UNIT, 1.5 HP, WALL TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
8	80141505-TS-070	AIR CONDITIONING UNIT, 1.5 HP, WINDOW TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
9	80141505-TS-074	AIR CONDITIONING UNIT, 2.0 HP, CEILING TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
10	80141505-TS-080	AIR CONDITIONING UNIT, 2.0 HP, SPLIT TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
11	80141505-TS-077	AIR CONDITIONING UNIT, 2.0 HP, WALL TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
12	80141505-TS-071	AIR CONDITIONING UNIT, 2.0 HP, WINDOW TYPE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
13	80141505-TS-103	AIR COOLER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
14	80141505-TS-036	AIRPURIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
15	80141505-TS-101	ARROW FLAG (SIGN HERE)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
17	80141505-TS-001	BALLPOINT PEN, EXTRA FINE TIP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
18	80141505-TS-001	BALLPOINT PEN, FINE TIP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
19	80141505-TS-002	BALLPOINT PEN, MEDIUM TIP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
20	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
21	80141505-TS-044	BURSTTOOTH SPEAKER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
22	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
23	80141505-TS-063	CCTV CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
24	80141505-TS-030	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
25	80141505-TS-081	CERTIFICATE HOLDER, DOUBLE-SIDED, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00	
26	80141505-TS-009	CERTIFICATE HOLDER, SINGLE-SIDED, A4	piece	0																							

42	8041505-TS-628	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	8041505-TS-691	EXTERNAL DRIVE, SOLID STATE DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	8041505-TS-630	FURN FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	8041505-TS-642	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	8041505-TS-627	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	8041505-TS-692	GLUE STICK PASTE, 15g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	8041505-TS-626	GLUE STICK PASTE, 8g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	8041505-TS-105	INTERACTIVE/DIGITAL WHITEBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	8041505-TS-646	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	8041505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	8041505-TS-849	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	8041505-TS-167	LAPTOP FOR CREATIVE AND TECHNICAL USE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	8041505-TS-168	LOGISTICS SERVICES	lot	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	8041505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	8041505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	8041505-TS-082	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
58	8041505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
59	8041505-TS-033	PADLOCK, 40mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
60	8041505-TS-083	PADLOCK, 50mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
61	8041505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
62	8041505-TS-107	PAPER, COLORED, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
63	8041505-TS-094	PAPER, LAID	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
64	8041505-TS-031	PAPER, MANILA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
65	8041505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
66	8041505-TS-006	PHOTO PAPER, MATTE	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
67	8041505-TS-095	PHOTO PAPER, SATIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
68	8041505-TS-638	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
69	8041505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
70	8041505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
71	8041505-TS-096	PROFESSIONAL WIRELESS HEADSET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
72	8041505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
73	8041505-TS-097	SCHOOL CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
74	8041505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
75	8041505-TS-018	STEEL FREEZING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
76	8041505-TS-040	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
77	8041505-TS-004	STICKER PAPER, MATTE	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
78	8041505-TS-037	STORAGE BOX, FOR LEGAL SIZE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
79	8041505-TS-098	TABLET COMPUTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
80	8041505-TS-010	UNINTERRUPTIBLE POWER SUPPLY, TOWER TYPE, 650VA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
81	8041505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
82	8041505-TS-099	VIDEO CONFERENCE CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
83	8041505-TS-048	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
84	8041505-TS-106	WATER FILTER/PURIFIER FOR FAUCET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
85	8041505-TS-013	WHITEBOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
86	8041505-TS-100	WIFI EXTENDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
87	8041505-TS-101	WIRELESS MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
89	8041505-TS-102	WIRELESS PRESENTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

A. TOTAL		P	2,021,620.89
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	232,162.09
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	
D. GRAND TOTAL (A + B + C)		P	2,253,782.98
E. APPROVED BUDGET BY THE AGENCY HEAD	2,554,000.00/Two Million Five Hundred Fifty-four Thousand Pesos		

In Figures and Words:

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES


Consistent with Section 4.4 of Circular Letter No. 2011-6 and 2011-8, all agencies and concerned units are required to include in the APP-CSE all supplies, commodities or materials and equipment which are consumed and needed in their day-to-day operations. This shall be one of the bases for the PS-DBM in expanding the Electronic Catalogue to include other products commonly purchased by government agencies.

A. TOTAL		P	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	

D. GRAND TOTAL (A + B + C)	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


APRIL JOYCE M. MOTEN
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


JAY RALPH A. MERIADI
Accountant / Budget Officer

Approved by:


ENGR. JERRY B. MERCADO
Head of Office/Agency

Date Prepared: August 27, 2025