UNIVERSITY CLUB WEBSITE

USER MANUAL

Software Engineering Project

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1. INTODUCTION

The University Club Website is a web-based application designed to manage and organize university club activities and event

The system allows students to create accounts, log in, view upcoming events, and participate in club activities easily

This website aims to improve communication between students and the university club administration and increase student engagement
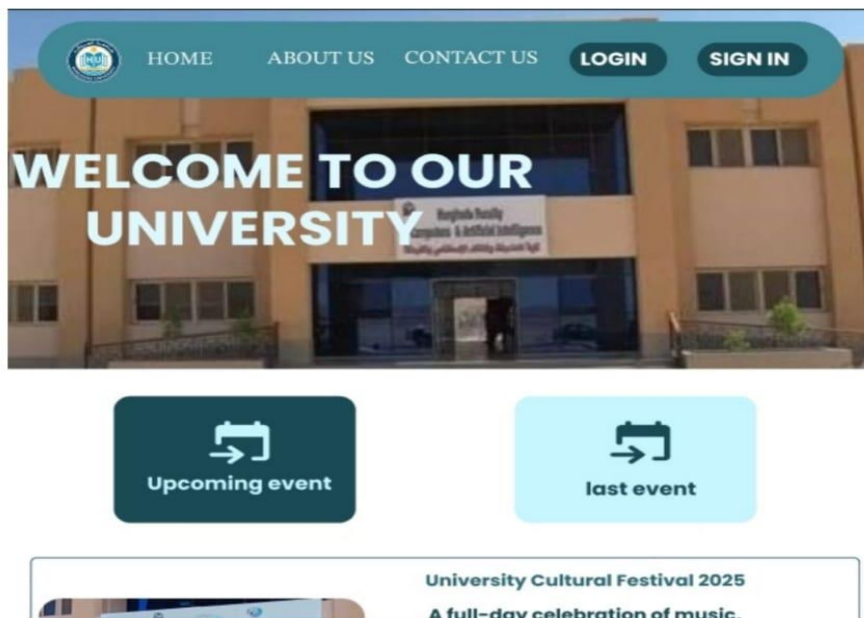
2. SYSTEM OVERVIEW

The University Club Website consists of several modules that work together to provide a complete and easy-to-use system

The main modules of the system include user registration, login, event management, and communication features

System Overview-Home Page : Figure 1

3.SYSTEM REQUIREMNTS

3.1 Hardware Requirements

Personal Computer or Laptop

Internet Connection

3.2 Software Requirements

Operating System: Windows

Web Browser: Google Chrome

Development Tools: Visual Studio Code

4.USER ROLES

4.1 Admin

The admin is responsible for managing events,managing Lost&Found items, monitoring user activities, and maintaining the system

4.2 Student

The student can create an account, log in, view events, join activities, and communicate with the club administration
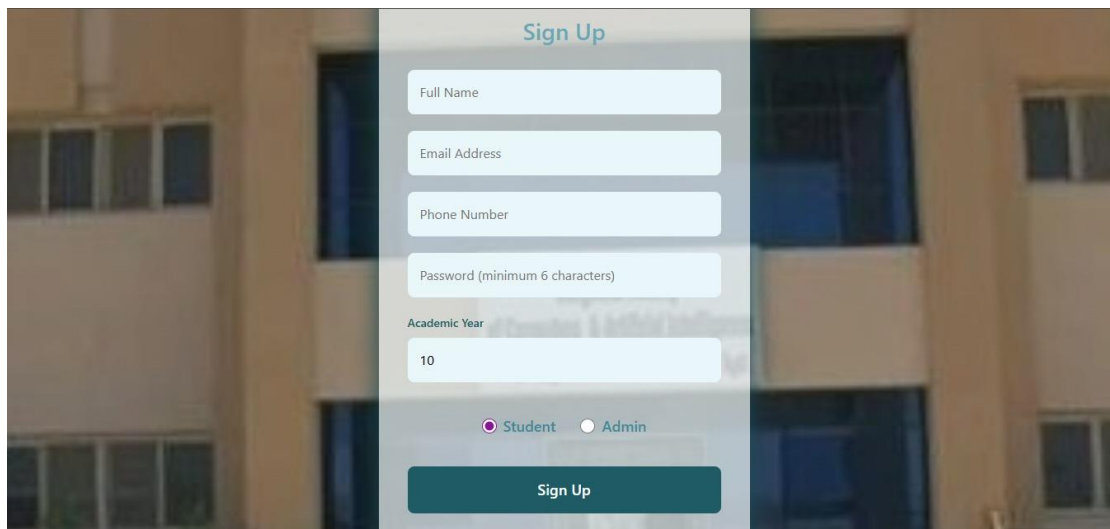
5.HOW TO USE THE SYSTEM(For Student)

5.1 Sign up

This feature allows new users to create an account on the system

Steps:

Step 1: Open the Sign up page

Step 2: Enter personal information

Step 3: Click on the Submit button

Sign up Page :Figure 2

5.2 Login

Registered users can log in to the system using their username and password

Steps:

Step 1: Open the Login page

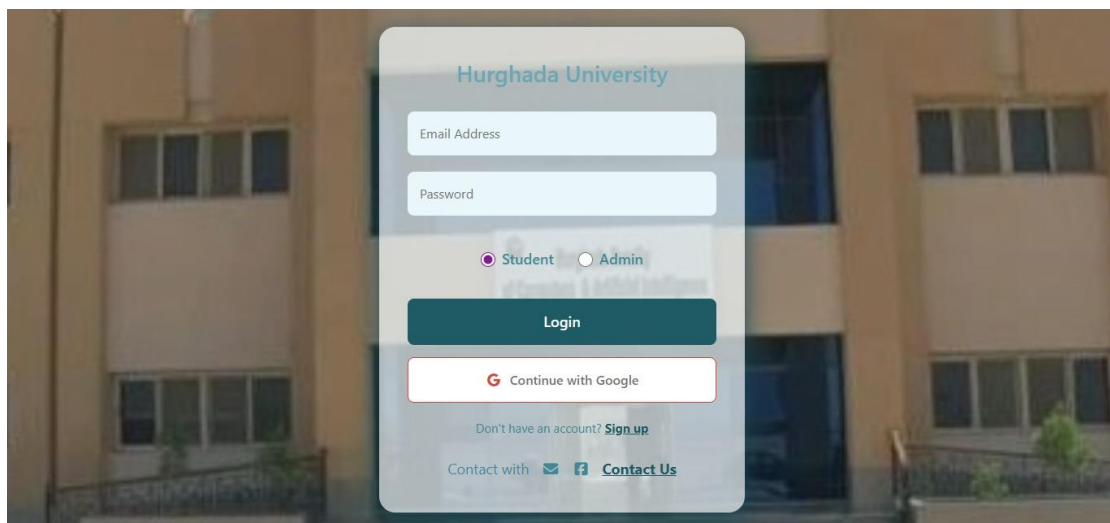Step 2: Enter username and password

Step 3: Click Login

Figure 3 :Login Page

5.3 View Last Events

Users can view a list of last events with detailed information such as date, time, and location
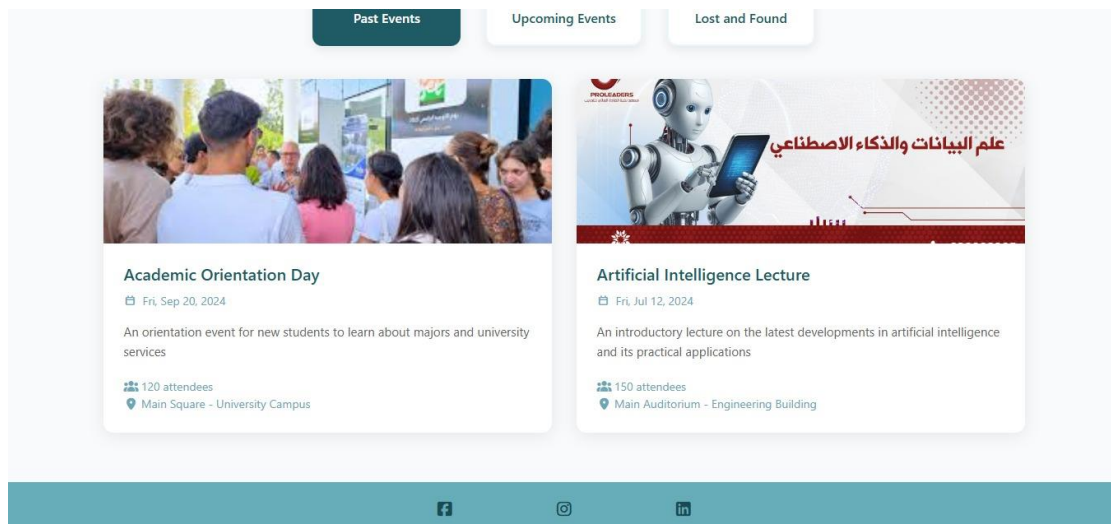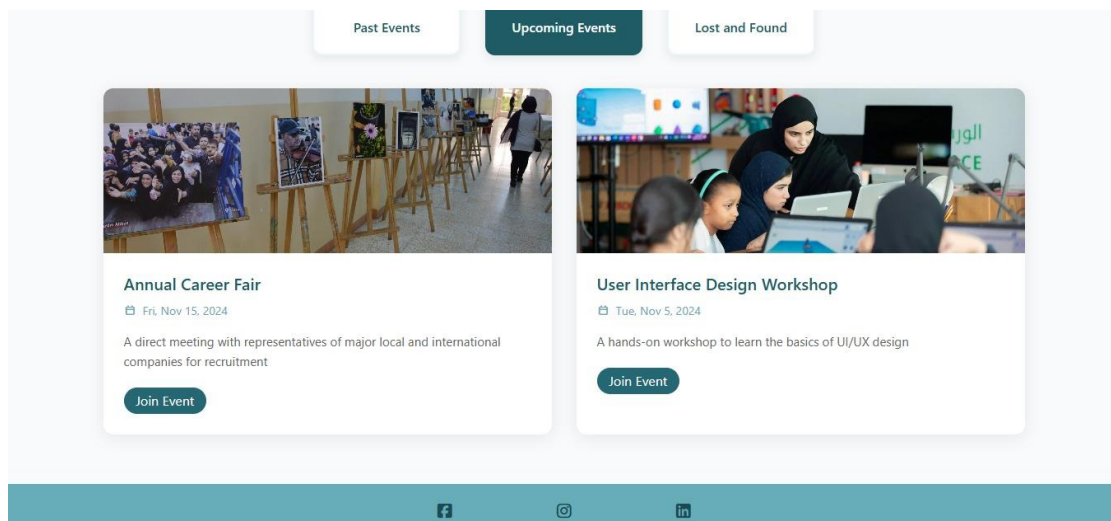
5.4 View Upcoming Events

Users can view a list of upcoming events with detailed information such as date, time, and location.
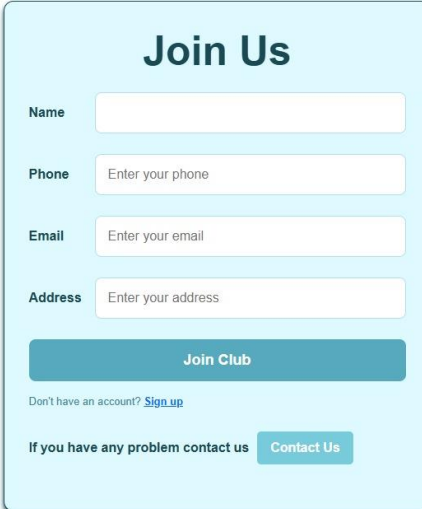

Upcoming Events : Figure 5

5.5 Join Events

This feature allows users to register and participate in an event

Steps:

1. Click on "Join" in the Upcoming Event you want to register in

2. Enter Your Details in "Join Us" page

3. Click on "Join"

Figure 6: Join Events

5.6 View Lost&Found Items

This feature allows students to view lost or found items within the university.
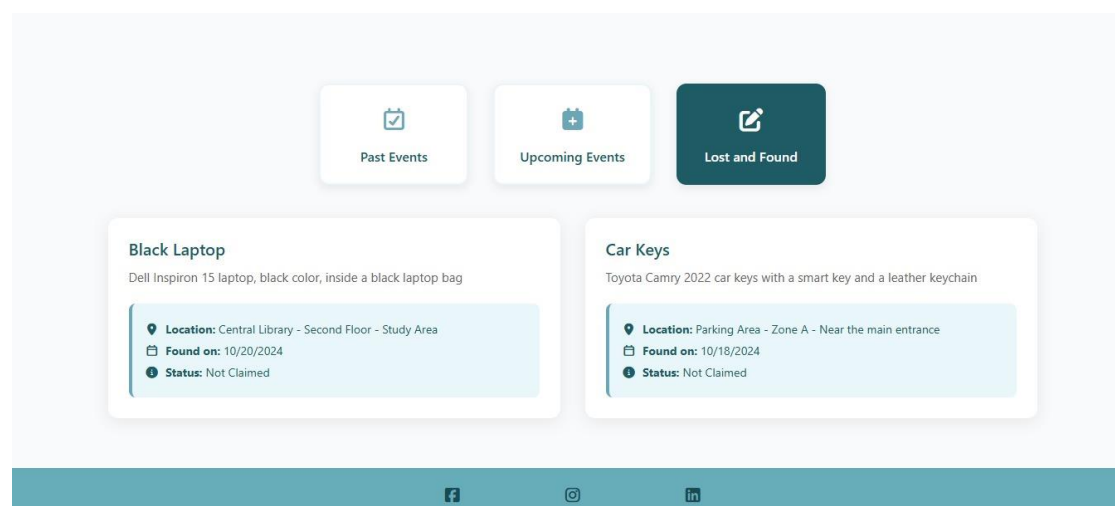
The feature helps students recover lost belongings and improves communication between students

Steps:

Step 1: Log in to the system as a student.

Step 2: Navigate to the Lost & Found section.

Step 3: View lost & found items.

5.7 View About page

UNIVERSITY CLUB

Welcome to our official club page! We're a community of passionate students who bring energy, creativity, and teamwork to every university event.

Meet our team

| Ahmed Mohamed | Sarah Ali | Mohamed Hassan |

CLUB OVERVIEW

Lorem ipsum, dolor sit amet consectetur adipisicing elit. Saepe laborum id qui nulla quia obcaecati repudiandae, vero voluptas quibusdam. Iste, enim? Commodi, unde veniam? Id, deleniti. Id quo repellat officiis? Lorem ipsum dolor sit amet, consectetur adipisicing elit. Enim repellat quam adipisci sint porro eum, ducimus et autem animi. Minima, tempore nisi? Lorem, ipsum dolor sit amet consectetur adipisicing elit. Perferendis, vel omnis. Necessitatibus animi sit ullam, exercitationem saepe quas, earum qui incidunt blanditiis, provident placeat! Qui dolorem eveniet quam eius nihil. Modi cumque ipsum, adipisci quam et tempora fugiat!

VISION

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Achievements

| 2022 | 2023 | 2024 |
| +10Event | +15Event | +12Event |

GALLERY

5.8 View Contact Us Page

Users can contact the university club administration by sending messages through the Contact Us page

6. How To Use the System(For Admin)

6.1 Sign up

This feature allows new admin to create an account on the system

Steps:

Step 1: Open the Sign up page

Step 2: Enter personal information
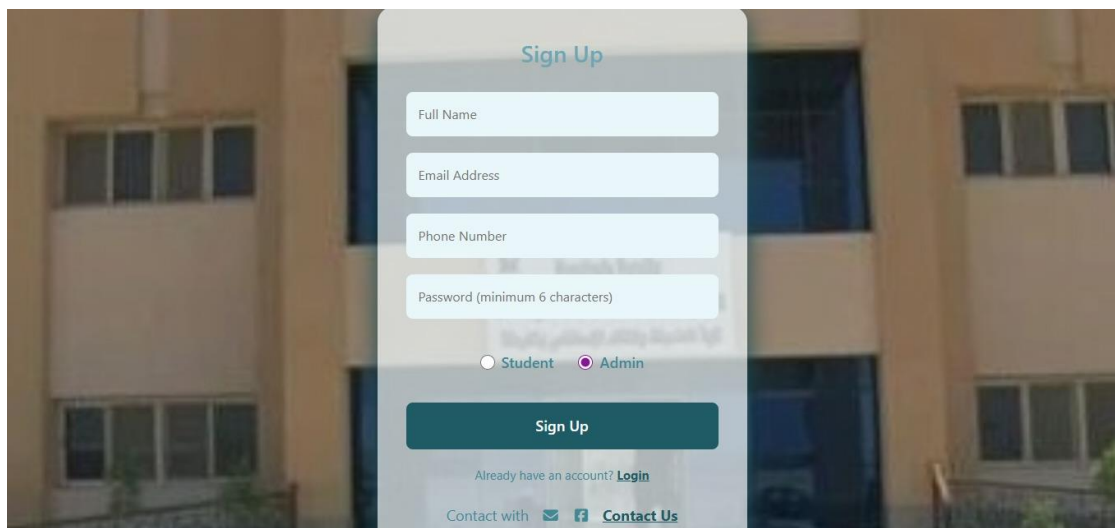
Step 3: Click on the Submit button

Figure 8 : sign up

6.2 Login

Registered users can log in to the system using their username and password

Steps:

Step 1: Open the Login page
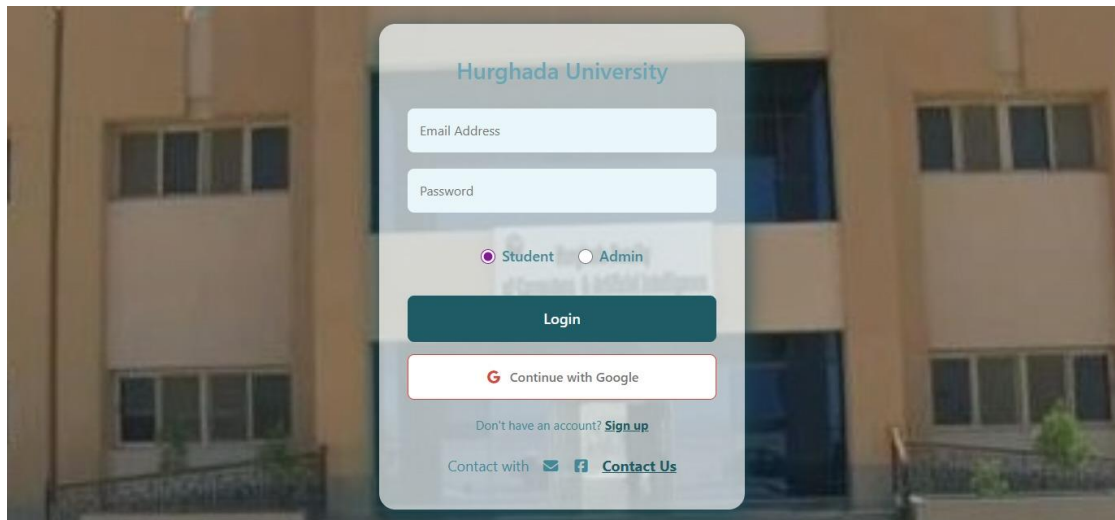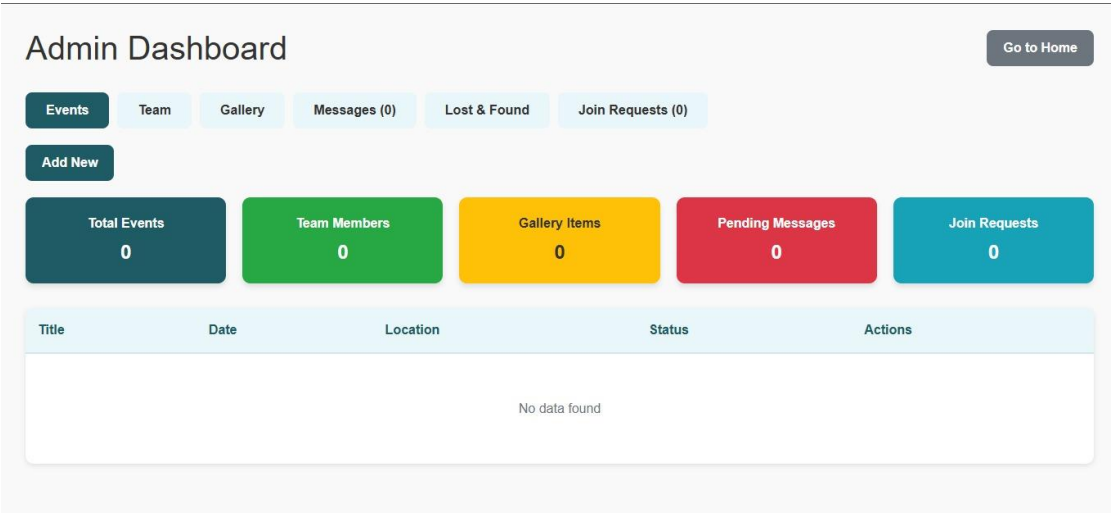
Step 2: Enter username and password

Step 3: Click Login

Figure 9 :Login

6.3 Admin Dashboard

Steps:

1. Go to the login page and select "Staff" as your role.

2. Enter your admin credentials.

3. After login, you will access the Admin Dashboard.

6.4 Create Event

This feature allows the admin to create and publish new events on the University Club Website.

The admin can enter event details such as event name, date, time, location, and description.

Once the event is created, it becomes visible to all students on the system.

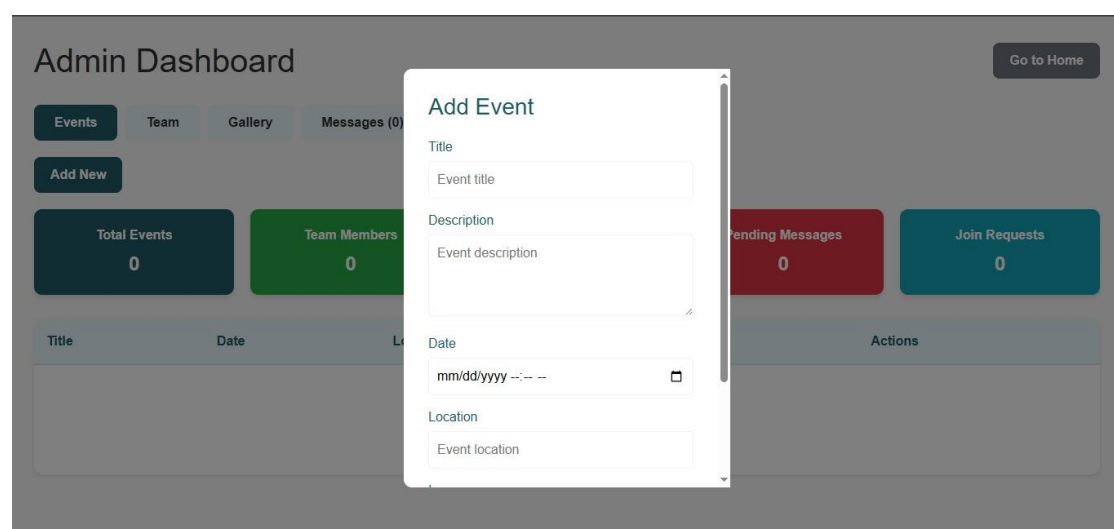**Steps:**

Step 1: Log in to the system as an admin.

Step 2: Navigate to the Create Event page.

Step 3: Enter the event name and description.

Step 4: Select the event date, time, and location.

Step 5: Click on the Create button to publish the event.

Note: Only authorized administrators are allowed to create and manage events.
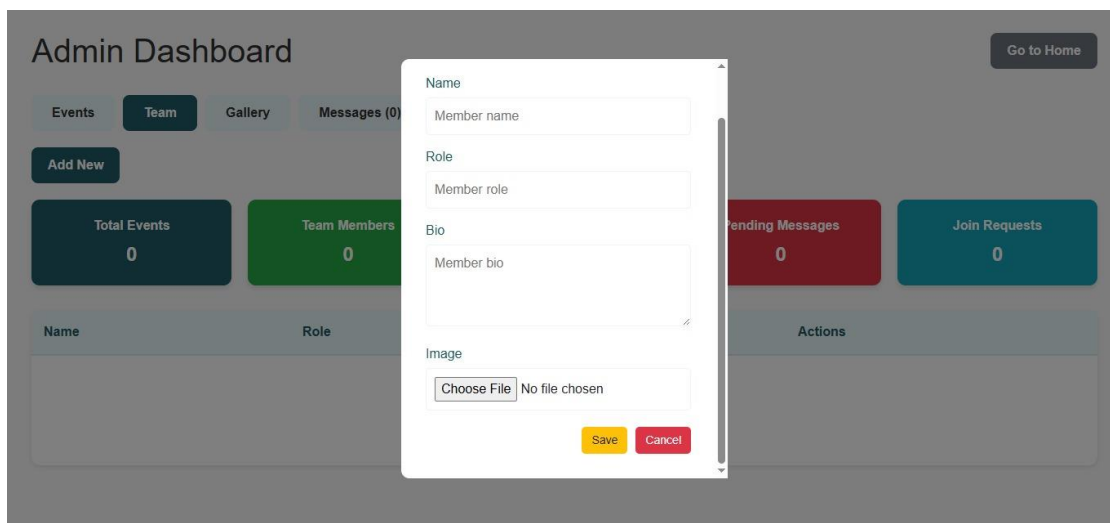
6.5 Add new team member

Steps:

Step 1: Log in to the system as an admin.

Step 2: click at team.

Step 3: click at add new.

Step 4: add info .

Step 5: Click on the Create button.

6.6 Manage Lost&Found Items

This feature allows the admin to manage lost and found items submitted by students.

The admin can add items, update item status, edit item information, or remove items when they are no longer available.

This feature helps maintain accurate and organized lost and found records within the system.
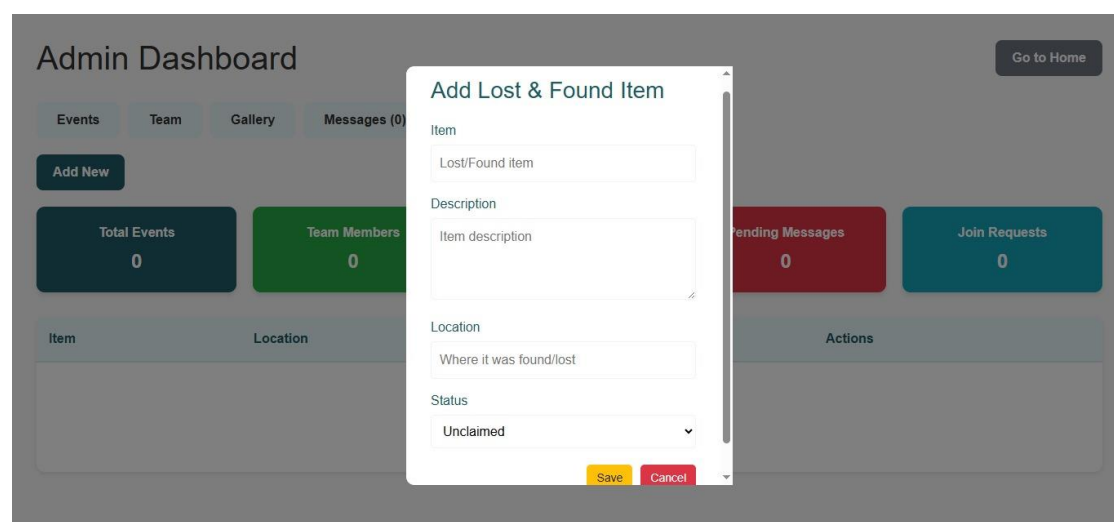
Steps:

Step 1: Navigate to the Manage Lost&Found Items page.

Step 2: View the list of reported items.

Step 3: Update item details or change its status (Lost / Found).

Step 4: Delete items that are no longer needed.

Note: Only authorized administrators have permission to manage lost and found items.

7. FAQ

Q1: How can I create a new account?

A: You can create a new account by clicking on the Sign Up button and filling in the required information

Q2: Who can use the University Club Website?

A: The website can be used by all university students and authorized staff members

Q3: What should I do if I forget my password?

A: You can contact the system administrator to reset your password

Q4: How can I view upcoming events?

A: After logging in, you can view all upcoming events from the home page or the events section

Q5: Can I join more than one event?

A: Yes, users can join multiple events as long as they meet the event requirements

Q6: How can I contact the club administration?

A: You can contact the club administration through the Contact Us page available on the website

Q7: Do I need to install any software to use the system?

A: No, this is a "full website" You only need a web browser (like Chrome) and an internet connection

"No, installation is required on your device"