



UNIVERSITY CLUB WEBSITE

USER MANUAL

Software Engineering Project

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1. INTODUCTION

The University Club Website is a web-based application designed to manage and organize university club activities and event

The system allows students to create accounts, log in, view upcoming events, and participate in club activities easily

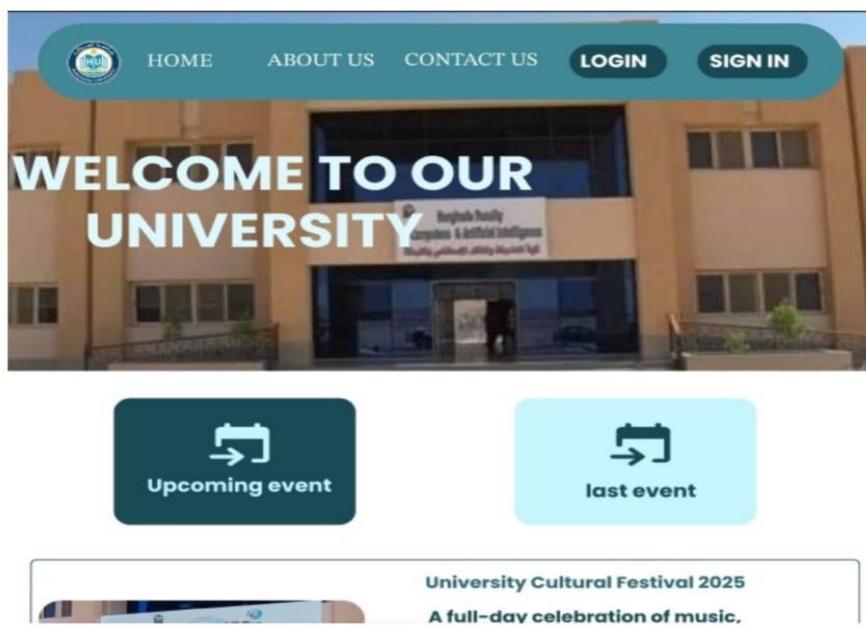
This website aims to improve communication between students and the university club administration and increase student engagement

2. SYSTEM OVERVIEW

The University Club Website consists of several modules that work together to provide a complete and easy-to-use system

The main modules of the system include user registration, login, event management, and communication features

Home Page



System Overview-Home Page : Figure 1

3.SYSTEM REQUIREMENTS

3.1 Hardware Requirements

Personal Computer or Laptop

Internet Connection

3.2 Software Requirements

Operating System: Windows

Web Browser: Google Chrome

Development Tools: Visual Studio Code

4.USER ROLES

4.1 Admin

The admin is responsible for managing events, managing Lost&Found items, monitoring user activities, and maintaining the system

4.2 Student

The student can create an account, log in, view events, join activities, and communicate with the club administration

5. HOW TO USE THE SYSTEM(For Student)

5.1 Sign up

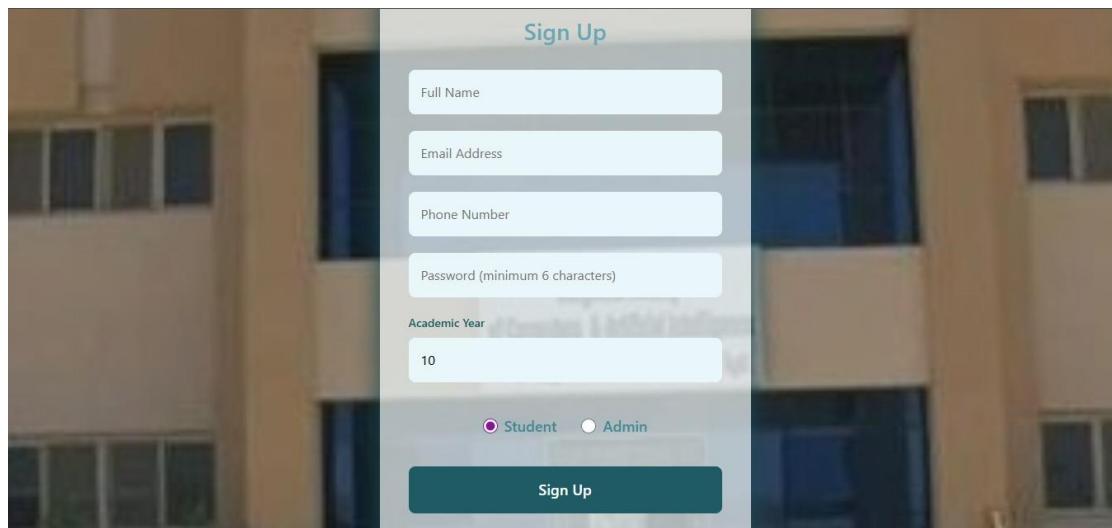
This feature allows new users to create an account on the system

Steps:

Step 1: Open the Sign up page

Step 2: Enter personal information

Step 3: Click on the Submit button



Sign up Page :Figure 2

5.2 Login

Registered users can log in to the system using their username and password

Steps:

Step 1: Open the Login page

Step 2: Enter username and password

Step 3: Click Login

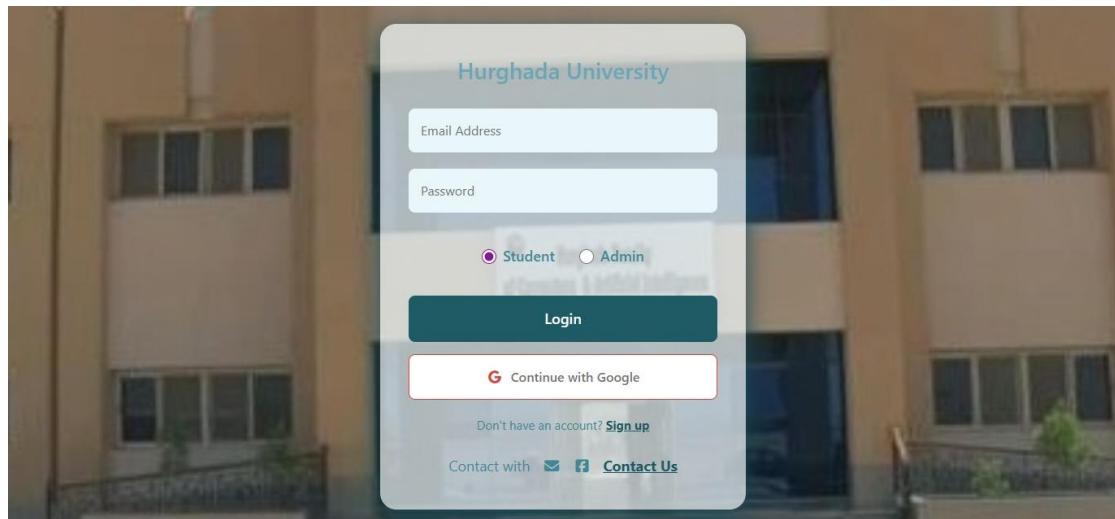


Figure 3 :Login Page

5.3 View Last Events

Users can view a list of last events with detailed information such as date, time, and location

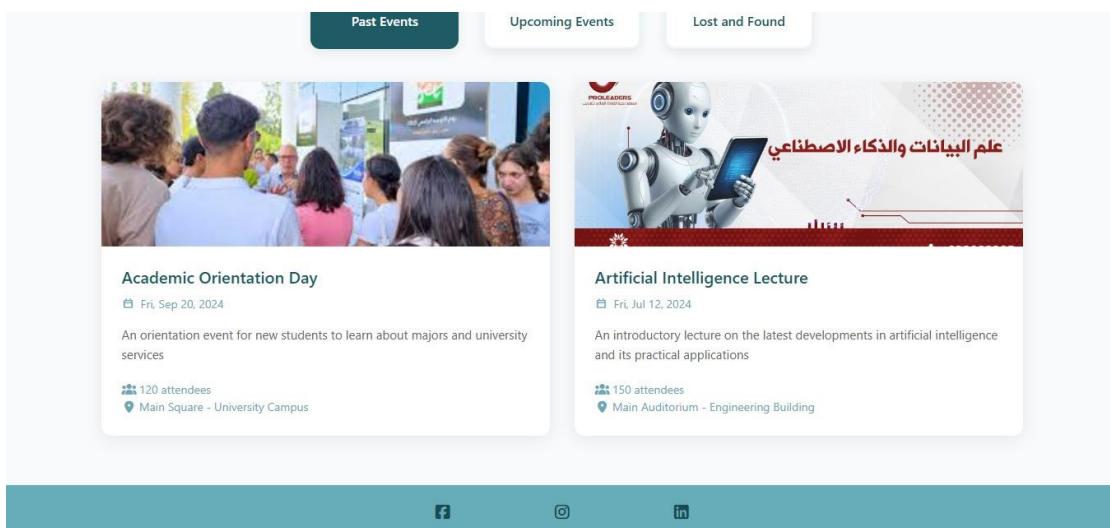


Figure 4: Home Page

5.4 View Upcoming Events

Users can view a list of upcoming events with detailed information such as date, time, and location.

The screenshot shows a user interface for managing events. At the top, there are three tabs: "Past Events", "Upcoming Events" (which is highlighted in green), and "Lost and Found". Below the tabs, there are two event cards. The first card, titled "Annual Career Fair", features a photo of a crowded room with many people and several easels displaying posters or resumes. It includes the date "Fri, Nov 15, 2024" and a description: "A direct meeting with representatives of major local and international companies for recruitment". A "Join Event" button is at the bottom. The second card, titled "User Interface Design Workshop", features a photo of three people working on laptops. It includes the date "Tue, Nov 5, 2024" and a description: "A hands-on workshop to learn the basics of UI/UX design". A "Join Event" button is also present. At the very bottom of the screen, there is a teal footer bar with social media icons for Facebook, Instagram, and LinkedIn.

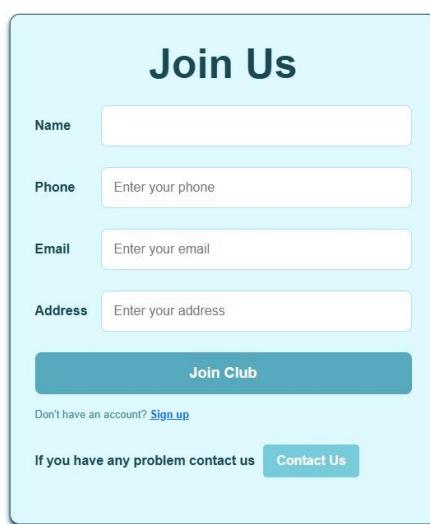
Upcoming Events : Figure 5

5.5 Join Events

This feature allows users to register and participate in an event

Steps:

1. Click on "Join" in the Upcoming Event you want to register in
2. Enter Your Details in "Join Us" page
3. Click on "Join"



The image shows a user interface for a 'Join Us' form. The title 'Join Us' is at the top center. Below it are four input fields: 'Name' (text input), 'Phone' (text input with placeholder 'Enter your phone'), 'Email' (text input with placeholder 'Enter your email'), and 'Address' (text input with placeholder 'Enter your address'). A large blue button labeled 'Join Club' is centered below the inputs. At the bottom left, there is a link 'Don't have an account? [Sign up](#)'. At the bottom right, there is a link 'If you have any problem contact us [Contact Us](#)'.

Figure 6: Join Events

5.6 View Lost&Found Items

This feature allows students to view lost or found items within the university.

The feature helps students recover lost belongings and improves communication between students

Steps:

Step 1: Log in to the system as a student.

Step 2: Navigate to the Lost & Found section.

Step 3: View lost & found items.

The screenshot shows a mobile application interface. At the top, there is a navigation bar with three items: "Past Events" (with a calendar icon), "Upcoming Events" (with a plus sign icon), and "Lost and Found" (with a pencil icon). The "Lost and Found" item is highlighted with a dark blue background. Below the navigation bar, there are two cards displaying lost items. The first card is for a "Black Laptop" (Dell Inspiron 15 laptop, black color, inside a black laptop bag) found on 10/20/2024 at Central Library - Second Floor - Study Area, with a status of "Not Claimed". The second card is for "Car Keys" (Toyota Camry 2022 car keys with a smart key and a leather keychain) found on 10/18/2024 at Parking Area - Zone A - Near the main entrance, also with a status of "Not Claimed". At the bottom of the screen, there is a teal-colored footer bar with icons for Facebook, Instagram, and LinkedIn.

Item	Description	Found On	Status
Black Laptop	Dell Inspiron 15 laptop, black color, inside a black laptop bag	10/20/2024	Not Claimed
Car Keys	Toyota Camry 2022 car keys with a smart key and a leather keychain	10/18/2024	Not Claimed

5.7 View About page

UNIVERSITY CLUB

Welcome to our official club page! We're a community of passionate students who bring energy, creativity, and teamwork to every university event.

Meet our team



CLUB OVERVIEW

Lorem ipsum, dolor sit amet consectetur adipisicing elit. Saepe laborum id qui nulla quia obcaecati repudiandae, vero voluptas quibusdam. Iste, enim? Commodi, unde veniam? Id, deleniti. Id quo repellat officiis? Lorem ipsum dolor sit amet, consectetur adipisicing elit. Enim repellat quam adipisci sint porro eum, ducimus et autem animi. Minima, tempore nisi? Lorem, ipsum dolor sit amet consectetur adipisicing elit. Perferendis, vel omnis. Necessitatibus animi sit ullam, exercitationem saepe quas, earum qui incident blanditiis, provident placeat! Qui dolorem eveniet quam eius nihil. Modi cumque ipsum, adipisci quam et tempora fugiat!

VISION

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Achievements



GALLERY

5.8 View Contact Us Page

Users can contact the university club administration by sending messages through the Contact Us page

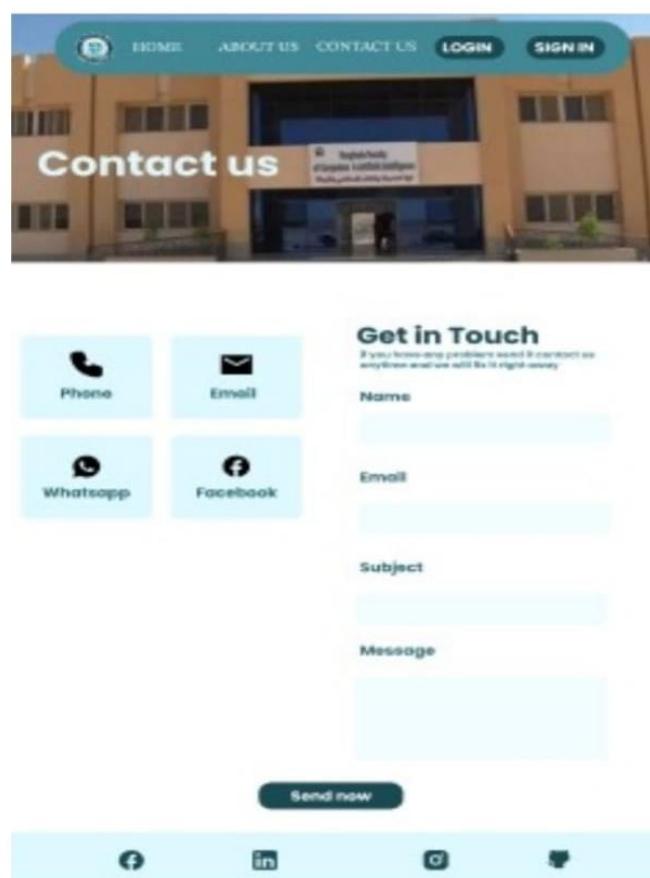


Figure 8 : Contact Us

6. How To Use the System(For Admin)

6.1 Sign up

This feature allows new admin to create an account on the system

Steps:

Step 1: Open the Sign up page

Step 2: Enter personal information

Step 3: Click on the Submit button

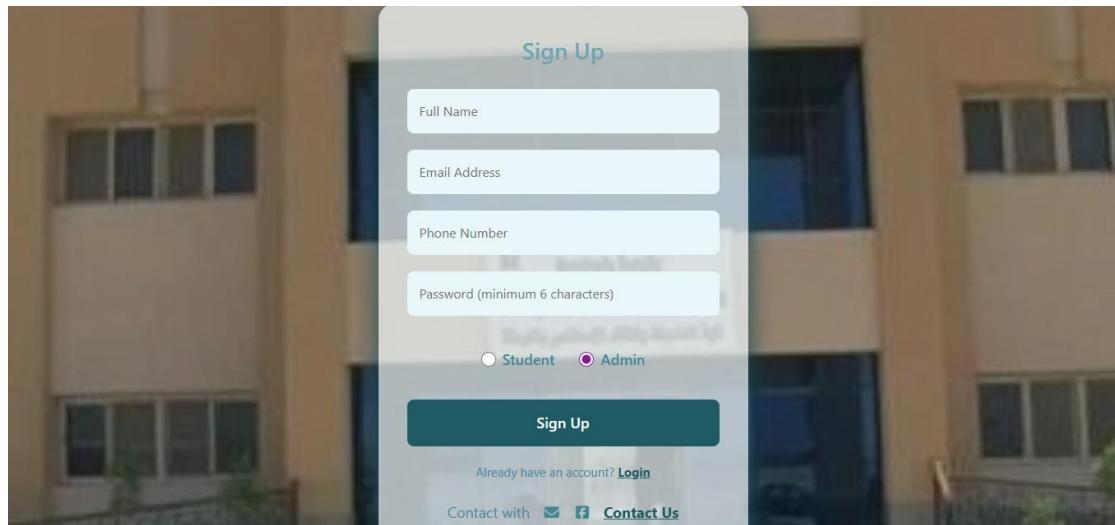


Figure 8 : sign up

6.2 Login

Registered users can log in to the system using their username and password

Steps:

Step 1: Open the Login page

Step 2: Enter username and password

Step 3: Click Login

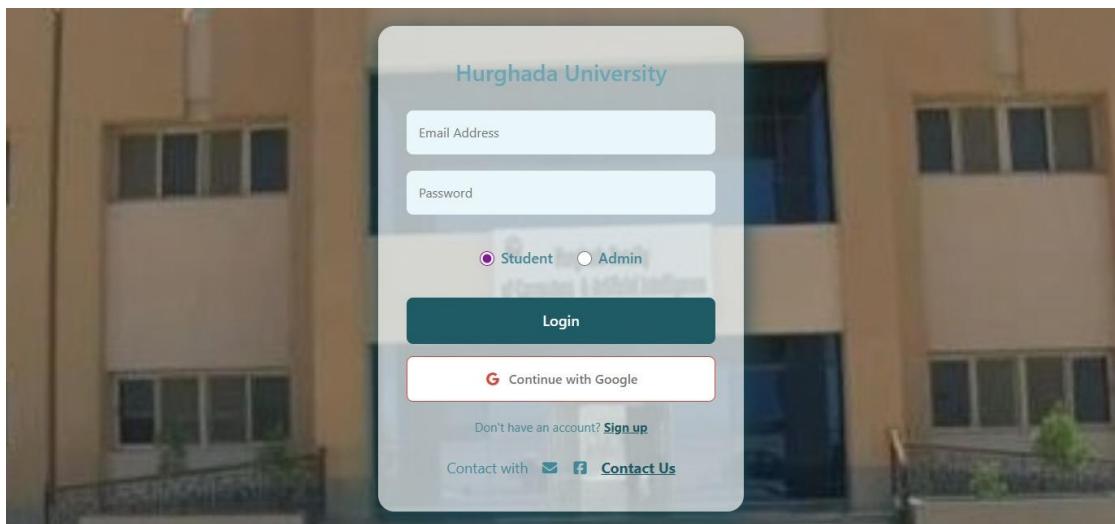


Figure 9 :Login

6.3 Admin Dashboard

Steps:

1. Go to the login page and select "Staff" as your role.
2. Enter your admin credentials.
3. After login, you will access the Admin Dashboard.

Admin Dashboard [Go to Home](#)

[Events](#) [Team](#) [Gallery](#) [Messages \(0\)](#) [Lost & Found](#) [Join Requests \(0\)](#)

[Add New](#)

Total Events 0	Team Members 0	Gallery Items 0	Pending Messages 0	Join Requests 0
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Title	Date	Location	Status	Actions
No data found				

6.4 Create Event

This feature allows the admin to create and publish new events on the University Club Website.

The admin can enter event details such as event name, date, time, location, and description.

Once the event is created, it becomes visible to all students on the system.

Steps:

Step 1: Log in to the system as an admin.

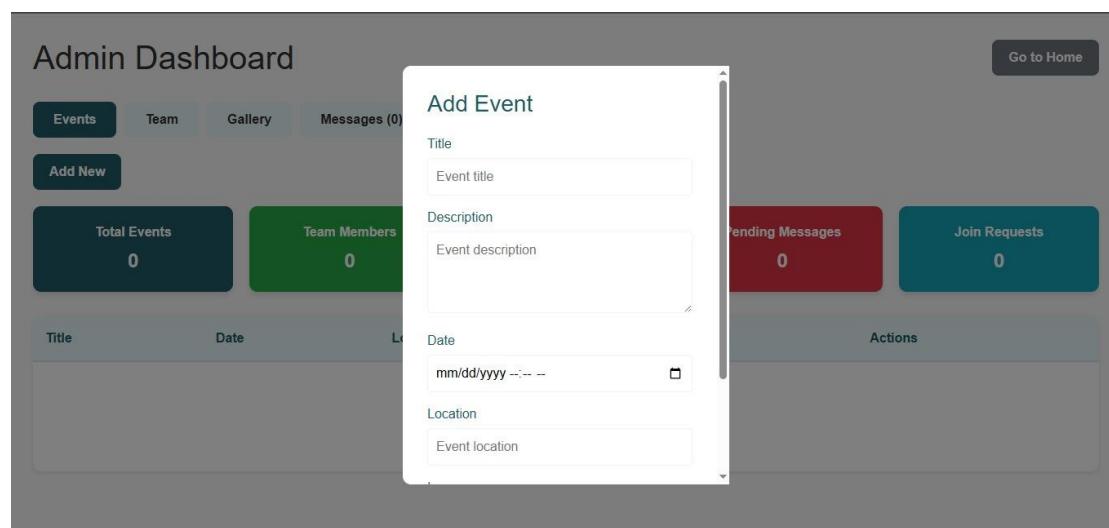
Step 2: Navigate to the Create Event page.

Step 3: Enter the event name and description.

Step 4: Select the event date, time, and location.

Step 5: Click on the Create button to publish the event.

Note: Only authorized administrators are allowed to create and manage events.



6.5 Add new team member

Steps:

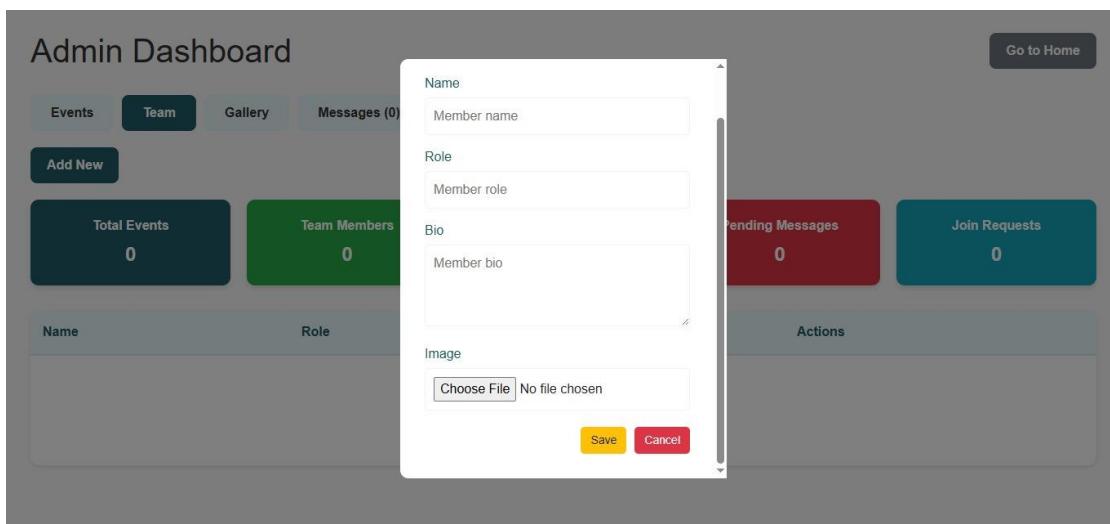
Step 1: Log in to the system as an admin.

Step 2: click at team.

Step 3: click at add new.

Step 4: add info .

Step 5: Click on the Create button.



6.6 Manage Lost&Found Items

This feature allows the admin to manage lost and found items submitted by students.

The admin can add items, update item status, edit item information, or remove items when they are no longer available.

This feature helps maintain accurate and organized lost and found records within the system.

Steps:

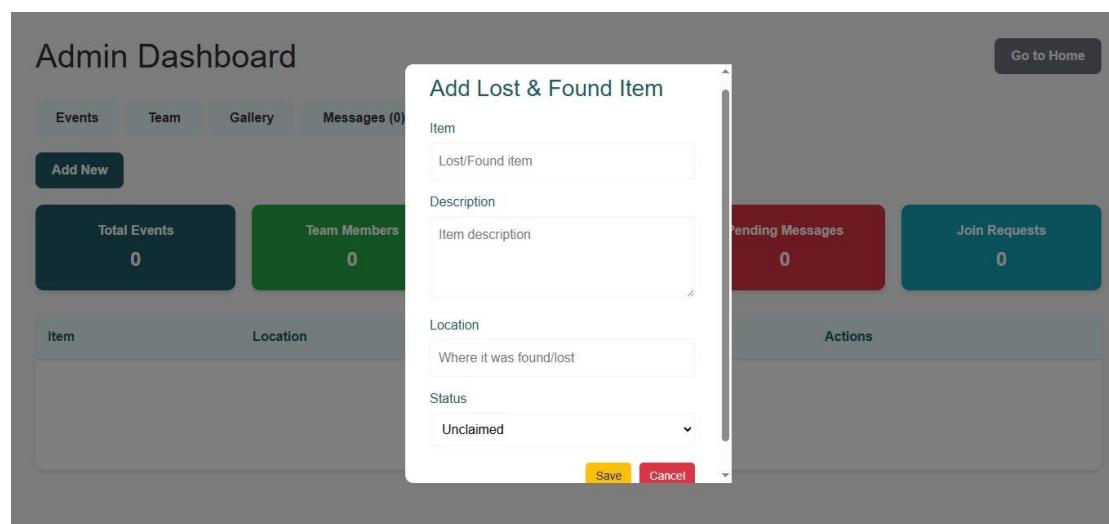
Step 1: Navigate to the Manage Lost&Found Items page.

Step 2: View the list of reported items.

Step 3: Update item details or change its status (Lost / Found).

Step 4: Delete items that are no longer needed.

Note: Only authorized administrators have permission to manage lost and found items.



7. FAQ

Q1: How can I create a new account?

A: You can create a new account by clicking on the Sign Up button and filling in the required information

Q2: Who can use the University Club Website?

A: The website can be used by all university students and authorized staff members

Q3: What should I do if I forget my password?

A: You can contact the system administrator to reset your password

Q4: How can I view upcoming events?

A: After logging in, you can view all upcoming events from the home page or the events section

Q5: Can I join more than one event?

A: Yes, users can join multiple events as long as they meet the event requirements

Q6: How can I contact the club administration?

A: You can contact the club administration through the Contact Us page available on the website

Q7: Do I need to install any software to use the system?

A: No, this is a "full website" You only need a web browser (like Chrome) and an internet connection

"No, installation is required on your device"