



Curriculum Vitae

Hossam Kamal Sobh El Shawa

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Summary

Results-driven professional with experience in healthcare contracting, financial management, and quality assurance. Proven expertise in optimizing operational workflows, leading cross-functional teams, and delivering data-driven solutions using Data Analysis & Business Intelligence tools. Combines advanced technical proficiency (Advanced Excel, Power BI, SQL, Python) with certified credentials in leadership and business intelligence to drive organizational efficiency and strategic success.

Personal Information

- **Date of Birth:** January 24th, 1991
- **Marital Status:** Married
- **Military Service:** Exempted (Final)

Education

- **Postgraduate Diploma in Cost Accounting**
Port Said University July 2016 Grade: Good
- **Bachelor of Science (B.Sc) in Business Administration & MIS**
Delta Academy for Science June 2011 Grade: Very Good
Graduation Project: Logistics in Damietta Port Grade: Very Good

Professional Experience

- **Healthcare Contracting Manager at Damietta Cancer Institute** Mar 2019 to Present
- **Quality Assurance Officer at ICDL Arabia** Jul 2019 to Present
- Executive Secretary at Almetrek Group (Riyadh, KSA) Jul 2017 to Nov 2018
- Quality Assurance Officer at ICDL Arabia Jun 2013 to Jul 2017
- Administrative Coordinator at Damietta Cancer Institute Oct 2011 to Jul 2017

Certifications

- **Leadership & Management:**
 1. Leadership Development Program
 2. Executive Leadership Preparation
- **Technical & Training:**
 1. Data Analysis & Business Intelligence
 2. Microsoft Office Specialist
 3. Training of Trainers (TOT)
 4. ICDL v5
- **Personal Development:**
 1. Neuro-Linguistic Programming (NLP)

Skills

- **Technical:**
 1. Data Analysis & Business Intelligence
 2. Advanced Excel
 3. SQL
 4. Python
 5. Power BI
- **Professional:**
 1. Contract Management
 2. Cross-functional Collaboration
 3. Reporting
 4. Problem Solving
 5. Time Management

Reference

Available upon request.