

MARIANA TELLEZ RESENDIZ

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Computer Systems Engineer interested in technology and its solutions. Passionate about programming. Looking forward to starting my career by contributing with my academic knowledge. My logical reasoning ability and creativity are my main tools for developing as a programmer. Highly motivated for learning and results-oriented. Proven to work smart and produce high-quality work on time. Excellent communication and social skills. Both leader and team player.

EDUCATION

UNITEC University

Universidad Tecnológica de México

Bachelor's degree in Computer Systems Engineering

GPA 3.90

Estado de México, México
September 2018 – April 2022

UVM High School

Universidad del Valle de México

Bicultural SEP Program

GPA 3.80

Estado de México, México
August 2015 – August 2018

EXPERIENCE

Independent Tutoring Tlalnepantla, Estado de México

Personal Tutor

January 2019 – April 2020

- Learned and helped others in the understanding of subjects such as Algebra, Differential Calculus, Integral Calculus, Electrical Circuits, and C programming.
- From the courses I have taken in high school, university, and personal tutoring, I started a small business where I helped colleagues and high school students improve their grades in classes they did not understand or needed help. I talked to and gave them specialized classes according to the subjects they did not understand, practiced, and prepared them for future exams.
- Gave classes to 6 students.

Anthares Business Ciudad de México, CDMX

Junior Operations Consultant

September 2021 – August 2022

- Acquired knowledge about the organization, leadership, business models, creation of audio-visual content, communication skills, construction of automation, and orchestration projects.
- Starting from an e-learning platform, they taught me about the company's way of working, promoting both individual and teamwork, where I also learned about the automation and orchestration of processes within a company. From this knowledge, multiple videos and graphic material for social media were created, presenting small and large projects.
- Construction of projects and bots that automated processes such as the request of information and enrollment in any type of course, receiving and sending information via

email, selection of suppliers and new employees depending on certain criteria, extraction, and management of data from excel files, reading of documents by OCR, automatic filling of reservations on the internet, creation of files and folders and the storage of multiple data.

SKILLS

- ✓ Quick to act
- ✓ Determined and capable
- ✓ Responsibility and perseverance
- ✓ Structured, organized, and logical
- ✓ Emotional intelligence
- ✓ Bicultural: English and Spanish

KNOWLEDGE AND SOFTWARES

- Programming languages: C++, C#, C, Java, Assembler, Kotlin, Python, Javascript, Apex.
- Management and construction of databases with SQL and Access
- Operating systems such as Microsoft, Linux, and Mac
- Microsoft Office tools: Word, Excel, OneNote, Powerpoint.
- Digital Marketing using Google AdWords, Facebook, Instagram, and Twitter.
- Google tools: Gmail, Drive, Meet, Sites, Presentations, Documents, Sheets, Classroom, and ads.
- Google Colaboratory.
- Front-End Technologies: HTML, CSS, Bootstrap, Javascript.
- MATLAB basic tools.
- Amazon Web Services: Front-End and development tools.
- Salesforce
- Automation 360 Platform. Automation Anywhere
- Streamlit and GitHub.
- Wondershare Filmora: Video creation and content for social media

COURSES AND DIPLOMAS

- 2023 Data Science and Artificial Intelligence Diploma. Tecnológico de Monterrey
- 2023 Become a Full-Stack Web Developer. LinkedIn Learning
- 2023 Explore a Career in Front-End Web Development. LinkedIn Learning
- 2023 IELTS Certification. International House
- 2022 Front-End Web Developer Diploma. Universidad del Valle de México
- 2022 TOEIC Speaking, Writing, Listening, and Reading 2021 MATLAB Basic Tools
- 2021 Cisco: Security and Wide Area Networks
- 2021 Cisco: Local Area Networks
- 2020 Cisco: Network Protocols and Routing
- 2020 Cisco: Computer Networks
- 2018 TOEFL iBT score 91.
- 2018 Digital Marketing

- 2017 Decision Making: G Suite
- 2016 Microsoft Office Specialist Expert
- 2013 Cambridge ESOL Entry Level Certificate in ESOL International