

# openETCS PMB Meeting Minutes

## 1 Meeting Information

Subject	PMB Weekly Scrum: Project Management Board
Date & time	2013-08-02, 11:30h–13:30h
Location	Telco and Goto-Meeting
Called up by	Klaus-Rüdiger Hase
Participants	Marc Behrens, Benjamin Beichler, Bernd Hekele, Baseliyos Jacob, Jonas Helming, Michael Jastram, Peter Mahlmann, Alexander Nitsch, Christophe Ponsard, Stefan Rieger, Uwe Steinke, Jan Welte
Minutes by	Bernd Hekele

## 2 Agenda

- Itea Review Debriefing Meeting
- Information from Meetings with ERTMS User's Group
- Information from Meetings with Esterel
- Meeting with Itea2 Chairman Rudolf Haggemüller
- Preparing for Start of WP3 tasks
- openETCS QA manager and Review of QA-Plan

## 3 Discussion

The PMB meeting was started with the Itea Debriefing. After a break the meeting continued as a PMB with smaller attendance.

- Itea Review Debriefing Meeting  
In order to have a clear traceability Issues related with the review are linked to the milestone Itea 2nd review in the management repository. Results of the debriefing are documented in the issues related to this milestone. <https://github.com/openETCS/management/issues?labels=ITEA2&milestone=&page=1&state=open>
- Information from Meetings with ERTMS User's Group  
Klaus-Rüdiger reported from a meeting held with ERTMS user's Group:
  - This group has a high expectation in our project.
  - Focus needs to be on the analysis of the system in SRS subset 26. Not only the OBU is in focus, but also the interworking with other parts of the system including trackside.
  - A high quality reference implementation is the expected basis for tests in the lab.
  - This implementation eases the way for legal and technical approval of installations on the wayside by the authorities.

- This statement goes in line with the conclusion found by the Itea review team.  
<https://github.com/openETCS/management/issues/57>  
 We plan to meet in strategy workshops in order to discuss impacts on our plan and adjust our strategy according to the new requirements.
- Information from Meetings with Esterel  
 Klaus Rüdiger met Esterel CEO Eric Bantégne in Paris. On details, please refer to Klaus-Rüdigers mail dated 25.7.2013.
- Meeting with Itea2 Chairman Rudolf Haggemüller  
 We had the chance to get direct feedback in a meeting with Itea2 Chairman Rudolf Haggemüller. He emphasized the Itea review boards conclusion and gave feedback on the new strategy focusing quicker on modelling, which was highlighted by Klaus-Rüdiger.
- Preparing for Start of WP3 tasks  
 With the changed strategy we need to prepare the modelling work planned in WP3 tasks.
  - We decided to open the necessary repositories now.
  - To get the right traction we set the task leader as initial committer of the repository.
  - Marc Behrens as a stakeholder agrees to act as domain mentor for all repositories.
  - Klaus Rüdiger agrees to act as process mentor.

The decision was agreed by voting. Yes: 5 partners, NO: no partner.
- openETCS QA manager and Review of QA-Plan  
 SQS is playing a major role in openETCS Quality Assurance. PMB agrees to appoint Izaskun de la Torre as a quality assurance manager for the openETCS project. With this appointment we want to honour her competences and the value added by SQS to the openETCS community.  
 The review of the QA-Plan is coming more in focus now. We would like to opt for an on site meeting for the review. Details need to be agreed on.

## 4 Notes