

openETCS WP1 Meeting Minutes: Review Process

1 Meeting Information

Subject	Review process: closing gaps
Date & time	2013-05-24, 10:00h–10:15h
Location	Goto-Meeting
Called up by	Klaus Rüdiger Hase
Participants	Peter Mahlmann, Klaus-Rüdiger Hase, Basaeliyos Jacob, Jonas Helming, Begoña Laibarra, Cecile Braunstein, Cyril Cornu, Fausto Cochetti, Frank Golasowski, Pierre Francoise Jauquet, Marc Behrens, Michael Jastram, Stefan Rieger, Uwe Steinke, Benjamin Beichler
Minutes by	Ainhua Gracia

2 Agenda

- Review Process Update
- QA-Plan Update

3 Discussion

- Documents distinguishing between review process and revision process will be uploaded to github.
- Everyone is asked to review the review process documents and give feedback.
- It is planned to close open issues by Monday, June 3rd. Therefor a goto meeting will be called up on June 3rd, 11:30 12:00, to finalize the review process.
- Concerning the QA plan everyone is asked to check the current document and check if he is able to commit to some of the chapters.

4 Notes