October 18, 2025

**KRISTOFFER FRANZ MARI R. MILLADO, Ed. D**

**College President**

Ramon Magsaysay Memorial Colleges

General Santos City

Thru**: KAREN MAE C. PABLEO, LPT**

Principal

Attn: **KENMARK VILLA**

Property Custodian

Sir:

Magandang RMMC!

This letter is to inform you that the Ramon Magsaysay Memorial Colleges, Inc. – Integrated School Senior High School Department will be conducting the **SHS PADUWA 2025**. The event will be held at the **RMMC-IS Lagao Gymnasium** on **October 20 and 23, 2025**, and at the **RMMC Annex** on **October 21 and 22, 2025**. The said event will feature a series of activities designed to engage and promote camaraderie among students.

In line with this, we would like to request your approval to allow the **Food Stalls**, coordinated by the **RMMC SSC Adviser**, **Sir Julius Ceralde, LPT**, to enter the RMMC Lagao Campus and set up their stalls for selling food products from **October 21–23, 2025.**

The following food stalls have been coordinated and confirmed:

* *Jtrio Shawarma*
* *Orenja*
* *Annyeong Korean*
* *Booms Food Corner*
* *Titis Garlic Chicken*
* *Cups and Salt*
* *Siomairah*
* *SMB Takoyaki*
* *Russell Crew Food House*

Additionally, the said food stalls will be needing access to electricity for their food preparation equipment. We are also requesting permission for their ingress to the campus grounds on October 20, 2025, to allow ample time for setup prior to the start of the event.

Rest assured that food safety and preparation protocols have been properly coordinated with the said food stalls.

Thank you very much for your kind consideration.

May this request merit a positive consideration for the success of our anticipated activity. Thank you and God bless.

Respectfully yours,

**BRYAN ADAM A. ARNAIZ, LPT**

Assigned Coordinator, SHS PADUWA 2025

Noted by:

**NELIZA P. VICTORIANO, MAEd, LPT**

Assistant Principal for SHS