## Mario Muñoz

#### IT ENGINEER





#### Work Experience



#### Ministerio de Telecomunicaciones y de la Sociedad de la Información

Procedures simplification Department 2021

- Prepare plans to simplify procedures published on the GOB.EC portal of the public entities.
- Review of compliance with regulations in accordance with the standards for publication of procedures on the GOB.EC platform.
- Prepare necessary matrices that correspond to the prepare the simplification plan for new procedures by the entities.

#### Pontificia Universidad Católica del Ecuador

Admission Department 2020-2021



- Administrative functions for the admission and entrance of new students to the different careers offered by the PUCE.
- Generate reports and optimization of the management related to the admission of new students.
- Organización para la toma de exámenes de admisión, desarrollo de flujos de trabajo, desarrollo de flujos de procesos internos.

#### Contact

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- Portfolio: https://n9.cl/mario\_m
- marioandres.1996@icloud.com
- 0980603551 / 022338361

#### Relevant Skills

- SCRUM
- Javascript, C/C++, Java, Python, C#, Laravel, Node.js, React, PHP, HTML
- SQL Databases
- Solve problems
- Git, Github
- Teamwork
- Proactive
- Tolerance, Empathy
- Adaptation to changes



#### Work Experience



#### Pontificia Universidad Católica del Ecuador

IT Department 2021-2022

- Web development en PHP, HTML5, etc.
- Management of development documentation, create work flows with Microsoft Power Automate, work flows with Nintex, management and optimization of Active Directory.
- Mobile and web development of applications for certain institutional events and technical support
- Prepare classroom and institutional equipment for members of the PUCE both in hardware and software and licenses, etc.
- Computer equipment inventory management.

#### **Studies**



#### **Information Technology Engineering**

Institution: Pontifica Universidad Católica del Ecuador

Promotion: 2022

#### **Bachelor of General Sciences**



Institution: Unidad educativa Giovanni Antonio Farina

Promotion: 2015

English

Institution: Centro de educación continua CEC-EPN

Promotion: 2018



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#### Formación Profesional

- Certificate course: Mantenimiento de computadores ESCUELA POLITECNICA NACIONAL
- Taller certificado: Ciberseguridad

  UDLA
- Certificate cours: Simulador de redes Packet Tracer CISCO
- Certificate cours: Introduction to Cibersecurity CISCO
- Certificate cours:: Estadística para ciencia de datos con Pyhton

**DATABITS** 

• Certificate cours: Técnicas estadísticas para el análisis de datos

**DATABITS** 

- Certificate cours: Excel básico DATABITS
- Certificate cours: Manipulación de datos con Excel DATABITS
- Certificate cours: Análisis datos con Excel DATABITS
- Certificate cours:: Cybersecurity Essentials CISCO
- Certificate cours:: CCNAv7: Introduction to Networks
  CISCO

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#### Formación Personal

- Taller certificado: Participación en varios talleres y conferencias en CAMPUS PARTY
- Taller certificado de Primeros Auxilios Básicos: Realizado Junio, 2021 por ESPE, SISMA PREVENT.
- Certificate course: Chofer profesional tipo "C" por ESCUELA DE CHOFERES PROFESIONALES LAURA ALMEIDA.
- Certificate course: Curso para editores de trámites administrativos por MINISTERIO DE TELECOMUNICACIONES Y DE LA SOCIEDAD DE LA INFORMACIÓN
- Certificate course: Curso para responsable de trámites administrativos y diseñador de formularios en la plataforma Gob.ec por MINISTERIO DE TELECOMUNICACIONES Y DE LA SOCIEDAD DE LA INFORMACIÓN
- Certificate course: Curso para operadores técnicos institucionales por MINISTERIO DE TELECOMUNICACIONES Y DE LA SOCIEDAD DE LA INFORMACIÓN
- Certificate course: Curso para responsables de levantamiento de trámites administrativos por MINISTERIO DE TELECOMUNICACIONES Y DE LA SOCIEDAD DE LA INFORMACIÓN

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# MARIO MUÑOZ

+593-9806-03551 marioandres.1996@icloud.com Quito - Ecuador

### Hi!,

As a lover of technologies, I introduce myself as an information technology engineer, having completed my studies at the Pontifical Catholic University of Ecuador. During my academic life I had the opportunity to gain technical and administrative experience from a public institution, as well as from the university itself that opened the doors for me to gain work experience within its departments. In the same way, taking advantage of certain free times, I did a series of courses that help my training.

I feel especially motivated to be part of a team for the development of IT skills. As a young university graduate, I feel free to absorb all the experience that can be provided to me and thus improve my skills and knowledge, always maintaining my values acquired during my years of life.

Sincerely,

Mario Andrés Muñoz