# Rules

## ➢ Cluster:

- Before entering the cluster, you have to scan your access card. Otherwise, you won't have access to the building.
- It is forbidden to bring food or drinks into the cluster except for a bottle of water placed on the floor.
- It is forbidden to place bottles on the desk.
- Keep the workstation area clean: don't leave any of your belongings by the workstation after leaving the cluster.
- Relative peace must be kept inside - when having conversations and or evaluations keep in mind other people working around you.
- You cannot unplug any cables in the cluster.
- Listening to music in the clusters is only allowed through headphones.
- During the exam, only people taking part are allowed to be in the clusters.
- If you log into the computer and get (sudo) access or can connect somewhere you normally shouldn't, it must be reported to staff immediately.

## ➢ Chill Room:

- You are allowed to have food and drinks in the Chill Room.
- You must clean before leaving. Make sure there aren't any crumbs on the floor.
- You must write your name on everything that belongs to you. Anything that doesn't have a name will be thrown out.
- The Chill Room is NOT A STORAGE ROOM. Don't leave anything there.
- Keep in mind that this is an educational institution, loud noises aren't appreciated.
- Do not remove any books from the chill room.

## ➢ Lockers:

- Access to lockers is granted upon request and for a limited period.
- You must return the key before leaving the campus.
- Students who keep the key after leaving the campus will receive 8 hours of community service.
- Keep your locker clean.
- Do not store unpackaged food or drinks in your locker.
- You can store: books, pens, chargers…
- Do not store valuable things in the locker (money, jewelry, laptops).

# Rules

➤ **General Instructions:**

- ○ You must have your Pisciner ID with you ALL THE TIME.
- ○ Any student without an ID will be asked to leave the building.
- ○ Remain polite and respectful.
- ○ Avoid having conversations on divisive topic.
- ○ Report anything you find abnormal.
- ○ Do not enter the Bocal without permission.
- ○ Address staff members respectfully.
- ○ If you register for an event, make sure to attend.

➤ **WARNING:**

- ○ Any student who fails to comply with these rules is going to face COMMUNITY SERVICE also known as TIG. Which means that the student won't have access to the intranet or their project for a period of time that varies from 2 to 8 hours depending on the severity of the action. During this period, the said student will have to complete tasks assigned by staff members that vary from cleaning workstations to other community-helping tasks.