



Get to know the Mathematics and Computer Science CRAI Library

Academic year 2020-21

Setting up your UB identifiers

In order to have access to some of the **UB resources and services** you'll need a **username and a password**.

At the UB, we use **two different usernames** and just **one password**:

a) **Identifier**: alphanumeric code of **4 characters** (included in your enrolment form)

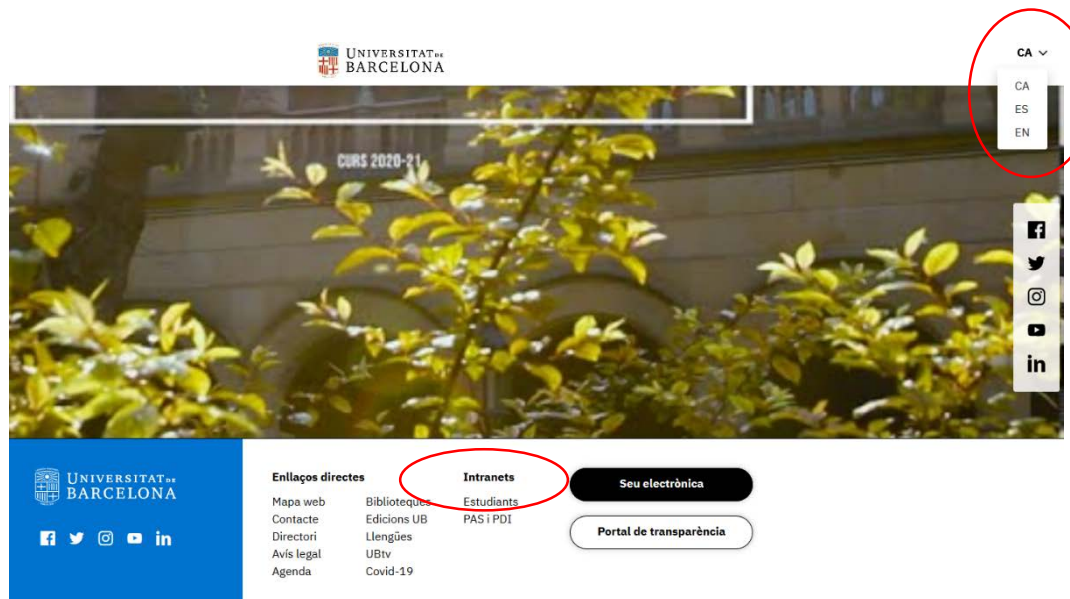
b) **Local identifier**: built from the UB email address.

EG: your email address is: mgarm008@alumnes.ub.edu your local identifier is: **mgarm008.alumnes**.

Setting up your UB identifiers

First of all, you'll set up your identifiers (if you don't have one) and create your passwords:

1. Go to UB website (you can change the language from the upper right corner).
2. Find the link to your intranet (scroll down to the bottom of the webpage).



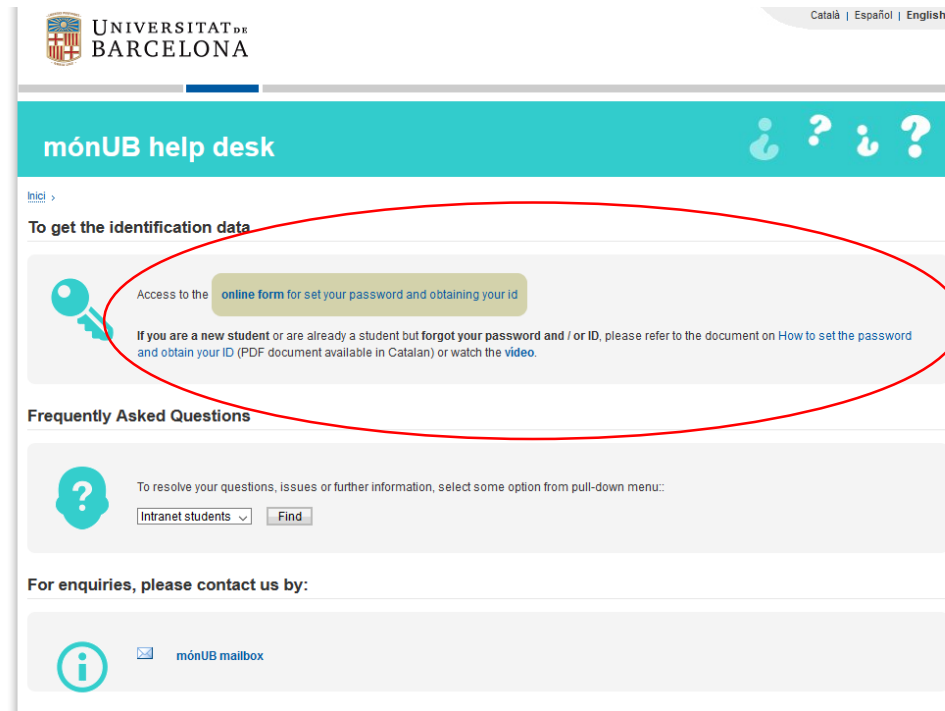
Setting up your UB identifiers

3. Click on your intranet (MonUB).
4. Go to the HELP page to generate a valid and definitive ID and PASSWORD.



Setting up your UB identifiers

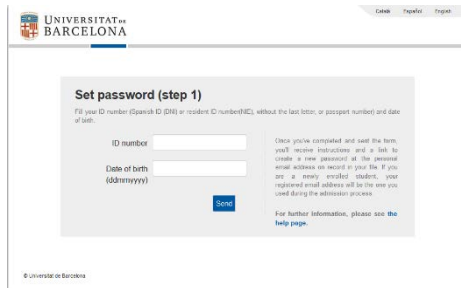
5. Follow the instructions. Pay attention to the password requirements



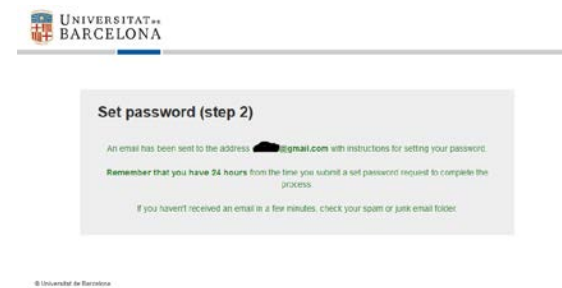
The screenshot shows the 'mónUB help desk' page. At the top, there is a header with the Universitat de Barcelona logo and the text 'UNIVERSITAT DE BARCELONA'. To the right of the header, there are language options: 'Català | Español | English'. Below the header, the page title 'mónUB help desk' is displayed. Underneath, there is a section titled 'To get the identification data' which is circled in red. This section contains a key icon and text: 'Access to the [online form](#) for set your password and obtaining your id'. Below this, there is a paragraph: 'If you are a new student or are already a student but forgot your password and / or ID, please refer to the document on [How to set the password and obtain your ID](#) (PDF document available in Catalan) or watch the [video](#).' Below this section is a 'Frequently Asked Questions' section with a question mark icon and text: 'To resolve your questions, issues or further information, select some option from pull-down menu:'. There is a dropdown menu with 'Intranet students' selected and a 'Find' button. At the bottom, there is a section titled 'For enquiries, please contact us by:' with an information icon and a link to 'mónUB mailbox'.

Setting up your UB identifiers

6. Follow the steps to fill in the forms.



Passport number and date of birth.



Get a confirmation message.

Set password (University of Barcelona students) ☆

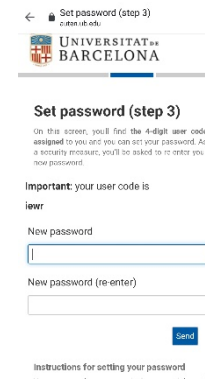
Safata d'entrada

Intranet alumnes mo... 11.02
Re per a jo

In order to set the password to access the services and procedures for students of the University of Barcelona, click on the following link:
https://auten.ub.edu/443/auten/NovoPassword?QgBzpcGcD126.PTjgryB.XuBQAmnL.JqTtepXjG0TH9DA__&lang=en

If the link doesn't work, copy and paste the address directly into your browser. Remember that you have 24 hours from the time you submit a set password request to complete the process.
If you did not submit a request to set your password, there is no need to take any action. Simply ignore this message.
This email address cannot receive messages. If you have any problems please consult the MonUB help page (link: http://www.ub.edu/monub/ajuda/index_en.html)

Check your inbox and click the link.



Set up a password.

Setting up your UB identifiers

Identifier: set of 4 characters (see your enrolment form)



Your personal intranet



UB academic Moodle



Proxy server to access e-library resources



UB email address

Setting up your UB identifiers

Local identifier: email address.alumnes



UB local computers



UB WIFI



CRAI UB Discovery and manager tool

PUC

Catalan Library Consortia Loan

Get started in the UB

SocUB app: UB at a glance



Offers
customized
information
and practical
resources to
help students
on their
everyday life at
the University.

Virtual Campus (II)

Virtual Campus: Open source learning platform to check the courses' syllabi for the term, tests, discussions, class timetables, exam dates, assignment deadlines, basic bibliography (those basic books recommended by your teachers to pass your subjects).

Campus Virtual de la UB

Campus Virtual de la Universitat de Barcelona

Us donem la benvinguda a la plataforma docent de la UB. A continuació t'indiquem com has d'accedir-hi:

Alumnat



Professorat i PAS



Campus Virtual (III)

You can access it through the intranet or downloading the app: App Store or Google Play.



Further tools hosted in MónUB



To get an alert on your mobile when your marks and qualifications are updated you'll need to download another app, Avisos de qualificacions: [App Store](#) or [Google Play](#).

B:KC Barcelona Knowledge Campus Aules virtuals UB

Access to Virtual Desktop Infrastructures (VDI) as if you were at a UB computer room, with no physical or schedule barriers.

[Further information \(in catalan\)](#)



In order to **access the libraries** of the CRAI of the University of Barcelona you have to **request an appointment** .

Make a reservation from the following form: borrow books and/or reserve a seat



InfoCRAI coronavirus

Covid19 guidance:



Check the opening hours
mascareta



Make an appointment



Use hand sanitizer



Wear a sanitary mask



Wait to be seated
consultades als carros



Sit on clean chairs



Mark your used seat



Leave used items on marked carts

Contents

UB's CRAI (Learning and Research Resources Centre) holds units and libraries, being one of the latter the Library of Mathematics and Computer Science.

There are two different identifiers to log into different resources and services.

Cercabib is the UB CRAI's discovery tool. Use it to search simultaneously through the entire CRAI collection, regardless of the format, type or location of your chosen item.

UB student card works as the library card.

You can renew your checked out items, reserve documents, consult your reading history from your user account (My Account).

Contents

The Library Consortium Loan (PUC) is a free service enabling users to request and borrow materials from other university libraries in Catalunya.

Access to information electronic resources contractated by CRAI using the proxy server service SIRE.

At the CRAI we help you manage and use the Virtual Campus.

The UB CRAI provides access to information resources intended to meet the varied needs of its users so you can achieve or improve your information literacy.

Use our User Support Service when in need of further information, make a suggestion, or just looking to solve any doubt.

Reminder

From the 5th to the 26th we offer face-to-face training microcapsules so you learn to use the discovery tool to search and located the library collection:



Make an appointment (Mon to Fri from 10h to 17h)

bibmat@ub.edu

What's the aim of this session?

To give you some hints on the Library of Mathematics and Computer Sciences and its services, premises and facilities:

<https://crai.ub.edu/en/about-crai/libraries/mathematics>

To get used to services, resources, facilities and premisses that the UB CRAI is offering:

<https://crai.ub.edu/en>

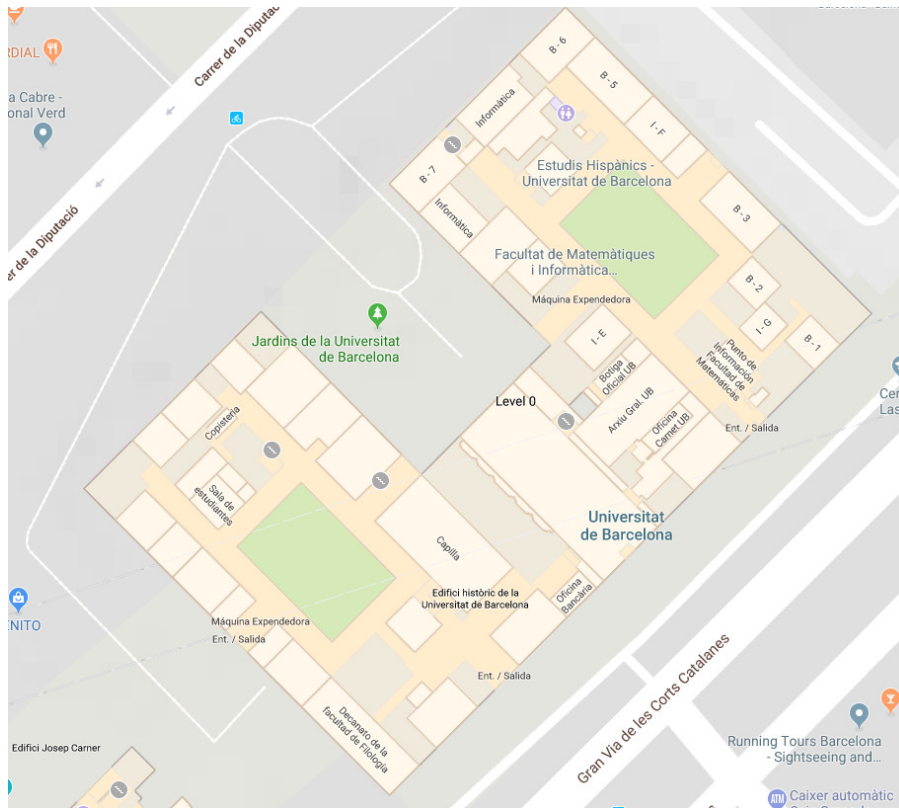
Get started in the CRAI

The CRAI of the University of Barcelona at a glance



Location, schedules and appointments

CRAI Library of Mathematics and Computer Science



❑ **Address:**
Gran Via Corts Catalanes, 585
934 021 662
bibmat@ub.edu

Units and libraries

❑ **Opening hours:**
Mon-Fri: from 9h to 19h

❑ **3 libraries are open on weekends**

❑ **Regulations framework**

Library map

CRAI Library of Mathematics and Computer Science



- 1. Circulation desk
- 2. Toilettes
- 3. Journals
- 4. Books

Collection: books, journals, etc.

- The Mathematics and Computer Science CRAI Library contains research and specialized collections for the following studies: Mathematics, Computer Sciences, and Statistics.
- The overall collection comprises monographs, printed journals, electronic resources, statistical publications, doctoral theses and audiovisual materials.
- Books, theses and audiovisual material are organized using the American Mathematical Society and the Association for Computing Machinery subject classification. Journals are classified alphabetically.
- Do you have a book purchase proposal? Fill in the following form.

Wi-Fi and UB computer service

The University of Barcelona's Wi-Fi service provides Internet access available to all members of the university community.

All the CRAI libraries have Wi-Fi access. To use this service, configure your laptop and log in with your UB username.

The University of Barcelona is actively involved in the Eduroam project, which promotes a unique e-mobility environment giving users access to the Internet at all participating organizations. Consult the Eduroam configuration.

Access to the UB's laptops and desktops is subject to log in with your local id and password: those in the computer lab, in the library and those you can borrow.

Cercabib



UNIVERSITAT DE
BARCELONA

[CRAI Home](#)

[UB Home](#)

[Català](#) | [English](#) | [Español](#)

[PAS CRAI Intranet](#)

[S@U](#)

[Directory](#)

CRAI

Centre de Recursos per a
l'Aprenentatge i la Investigació

[Libraries hours](#)

[Frequently Asked Questions](#)

[Get to know the CRAI](#)

[Information resources](#)

[CRAI services](#)

Oxford
Scholarship
Online

Nous llibres electrònics al vostre abast



InfoCRAI coronavirus



Online bibliography



S@U

Servei d'Atenció als Usuaris
CRAI UB

News



Oxford Scholarship Online.
Nova subscripció de llibres
electrònics
14/09/2020



La vida privada dels llibres del
CRAI Biblioteca de Reserva.
Nova exposició...
09/09/2020



Nou espai al CRAI Biblioteca de
Farmàcia i Ciències de
l'Alimentació (...
09/09/2020

[veure més...](#)



Cercabib



Search for keyword, author, journal, book, etc.



[Ebooks and Ejournals
Database](#)

[More search tools
Reference bibliography](#)

[New acquisitions
Suggest a purchase](#)

[My account](#)

Cercabib

Cercabib is a web discovery tool meant to simplify access to all of the CRAI information resources. The tool will perform a Google-like search across all of CRAI's catalogue, databases and e-journals from a single search box through the premium content with EBSCO's Discovery Service (EDS).

Improvements: one search retrieves both books and articles, without the challenge to find the right database.

Search results are ranked by relevancy, so the most important resources appear at the top of the list. You can manipulate the results interacting through the use of facets.

Loan service

It is used to consult CRAI materials outside of library premises for a certain period of time. To use this service, you must hold a UB Card and validate it first at any CRAI library before using it as a library card. If you don't hold the UB card use your enrolment form.

Important notice: see the special conditions of the loan service during the initial phase of CRAI libraries reopening.

Users	Documents	Loan lenght
Bachelor's degree, postgraduate and university extension students	10	21 days
Recommended bibliography: 10 days Recommended bibliography for weekends: 3 days (Fri-Mon)		

Loan service

Renewing

You can renew items so many times as you wish, unless the item has been recalled or is on reserve:

Online, using the [My Account](#) link

In person, at any [UB library circulation desk](#).

By [telephone](#)

Overdue

If you don't return a book by the final due date you will be blocked from borrowing materials.

In case of lost or damaged items, you have to replace the item.

Regular material and audiovisual: **1 day/per item**

Recommended bibliography: **4 days/per item**

Weekend recommended bibliography: **6 days/per item**

Reserves

If an item is on loan to another user, you may place a request from [My Account](#).

You will be notified when the item is available for pick up and how long it will be reserved for you.

Reading History

Set up your Reading History from [My Account](#)

Loan service

Borrow items from any of the UB CRAI libraries.

Using study rooms (at other libraries)

Although we do not have workrooms in the library, you can use those located in other libraries. The purpose of this service is to facilitate a space where you can study individually or in groups. Reservations are made from the Cercabib using the option *My account*.

Instruccions d'ús de les sales de treball [\(in catalan\)](#)

Laptops Loan

Regular laptop loan service:

- ☐ Dual boot system installation Windows and Ubuntu.
- ☐ Loan and return from the Circulation desk.
- ☐ Read carefully, fill in properly sign the agreement form.
- ☐ Sanctioned users cannot use this service..
- ☐ The loan period is up to 4 hours.
- ☐ Laptops cannot be reserved.
- ☐ Laptops are meant to be used within the library premises.

Classroom laptop loan service*

Allowed only to Computer Engineering degree students to use them exclusively in the classroom, always when a justified need is detected and for the duration of the class.

- ☐ Dual boot system installation Windows and Ubuntu.
- ☐ Loan and return from the Circulation desk.
- ☐ Read carefully, fill in properly sign the agreement form.
- ☐ Sanctioned users cannot use this service..
- ☐ The loan period is up to 4 hours.
- ☐ Laptops cannot be reserved.

Managing your loans *My account* (I)



Cercabib [Search](#)

[Ebooks and Ejournals Database](#) | [More search tools Reference bibliography](#) | [New acquisitions Suggest a purchase](#) | [My account](#)



Schedules and appointments



Borrowing



Online access



Get started in the CRAI



User training



Virtual exhibitions



Marketing

InfoCRAI coronavirus
 Online bibliography

S@U
Servei d'Atenció als Usuaris
CRAI UB

News

Oxford Scholarship Online.
Nova subscripció de llibres electrònics
14/09/2020

La vida privada dels llibres del CRAI Biblioteca de Reserva.
Nova exposició...
09/09/2020

Nou espai al CRAI Biblioteca de Farmàcia i Ciències de l'Alimentació (...)
09/09/2020

[veure més...](#)

Tweets by @crai_ub

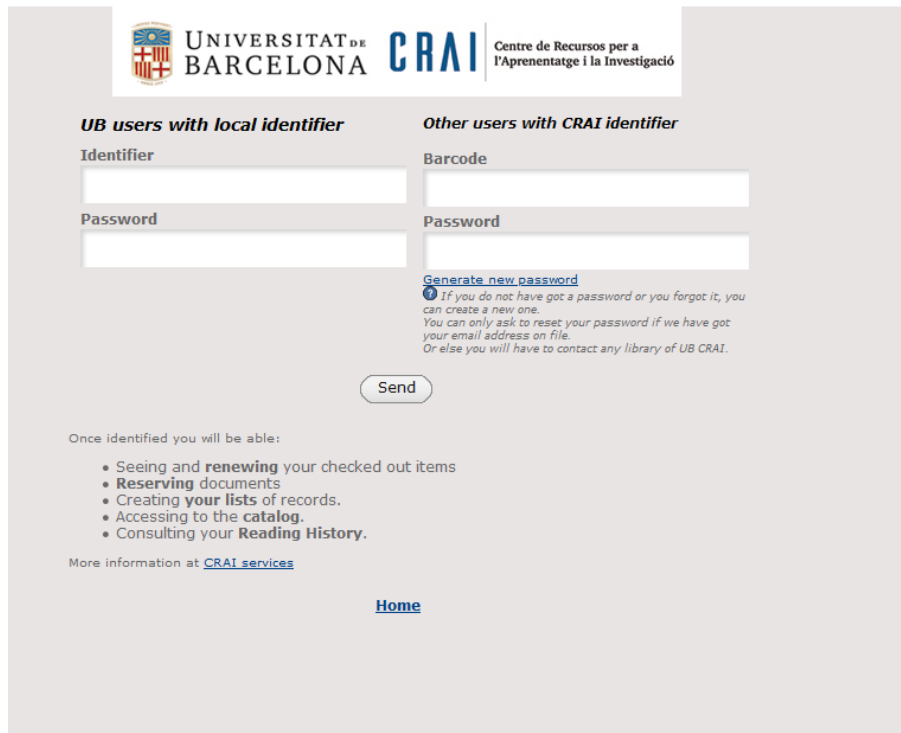
CRAI UniBarcelona
@crai_ub

Exposició virtual "La vida privada

Managing your loans *My account* (II)

This service allows you to access your CRAI library user registration.

Once identified, you can view and renew your loans, reserve documents, or create checklists, among other services.



The screenshot shows the CRAI user registration interface. At the top, the logos for the Universitat de Barcelona and CRAI (Centre de Recursos per a l'Aprenentatge i la Investigació) are displayed. The form is divided into two main sections: 'UB users with local identifier' and 'Other users with CRAI identifier'. The first section has input fields for 'Identifier' and 'Password'. The second section has input fields for 'Barcode' and 'Password'. Below the 'Password' field in the second section, there is a link 'Generate new password' and a note: 'If you do not have got a password or you forgot it, you can create a new one. You can only ask to reset your password if we have got your email address on file. Or else you will have to contact any library of UB CRAI.' A 'Send' button is located below the form fields. At the bottom, there is a list of services available once identified, a link to 'CRAI services', and a 'Home' link.

UNIVERSITAT DE BARCELONA CRAI Centre de Recursos per a l'Aprenentatge i la Investigació

UB users with local identifier

Identifier

Password

Other users with CRAI identifier

Barcode

Password

[Generate new password](#)
If you do not have got a password or you forgot it, you can create a new one.
You can only ask to reset your password if we have got your email address on file.
Or else you will have to contact any library of UB CRAI.

[Send](#)

Once identified you will be able:

- Seeing and **renewing** your checked out items
- **Reserving** documents
- Creating **your lists** of records.
- Accessing to the **catalog**.
- Consulting your **Reading History**.

More information at [CRAI services](#)

[Home](#)

PUC or library consortium loans

PUC és is a free service enabling users at member institutions to request and borrow materials from other libraries in the Consortium of University Services of Catalonia (CSUC).

Requesting documents

- a) Face-to-face, at the holding library: **PUC in situ**.
- b) From other institutions in the CSUC **PUC online through My account**.

Vídeo explicatiu ([in catalan](#))

Returning documents

- a) At any CRAI UB library.
- b) At the library holding the document.

UAB
Universitat Autònoma de Barcelona



PUC or library consortium loans

- ☐ Users can request documents online or in situ, at the library where they are held. To use

PUC you must:

- Be registered in the database of users of the CRAI loan service.
- Have no overdue items.
- Not be temporarily blocked from using the loans service as a penalization for a late return or other problem.

- ☐ Connect to the Collective Catalogue of the Universities of Catalonia (CCUC)
- ☐ Check if the document is available, and then select to request it. Log into your account and choose where you want to pick it up.
- ☐ When the document arrives at the selected library, you will receive an email notification.
- ☐ You can return the document to any library in your institution or to the institution to which it belongs.

PUC loan terms

PUC

Users	Documents	Renewals	Loan duration (days)
Bachelor's degree students, Postgraduate students, master's degree and doctoral students	10	6	21

Accessing UB electronic resources



The E-Resources Access Service (SIRE) provides access to electronic information resources contracted by CRAI, from a computer/client/device inside or outside the University of Barcelona network.

SIRE is aimed at University teaching and research staff (PDI), administrative and service staff (PAS), and students. So, you need a valid UB identifier (the one you use to log into MónUB)

Information Resources



Centre de Recursos per a
l'Aprenentatge i la Investigació

[PAS CRAI Intranet](#) [Segu](#) [Directory](#)

[Libraries hours](#)

[Frequently Asked Questions](#)

[Get to know the CRAI](#)

[Information resources](#)

[CRAI services](#)

Information resources

- ▼ Cercabib
- ▶ Ebooks & Ejournals
- ▶ Databases
- ▼ Reference bibliography
- ▼ UB Thesaurus (THUB)
- ▼ UB Authorities
- ▼ Digital press
- ▼ Electronic resources in test
- ▶ Universitat de Barcelona online repositories
- ▶ Universitat de Barcelona bibliographic and documentary heritage
- ▼ General and Reference guide

[Inici >> Information resources](#)

Information resources

The University of Barcelona CRAI provides access to a series of information resources intended to meet the varied needs of its users:

Cercabib is the latest University of Barcelona Learning and Research Resources Centre (CRAI) discovery tool. [Further information.](#)



With Cercabib you will be able to search simultaneously through the entire CRAI collection, regardless of the format, type or location of your chosen item.

Introduce the search term:

■ [Reference bibliography \(teaching plans of the degree programs\)](#)

■ [More search tools](#)

- ▶ [UB Authorities](#)
- ▶ [UB Thesaurus \(THUB\)](#)

■ [UB online repositories](#) (UB Digital Repository, University of Barcelona's scientific journals [RCUB] and cooperative repositories).

■ [UB bibliographic heritage](#) (early collections, personal collections and special collections, as well as the UB's digital bibliographic heritage).

- ▶ [General and Reference guide on Tagpacker](#)
- ▶ [Licenses \(electronic journals, databases, electronic books\) and conditions of use](#)
- ▶ [Conditions for downloading e-Books](#)
- ▶ [Electronic resources in test](#). We need your help to evaluate these electronic resources!
- ▶ Remember that to access to [UB electronic resources](#) should use the proxy service.

Training sessions

Our user training service is intended to inform all of our potential users about the CRAI, its libraries and the many services and information resources it offers to the university community and training them in information skills.

Check the courses at the [CRAI website](#), or request a tailor-made course that meets your needs.

You will also find the self-learning material for the different services and resources on the [CRAI website](#).

User Support Service (S@U)

S@U, User Support Service is a virtual information service that fields enquiries about CRAI libraries and their services and resources. Remember that you can also consult the FAQs, as your question may already have been answered.

The S@U can also be used to make complaints and suggestions or to express thanks.

This service is available 24 hours a day, 7 days a week.



When in doubt...

Ask us!

The library staff will help you

Face-to-face: Mon to Fri from 9h to 19h

Telephone 934 021 662

E-mail bibmat@ub.edu

FAQs

«Frequently Asked Questions» section
provide information on frequent questions or concerns.



Thank you!

Help us to improve:
<http://bit.ly/2s05WCQ>