



Constitution of uOttawa Esports

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Table of Contents

Table of Contents	1
Article 1: Name and Abbreviations	2
Article 2: Purpose/Objective of the Club	2
Article 3: Executives	2
Article 4: Members	5
Article 5: Meetings	6
Article 6: Events	6
Article 7: Elections	6
Article 8: Executive Transition	7
Article 9: Amendments	7
Article 10: Impeachment	8
Article 11: Agency Clause	8

Article 1: Name and Abbreviations

- 1.1** The club's official name is "uOttawa Esports".
 - 1.1.1** Alternative names that can be used to reference the club are "uO Esports" and "UO Esports".
 - 1.1.2** No other name shall be used in the advertisement or representation of the club.

Article 2: Purpose/Objective of the Club

- 2.1** Promoting esports and gaming in the University of Ottawa community.
- 2.2** Providing a safe and inclusive space for students and community members to share, discuss, and engage in esports and/or gaming.
- 2.3** Representing the University of Ottawa in esports and gaming.
- 2.4** Providing a resource of information for members that share common interests.

Article 3: Executives

- 3.1** The executive committee shall execute their duties in the best interest of the club and its members.
- 3.2** All executive members of the club are required to be registered University of Ottawa students.
- 3.3** The length of the mandate of each executive member is from May 1st to April 30th of the following year.
- 3.4** The executive committee shall consist of the following roles and shall carry out their corresponding responsibilities:
 - 3.4.1** President/Co-President(s)
 - 3.4.1.1** Oversee the executive committee in the fulfillment of their responsibilities;
 - 3.4.1.2** Officiate meetings of the executive committee;
 - 3.4.1.3** Sign cheques and approve of any use of club funds along with the Vice President of Finance;

- Constitution of uOttawa Esports | Page 3 of 8

3.4.4.3 Delegate tasks for events to the relevant executive committee and/or volunteers.

3.4.5 Vice President of Internal Affairs

3.4.5.1 Maintain the club's official website;

3.4.5.2 Assist in taking accurate notes for all meetings held to maintain records of what was discussed;

3.4.5.3 Be responsible for leading projects for the continuous improvement of club infrastructure such as promotional videos; and

3.4.5.4 Manage club resources.

3.4.6 Vice President of External Affairs

3.4.6.1 Be responsible for outreach to all types of businesses for sponsorship partners and/or positive relations with foreign entities;

3.4.6.2 Be responsible for communications with student regulating bodies outside of the president's capacity; and

3.4.6.3 Be responsible for leading projects relating to club fundraising or other non-game specific events.

3.4.7 Vice President of Social Affairs

3.4.7.1 Work closely with the executive committee to promote events and content;

3.4.7.2 Be responsible for maintaining and updating club social media accounts and any other online presence; and

3.4.7.3 Be responsible for all club promotions including the creation of posters, newsletters, and organization of club week tables.

3.4.8 Game Head(s)

3.4.8.1 Plan and execute events relevant to their particular game/esport alongside the Vice President of Events; and

3.4.8.2 Be responsible for managing competitive teams for their game/esport, if applicable.

3.5 All executive members shall carry out the following additional responsibilities:

3.5.1 Manage the list of event attendees;

3.5.2 Record meetings;

3.5.3 Post important announcements for the club;

3.5.4 At least one (1) executive member must be on hand for the entirety of all club run events including both on and off campus events; and

3.5.5 Individual position responsibilities may be shared among the executive committee such that responsibilities are fulfilled satisfactorily.

3.6 Additional Game Head positions may be created by a majority vote of the executive committee. Game Head positions shall be assigned to a qualified member by a majority vote of the executive committee for the first term, followed by normal elections thereafter.

3.7 Game Head positions may be removed from future election ballots by a unanimous vote of the executive committee. Recreation of this position within one (1) academic year of removal shall require a unanimous vote of the executive committee. Recreation of this position after one (1) academic year shall be governed by Article 3.6.

Article 4: Members

4.1 Membership shall be open to all students at the University of Ottawa, at both the undergraduate and graduate levels.

4.2 The executive committee shall consider setting a membership fee annually before the start of the fall term.

4.2.1 If a membership fee is enacted, the following refund policy shall take effect:

4.2.1.1 Any member requesting a refund to their membership for the current trimester must do so within two (2) weeks of their membership being issued.

4.2.1.2 The member requesting a refund shall be reimbursed for seventy-five percent (75%) of the value of the current trimester, plus the full amount of the next trimester, if required.

Article 5: Meetings

- 5.1** At least three (3) general meetings shall be held during the school year including the annual general meeting, a meeting to discuss the club constitution, and an election meeting.
- 5.2** Members shall be informed of each meeting at least seven (7) days in advance.
- 5.3** The first meeting is open to all students at the University of Ottawa.

Article 6: Events

- 6.1** The executive committee shall assist the Vice President of Events with planning events that are in the best interest of the club and its members.
- 6.2** Events that are held consistently include:
 - 6.2.1** An annual general meeting;
 - 6.2.2** Clubs week;
 - 6.2.3** In-houses;
 - 6.2.4** Tournaments;
 - 6.2.5** Contests;
 - 6.2.6** Viewing parties; and
 - 6.2.7** An annual competitive awards show.

Article 7: Elections

- 7.1** Elections for the executive shall be held in April of each year.
- 7.2** The executive positions shall be open to members of the club who are students at the University of Ottawa.
- 7.3** Elections shall take place during a meeting on a date determined by the executive. This date must be set and conveyed to club members no less than two (2) weeks in

advance along with a call for members to submit their candidacy for the available executive positions.

- 7.4** Candidates for executive positions must convey their interest in a particular position to the current executive no less than one (1) week before the voting date.
- 7.5** Candidates have the opportunity to submit a platform for their position, which shall be circulated to club members prior to the vote.
- 7.6** In the event that there is nobody contesting any one (1) of the executive positions in advance of the vote, interested persons may indicate their interest in the position at the election meeting.
- 7.7** During the election, each club member (save the President/Co-Presidents) shall have one (1) vote for each executive position. This vote shall be secret.
- 7.8** The President/Co-Presidents of the club may only vote in the event of a tie.
- 7.9** The winner for each position shall be the candidate with the greatest number of votes. In the case of a tie, the President/Co-Presidents shall cast the deciding vote.

Article 8: Executive Transition

- 8.1** Each executive member shall create a transition report at the end of their term to facilitate the executive transition.
- 8.2** The incoming and outgoing President/Co-Presidents shall hold an exclusive meeting to facilitate the executive transition.
- 8.3** An executive meeting shall be held following each election to commence the onboarding process.
 - 8.3.1** Following the executive meeting, the owner of the Discord server shall change the roles of every involved member accordingly.

Article 9: Amendments

- 9.1** Amendments to the constitution must be completed with the approval of at least the majority of the executive committee.
- 9.2** An amendment to the constitution must be approved by the Campus VibeZ uOttawa (CVUO) Clubs Committee, which must be presented with a typed copy of

the proposed amendment as well as typed minutes from the meeting when the amendment was passed in order to prove that the amendment was passed.

Article 10: Impeachment

- 10.1** If there are any members of the club who are not impressed with the actions of an executive member, that member may request a vote of non-confidence.
 - 10.1.1** The member must collect a petition containing five (5) or more signatures from club members (not including their own) and submit it to an executive member.
- 10.2** One (1) of the signing officers must arrange a meeting and book a room for the impeachment process. The meeting must be conducted within fourteen (14) days of an executive member receiving a petition.
- 10.3** During the meeting, the offending executive member is given a fair chance at defence but is required to provide their own evidence and materials to contest the charges.
- 10.4** After the defence is accepted, sixty percent (60%) of the executive committee must vote yes to non-confidence at the meeting for impeachment to occur. If this fails to happen, the executive member retains their position.
- 10.5** If the member of the executive is impeached, it is the responsibility of the remaining executives to determine their new responsibilities and replace the former executive member. In the event that the President/a Co-President is impeached, an election for the role must be held as soon as possible.
- 10.6** The President/Co-Presidents must inform the CVUO of any changes to the club executive.

Article 11: Agency Clause

- 11.1** uOttawa Esports is not an agent of the University of Ottawa, and its views and actions do not represent those of the University of Ottawa.
- 11.2** uOttawa Esports is not an agent of the University of Ottawa Students' Union (UOSU), and its views and actions do not represent those of the UOSU.