


# PIA

# PAULINO

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 (508) 740-9610

 Alpharetta, GA 30022

## SKILLS

- HTML5
- CSS3
- JavaScript
- jQuery
- Progressive Web Apps
- Agile Methodology
- Bootstrap
- React.js
- Express.js
- Node.js
- MongoDB
- MySQL
- Command Line
- Git

## EDUCATION

Georgia Tech Professional  
Education  
Atlanta, GA  
Expected in 09/2021

## PROFESSIONAL SUMMARY

Team-minded and motivated software engineering graduate from Georgia Tech Coding Bootcamp Program looking for a development position. Ability and willingness to innovate and learn new technologies. Able to effectively self-manage during independent projects as well as collaborate as a part of a productive team.

## PROJECTS

COMING SOON...

## WORK HISTORY

**IPromoteU - Production Coordinator**  
Wayland, MA

09/2011 - 06/2020

Production coordinator is the liaison between the company's affiliates and vendors; working to and retain all current and new customer relationships. Key responsibilities include: providing customers with a detailed overview of the company's services, processes and procedures, following up on orders, resolving problems and logging-in correspondence via fax or email. Partner with IT to discuss implementation of new processes, which includes helping to update software and website so it's more user friendly. Partner with Invoicing, Accounts Receivable and Accounts Payable to ensure that the customer's needs are met.

**Lahey Clinic - Surgical Technologist Intern**  
Burlington, MA

02/2011 - 07/2011

Assisted surgeons in a variety of complex surgical cases. Proficient in the following specialties including Liver Transplant, General Surgery, Vascular, GYN, Urology, Thoracic, Orthopedics and Endoscopy procedures. Gathered medical supplies and instruments for setup of surgical cases. Provided appropriate equipment to surgeons anticipating the need. Assisted with positioning and transporting patients. Handled specimens according to policies and procedures.

### ***Certification* : Coding**

#### **Bootcamp**

Through a 12-week fast-paced, immersive curriculum, learned the skills needed to become proficient in front-end and back-end technologies.

### **CERTIFICATIONS**

- Introduction to Coding, SheCodes Workshops - February 2021

### **OnProcess Technology - Customer Service Representative (Comcast)**

*Ashland, MA*

*03/2009 - 07/2011*

Customer service position that facilitated interactions with both English and Spanish speaking customers in a way that was in accordance with the Company's service delivery strategy. Established rapport and promoted effective relationships, upholding Comcast's commitment to the customer experience through installation surveys and exceptional customer service. Responsible for accurately and confidently handling customer inquiries. Related well to customers, demonstrated favorable image of the Organization through effective use of soft skills (including active listening and problem-solving skills), professional communications and internal/external customer interactions. Exercised sound judgment within the scope of empowerment, and act in the best interest of both the customer and company.