

MARIS STANLEY

collaborate, learn, and grow with others.







As an ex-Wiser, I enjoyed being part of the company's rapid growth phase, gaining valuable +372 5354 4222 experience in a dynamic setting. And after working marisstanley.com for myself for several years, I am looking to rejoin an international team environment where I can

PROFESSIONAL DEVELOPMENT

Udemy The Complete 2024 Web **Development Bootcamp**

ONGOING

Google **UX Design Certificate**

SEP 2023 - JAN 2024

Intensive 200 hour Javascript/React course

MAY 2023 - JUN 2023

SKILLS

Web Development

JavaScript		R	React		HTML	
CSS	DC	M	JSC	NC	jQuery	
Postm	Postman		irebase hosting			
Bootstrap		API Lo		Loc	ocal Storage	
GitHul	o [Visual Studio Code				
EmailJ	s	React-Toastify @mu			@mui	
Leafle	t	i18n	ext			

Design & Prototyping

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Wireframes		Prototyping			
Mockups	Usability Testing				
User Research		Fign	na		
Adobe Bridge		Adobe Photoshop			
Creative Clo	oud				

Business Management

Merit Aktiva	Logistics Management				
Customer Relationship Management					
Tax Preparation	on Proft Manager				
E-commerce Google Analytics					
Customer Service and Support					
Content creat	ion Facebook Ads				
Managing Supplier Relationships					
WordPress Website Management					
WooCommerc	ce				

Soft Skills

JOIL JAILLS				
Problem Solving & Decision Making				
Remote Collaboration		Tea		
Empathy & U	nderstand	ing	Analyti	cal
Self-Starter	Detail-Or	iente	ed	
Time & Financial Management				
Cross-function	onal Comm	nunic	ation	
Adaptability				

Miscellaneous

Leonardo.Ai ChatGPT Slack CapCut

PROFESSIONAL EXPERIENCE

Web Development

2023 - PRESENT

ESTONIA

In the past year I have been actively working on my skills through courses and direct experience, along with research and problemsolving. I completed a personal website which I created in Figma. Added Firebase hosting, a custom domain and also an email sending

Currently, I am working on creating an **e-store** to enhance my **front-end** development skills. This project involves creating an engaging and responsive user experience by utilizing HTML, CSS, JavaScript, and React, while also applying principles of UX and UI design. I am integrating shopping cart functionalities, developing a user account system, and applying techniques to improve website performance, including load times and responsiveness.

SAARA 2019 - 2023

E-Commerce/Owner

ESTONIA

I took full **responsibility for client success**, ensuring satisfaction with purchases and a positive shopping experience. I built and maintained strong client relationships through exceptional service, timely updates, and prompt responses to inquiries. Managed the e-store's lifecycle from order placement to delivery and returns. **Drove** engagement with regular updates and promotions, and resolved issues swiftly to ensure continuous customer satisfaction. Operated independently, showcasing strong organizational and time management skills.

Sisustuskoda OÜ Digital Marketer

2018-2018

2017-2020

ESTONIA

I managed an Instagram account, conducted property and furniture photography, played a key role in significantly expanding the customer base and provided translation services when required.

Maris Stanley Photography Photographer/Owner

ESTONIA

I specialized in capturing portraits and weddings, edited photos using Adobe Photoshop and Lightroom, delivered photos to clients, and managed client meetings.

Wise PLC 2015-2017

Customer Support Specialist

ESTONIA

Resolved customer complaints via various communication channels, ensuring the utmost satisfaction of our customers. Assisted colleagues in a fast-paced startup environment, prioritizing effective solutions and customer advocacy. Collaborated with cross-functional teams to improve customer support processes. Managed customer interactions and support remotely, showcasing strong remote collaboration skills. In a fast-paced startup environment, I assisted colleagues and prioritized providing caring and effective solutions, ensuring the utmost satisfaction of our customers.

Maris Stanley Photography Photographer/Owner

2010-2015

2009-2010

USA/ESTONIA

I specialized in capturing portraits and weddings, edited photos using Adobe Photoshop and Lightroom, delivered photos to clients, and managed client meetings. My dedication and quality of service were reflected in receiving 16 5-star reviews on WeddingWire.com and earning the WeddingWire Brides Choice Award in 2012.

Baroni's **Food Service Coordinator**

USA

I specialized in managing food service operations, including taking and processing orders with accuracy and ensuring timely service. I provided excellent customer service, addressing guest inquiries and resolving concerns effectively. Handling cash transactions, I maintained proper cash handling procedures and managed the register. I answered phones, managed reservations, and accommodated special requests. Additionally, I supported and coordinated with other employees to ensure smooth and efficient operations. My dedication to these responsibilities contributed to a well-organized and customer-focused food service environment.

Comfort Suites Hotel **Guest Experience Coordinator**

2004-2008

I handled check-ins and check-outs, ensured guest satisfaction, and managed various administrative tasks. However, my role extended beyond the desk. During evening shifts, I operated independently during the busiest times. I took on various tasks, including some maintenance duties. baking cookies, folding laundry and, when needed, returned to work around 4 am to prepare breakfast. This multifaceted role showed my dedication and versatility in maintaining a **seamless guest experience**. Cultivated strong relationships with guests, resulting in repeat business and customer loyalty, as evidenced by specific customer requests to handle their reservations personally.