

MARIS STANLEY







+372 5354 4222 marisstanley.com

As an ex-Wiser, I enjoyed being part of the company's rapid growth phase, gaining valuable experience in a dynamic setting. And after working for myself for several years, I am looking to rejoin an international team environment where I can collaborate, learn, and grow with others.

PROFESSIONAL DEVELOPMENT

LinkedIn Learning Various IT related courses, including cybersecurity and fraud prevention

SEP 2024

Udemy The Complete 2024 Web **Development Bootcamp**

ONGOING

Google **UX Design Certificate**

SEP 2023 - JAN 2024

Intensive 200 hour Javascript/React course

MAY 2023 - JUN 2023

SKILLS

Web Development

JavaScript React HTML							
CSS	DO	М	JS	SON		iQuery	
Postm	an	Fii	rebas	ebase hosting			
Bootst	rap	A	ŀΡΙ	Loc	Storag	е	
GitHul)	Visual Studio Code					
EmailJ	S	React-Toastify @			@mi	ıi	
Leafle	t	i18next		SQ		SQLi	te
GIT							

Design & Prototyping

Wireframes		Prototyping	
Mockups		ability Testing	
User Research		Figma	
Adobe Bridge		Adobe Photoshop	
Creative Cloud		Adobe Illustrator	

Business Management

Merit Aktiva	Logistics Management		
Customer Relationship Management			
Tax Preparatio	n	Proft Manager	
E-commerce	Go	oogle Analytics	
Customer Service and Support			
Content creation		Facebook Ads	
Managing Supplier Relationships			
WordPress Website Management			
WooCommerce			

Soft Skills

Problem Solving & Decision Making				
Remote Collaboration Teamwork				
Empathy & Understanding Analytica				
Self-Starter Detail-Oriented				
Time & Financial Management				
Cross-functional Communication				

Miscellaneous

Adaptability

Leonard	do.Ai	ChatGPT
Slack	CapC	ut

PROFESSIONAL EXPERIENCE

Web Development

2023 - PRESENT

ESTONIA

In the past year I have been actively working on my skills through courses and direct experience, along with research and problemsolving. I completed a personal website which I created in Figma. Added Firebase hosting, a custom domain and also an email sending feature.

Currently, I am working on creating an **e-store** to enhance my **front-end** development skills. This project involves creating an engaging and responsive user experience by utilizing HTML, CSS, JavaScript, and React, while also applying principles of UX and UI design. I am integrating shopping cart functionalities, developing a user account system, and applying techniques to improve website performance, including load times and responsiveness.

SAARA

2019 - 2023

E-Commerce/Owner

ESTONIA

I took full **responsibility for client success**, ensuring satisfaction with purchases and a positive shopping experience. I built and maintained strong client relationships through exceptional service, timely updates, and prompt responses to inquiries. Managed the e-store's lifecycle from order placement to delivery and returns. **Drove** engagement with regular updates and promotions, and resolved issues swiftly to ensure continuous customer satisfaction. Operated independently, showcasing strong organizational and time management skills.

Sisustuskoda OÜ Digital Marketer

2018-2018

2017-2020

ESTONIA

I managed an Instagram account, conducted property and furniture photography, played a key role in significantly expanding the **customer base** and provided translation services when required.

Maris Stanley Photography Photographer/Owner

ESTONIA

I specialized in capturing portraits and weddings, edited photos using Adobe Photoshop and Lightroom, delivered photos to clients, and managed client meetings.

Wise PLC 2015-2017 **Customer Support Specialist**

ESTONIA

Maintained Wise's **strong customer reputation** by efficiently managing urgent requests, providing clear and empathetic communication, and balancing tasks like supporting customers, troubleshooting issues, and ensuring quick resolutions. This built long-term trust with clients and gave me a deep understanding of customer needs. I consistently ensured a positive customer experience by **resolving complex** complaints through various channels like phone, email, and chat, always focusing on customer satisfaction and offering solutions that addressed individual needs.

In addition to customer service I assisted colleagues in a **fast-paced**, high-growth fintech startup environment, prioritizing effective solutions and customer advocacy. I also helped improve how things worked by giving feedback on the tools we used. My role required strong teamwork, particularly in a remote setting, where I worked with both **local** and **international teams** to ensure consistent, high-quality service for customers across various regions.

Maris Stanley Photography Photographer/Owner USA/ESTONIA

2010-2015

2009-2010

I specialized in capturing portraits and weddings, edited photos using

Adobe Photoshop and Lightroom, delivered photos to clients, and managed client meetings. My dedication and quality of service were reflected in receiving 16 5-star reviews on WeddingWire.com and earning the WeddingWire Brides Choice Award in 2012.

Baroni's **Food Service Coordinator** USA

I specialized in managing food service operations, including taking and processing orders with accuracy and ensuring timely service. I provided excellent customer service, addressing guest inquiries and resolving concerns effectively. Handling cash transactions, I maintained proper cash handling procedures and managed the register. I answered phones, managed reservations, and accommodated special requests. Additionally, I supported and coordinated with other employees to ensure **smooth and efficient operations**. My dedication to these responsibilities contributed to a well-organized and customer-focused

Comfort Suites Hotel Guest Experience Coordinator

food service environment.

2004-2008

I handled check-ins and check-outs, ensured guest satisfaction, and managed various administrative tasks. However, my role extended beyond the desk. During evening shifts, I operated independently during the busiest times. I took on various tasks, including some maintenance duties. baking cookies, folding laundry and, when needed, returned to work around 4 am to prepare breakfast. This multifaceted role showed my **dedication** and **versatility** in maintaining a **seamless guest experience**. Cultivated strong relationships with guests, resulting in repeat business and customer loyalty, as evidenced by specific customer requests to handle their reservations personally.