

ADMINISTRATIVE ORDER No. 120-A
Series of 2022

In the interest of service and in line with the implementation of the research project entitled, **“Study on the Determinants of Adopting a Hybrid Work Arrangement: The Cases of IT-BPM, Accounting & Finance and Customer Service Industries,”** the following ILS employees are hereby authorized to conduct fieldwork in in the following areas, inclusive of travel time:

Region	Schedule	Schedule
Region III (Clark)	21-22 November 2022	Ivan Cassidy F. Villena, <i>LSRRD</i> Levie F. Mariano, <i>OED</i> Jessa Rodene B. Francisco, <i>FAD</i>
Region VII (Cebu City)	23-25 November 2022	Franchesca Rose S. Castillo, <i>LSRRD</i> Chelsea Nicole P. Pineda, <i>ERD</i> Levie F. Mariano, <i>OED</i> Jessa Rodene B. Francisco, <i>FAD</i>

The abovementioned employees are entitled to Transportation (air and land), insurance and Daily Travel Expenses (for accommodation, meals and incidental) under EO 77 dated 15 March 2019. All expenses to be incurred in relation to the implementation of the research project shall be fully charged against the available funds of the Institute, subject to existing accounting and auditing rules and regulations.

This supplements Administrative Order No. 106.

For compliance.


JEANETTE T. DAMO
OIC-Executive Director III

17 November 2022