Tips for Completing This Worksheet

Alternate Additional Amount Calculation for Custody Issues
Instructions and Worksheets 18 NYCRR 347.9(e)

General Instructions

Review the documentary proof and determine if the NCP has a valid request. Review the court order to determine if the NCP has custody of the children for whom the NCP is obligated to support. Review ASSETS or CSMS to determine that the NCP has no current obligation amount for such children. Review the "Statement of Income and Expenses" form to determine if the additional amount affects the NCP's ability to support his or her children.

In reviewing the "Statement of Income and Expenses" you do not have to accept, without question, the information the NCP provided. For example, if the family court imputed income to the NCP in establishing the amount of support, you should use the income determined by the court, which may be found in the findings of fact, not the income shown on the tax return, W-2, or other document. Similarly, expenses listed which are unnecessary, discretionary, or excessive should not be considered in determining the impact of the additional amount on the noncustodial parent's ability to support his or her children.

> This worksheet will automatically make calculations as you enter info and tab from field to field.

...ased on the obligation frequenc...
nual payments,   ◆ semi-...
annual payments,   ◆ mont...

> If income was imputed by the court, enter the court's figure for *annual* income here. Otherwise, enter the amount of *annual* income that the noncustodial parent has substantiated to your satisfaction, combined with any additional income documented on the system.

Use the forms and documentary proof to complete worksheet... amount.

Custody Issues Worksheet   Parent's name (optional)

1. Enter NCP's annual gross earnings or annual court imputed income.   1. $0.00

2. Enter NCP's Total Expenses from the "Statement of Income and Expenses" form.   2. $0.00

   Statement of Income and Expenses (sample).

3. Multiply line 2 by 12 to get the annual expenses.   3. $0.00

4. Subtract line 3 from line 1.   4. $0.00

> Enter the amount of *monthly* expenses that the noncustodial parent has substantiated to your satisfaction *and* that you do not consider to be unnecessary, discretionary, or excessive.

5. Enter the NCP's obligation frequency.   5. bi-weekly (26) ▾

6. Enter the annual number of payments based on the obligation frequency.   6. 26 (bi-weekly) ▾

7. Divide line 4 by the number on line 6.   7. $0.00

8. Round the number on line 7 down. **This is the Alternate Additional Amount.**   8. $0.00

> If the noncustodial parent is supposed to pay support at a different frequency than biweekly, change these to correctly indicate how often the noncustodial parent is supposed to pay.