# **Mark Endicott**



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# **Professional Summary**

Motivated data science student with a strong foundation in analytics using Python, R, and Microsoft Excel. Eager to leverage technical skills in troubleshooting, system support, and user management in an entry-level IT role. Passionate about delivering excellent customer service and solving technical challenges.

# **Experience**

#### **Team Member**

# **Noodles & Company**

July 2022 - March 2023 | East Lansing, MI

- Prepared 50+ meals per shift with attention to quality, timing, and food safety standards.
- Collaborated with team members to streamline workflow, reducing prep time and food waste.

#### **Food Server**

#### **Texas Roadhouse**

June 2018 - January 2021 | Multiple Locations

- Delivered high-quality customer service across multiple roles, including busser, server, and food runner.
- Coordinated with kitchen and front-of-house staff, serving up to 200 guests per shift.

# Project Manager (Part-Time) Apollo Cooperative

February 2023 - Present | East Lansing, MI

- Led 30+ infrastructure and community projects, coordinating vendors and engaging with residents.
- Facilitated bi-monthly meetings and documented decisions to ensure operational transparency

## **Achievements**

# **Project Management Certificate**

**Google Career Certificates** 

Completed Dec 2024

## **Honorable Mention**

Harvard Rare Disease Hackathon

March 2025

# Volunteering / Internship

#### **Finance Officer**

## **Apollo Cooperative**

February 2023 - Present | East Lansing, MI

- Managed monthly budgeting, rent audits, utility payments, and financial accounts for an 18-member cooperative housing unit.
- Collaborated with cooperative leadership to troubleshoot issues related to finances and facilities.

#### Research Assistant

MOTRE Lab, Michigan State University
January 2023 – April 2024 | East Lansing, MI

- Designed and piloted a project assessing over 64 task paradigms for motor learning analysis.
- Collected, interpreted, and presented data, culminating in a poster presentation at a major university symposium.

## Education

#### **Bachelor of Science in Data Science**

**Michigan State University** 

Expected Graduation: 2026 | GPA: 3.3

## **Minor in Information Technology**

Michigan State University

Added: April 2025

#### **Associates in Science**

**Mott Community College** 

Graduated: 2022 | GPA: 3.8

## **Skills**

Python / R / Bash Windows OS 10 / 11

Data Analysis User & Account Setup

Project Management Customer Service

Microsoft 365 (M365) Hardware / Software

Troubleshooting