



ARKANSAS REAL ESTATE COMMISSION

Phone: (501) 683-8010 Fax: (501) 683-8020

REAL ESTATE LICENSE TRANSFER FORM

INSTRUCTIONS:

- Complete and return this form with \$30.00 fee.
- Part I - Terminating Principal, Executive or Designated Executive Broker completes
- Part II - Transferring Licensee completes
- Part III - New Principal, Executive, or Designated Executive Broker completes.

PART I:

License Number: _____

Licensee Name: _____
(First Name) (Middle Name) (Last Name)

Effective Date: _____, this licensee is no longer associated with _____

Terminating Principal Broker (Please Print) _____

Signature of Terminating Principal Broker _____

PART II: I hereby certify that I am not taking, and will not take, any listings, management contracts, appraisals, lease agreements, or copies of any such documents, or any other pertinent information belonging to the former principal broker or firm.

Signature of Licensee: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

PART III: I accept the responsibility for the actions of the above licensee and give consent for licensee to be licensed with the Firm below as:

☐ Designated Executive Broker
(Separate form needed)

☐ Executive Broker
(Separate form needed)

☐ Associate Broker

☐ Salesperson

Firm Name: _____

Firm Address: _____

City: _____ State: _____ Zip: _____

Firm Phone: _____ Firm Fax: _____

Broker's License Number: _____ Email Address: _____

Broker's Signature: _____ Activation Date: _____

NOTICE: This form must be mailed or delivered to AREC immediately to serve as a temporary license. The temporary license will be valid for only thirty (30) days from the date it was mailed or delivered to AREC, with the new principal broker's signature, and **ONLY** when AREC has received notice of licensees' termination by previous principal broker.

COMMISSION USE ONLY

Receipt # _____

Date Paid _____

Return to the Arkansas Real Estate Commission | 612 South Summit St | Little Rock, AR 72201