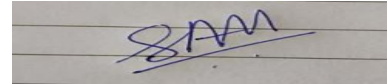


Fr. Conceicao Rodrigues College of Engineering
Bandstand, Bandra (W) Mumbai-500050
NOTICE

26th September

This is to inform all members that a meeting has been scheduled to plan and discuss the upcoming Dandiya Raas Dance Program on the occasion of Dusshera. The meeting will be held at

Room 509 on the 5th floor of the college on the 3rd of October at 4PM.



S A Mokashi

(Chairman)

CC: To all members of the Dandiya Coordination Committee

Agenda:





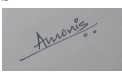
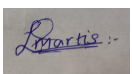





1. Reading of the previous meeting's minutes
2. Celebrity invitation
3. Refreshments arrangement
4. Music and DJ selection
5. Decoration planning
6. Entry fee structure
7. Host and opening speech

Minutes

Date: 3rd October 2024

Location: Fr. Conceicao Rodrigues College of Engineering, Bandstand,
Bandra(W), Mumbai 400050

Members present:

Vivian Ludrick	
Mark Lopes	
Vedang Mirgal	
Soham Mokashi	
Allan Monis	
Larissa Martis	
Joyvin Mendonca	
Kashish	
Shaun Mendes	
Hardik Murdi	
Kartik Dhar	

Reading and approval of minutes: The minutes of the meeting held on 3rd October 2024 was read and approved by all the members.

Agenda 1: Celebrity Invitation

- Vedang and Laissa took responsibility for contacting potential celebrities for the event and determining their availability.
- A list of celebrity options was proposed, and a timeline for outreach was set.

Agenda 2: Refreshments Arrangement

- Joyvin and Allan were assigned to oversee the refreshment arrangements.
- Different catering options were discussed, and the final decision was deferred to the next meeting after comparing costs.

Agenda 3: Music and DJ Selection

- Soham and Kashish volunteered to shortlist DJs and music bands.
- It was decided that they would finalize the list within a week and reach out to the selected performers.

Agenda 4: Decoration Selection

- Laissa and Mark were assigned to explore decoration themes and vendors.
- The team will present their findings in the next meeting to finalize the theme.

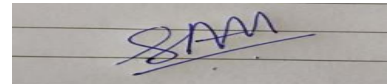
Agenda 5: Entry Fee Structure

- The discussion centered around an entry fee that would be affordable yet sufficient to cover costs.
- Allan and Vedang agreed to draft a structure based on estimated expenses and projected attendance.

Agenda 6: Host and Opening Speech

- Kashish and Vivian were tasked with selecting a host and drafting an opening speech for the event.
- Suggestions were made, and the final decision will be taken once more names are considered.

Next Meeting: The next meeting will be held at the same location on 11th October 2024. The time will be 4pm.

A handwritten signature in blue ink, appearing to read 'S A Mokashi', is written on a piece of lined paper.

S A
Mokashi
(Chairman)