

American Honda Motorcycle parts catalog

Honda Motorcycles dealer parts catalogs came in two sections; a larger catalog with pricing set in Xyvision (database publishing system) from client database/XML files, and this customer reference catalog which I set in Desktop from client supplied Excel files.

When I transferred to RR Donnelley's Automated Publishing Division, these pages were being set by Office Tiger in India, but client was not satisfied, as Office Tiger was creating bitmap graphics from Excel files to place in Quark pages. Other tables were set simply as rows of text with rule beneath, and vertical cell borders were drawn as line segments that had to be readjusted each time the page text reflowed (this was before Quark XPress had a usable Table feature).

I transitioned the job into InDesign and was able to import Excel data directly into InDesign tables, using the program's Table and Cell Styles formatting to set different style of table rows quickly, and assigning paragraph styles to shortcut keys so I could fit longer text into table cells on the fly. Additionally, the variety of single quote styles used in abbreviated years was conformed to a single style throughout.

"Cool Products from Honda" front pages were composed from client supplied Word files and graphics. Careful color conversion had to be applied so Honda's Red and Black trade dress would not blend into a solid black blob when converted to Black and White.

Pages without tabular data were set from Word files.

Mark McDermott



Pro Honda FAST FUNNEL

Have a funnel where you need one, when you need one!

- Disposable funnel that comes in handy 3-packs, and folds flat for easy storage
- Simply tear off one funnel, pop it open, and you have a clean funnel when and where you need it
- Convenient and compact, stores in small places
- Eliminates contamination, no need to clean funnels between uses

Description	Part Number	Honda Code	Size	Multi	D/N	S/R
Fast Funnel	08C25-FST-000	7670060	n/a	36 3-packs	1.00 per 3-pack	1.65 per 3-pack



SUSPENSION FLUID SS-47 10W

Specifically developed for Honda front forks

- Maintains peak performance during the most severe operating conditions
- Dyno proven to reduce internal friction
- Superior anti-foam, anti-fade and anti-wear characteristics
- Original equipment on several 2003 year model and later motorcycles

Description	Part Number	Honda Code	Size	Multi	D/N	S/R
Fork Oil SS-47	08208-0013	8629982	1 Qt.	12	15.50	23.99

HONDA

Honda OptiMate 3+ Battery Charger



Introducing the new HONDA OPTIMATE 3+ battery charger. The HONDA OPTIMATE 3+ is housed in a sleek new Honda Red vent less enclosure with enhanced IP52 splashproof classification. All the tried & trusted features remain, but the OptiMate 3+ comes with a number of new "plus" features.

Revised electronics: Inside, the electronic circuit board has been redesigned and the energy efficiency has been significantly improved.

Revised charge verification stage (which follows the main constant current charging stage). This unique oscillatory system ensures that the charge is optimized to the maximum possible extent commensurate with the inherent status of the battery. The oscillatory reversions between the limited voltage ("float") mode and the constant current mode can occur literally hundreds of times, with each reversion period shorter than the previous, while the momentary "back-flash" voltage peaks (which occur on each reversion to the constant current mode) help to re-equalize the battery cells and reinforce the desulphation process. In the revised circuitry for this stage, the previous 30-minute time limit has been removed, as laboratory testing has indicated that some YTZ batteries benefit from a longer period. Only when the monitored parameters confirm to the automatic circuitry that as optimal a charge as possible has been achieved, will the program start the first of the voltage retention test cycles.

Self-discharge check for shorted cells. The 30 minute test periods in each hour function in the same way as in the

Pricing and accessories listed below:

Description	Part Number	D/N	S/R	Notes
Optimate 3+	31670-BMS-004	39.00	64.99	
Weatherproof Permanent Connector	31670-BMS-005	4.70	7.89	SAE connector w/fuse - Connects battery to Optimate. Install additional leads on multiple vehicles
Extension Cable, 8'	31670-BMS-006	4.10	6.89	Extension cable for power source to Optimate
Alligator Battery Connector	31670-BMS-007	5.90	9.89	Connects battery to Optimate via alligator clips opposed to eyelets
KET Connection Adaptor	31670-BMS-008	4.10	6.89	Allows new SAE connection to work with older KET Optimate accessories

Cool Products From American Honda

OptiMate IIISP, however the threshold voltage criterion has been raised to 12.4V in recognition of the dominance now of sealed batteries as opposed to the old types with filler caps. Another improvement is that the green ("OK") test LED flashes at the start of each successive period of test, as opposed to only flashing during the first such period like the OptiMate IIISP. The user is now made aware of each & every test & maintenance period during the continuous cycle. If the circuitry detects a power drain which pulls the voltage down below 12.4V, the red LED indicates steadily & the battery is supported with up to the maximum 600mA until disconnection.

Unique "soft" maintenance cycle: The well-proven 50% duty maintenance cycle remains as for all previous OptiMate models. The battery is offered whatever current it requires, up to the maximum, during 30 minutes in each hour. During the alternating 30 minute test periods the battery has an opportunity to "relax" and stay cool, an important factor in optimizing battery service life. Heat is any battery's enemy!

Each Optimate 3+ includes the following items:

- Weatherproof Eyelet Connector
- Alligator Battery Connector

Optimate 3+ Features

The Honda Optimate3+ will automatically recover, monitor, and maintain all types of Power Sports batteries from 2.5 to 32 Amp-hours with its advanced diagnostic program so your Honda is always ready to start when you need it.

Upon connection, the Honda Optimate3+ diagnoses the battery condition. If sulfate is detected, the Honda Optimate3+ will automatically activate a unique High voltage Desulfation Mode designed to safely breathe new life into most neglected batteries. Once the charger senses recovery it shifts to Bulk Charging Stage utilizing a constant current to bring the battery to the required voltage level. Next is the verification stage where a unique Charge & Check cycle assures the battery is thoroughly charged. The charger then moves on to the Maintenance Stage where it continuously alternates between a Voltage Retention Test & Float Charging Mode. During the Voltage Retention Test charging is paused for 30 minutes and the battery is tested for its ability to maintain voltage. Results of the test are displayed as "Good or Weak" on the control panel. The charger then continues to charging cycle with a 30 minute Float Charging Mode at 13.6V. The continual 1/2 charging - 1/2 testing cycle of the Maintenance Mode insures that the battery is always 100% charged and ready to be used without risk of overcharging.

Cool Stuff
Sales Programs
Oil & Chemicals
Oil Pipeline 1 & 2
Oil Distributors
Spark Plugs
Oil Filters
Air Filters
Clutch Kits
Keihin Main Jets
M/C Tires
ATV Tires
Brake Kits
D.I.D. Chain
Inner Tubes
Motosport Batteries
Yuasa Batteries
Helmet Spares & Options
Honda Genuine Accy.
Touch-up Paint
Service & Owner's Manuals
Microfiche
Merchandising Material
O-Rings
Oil Seals
Wire Terminals
Bulk Hose
Parts Forms

Honda Genuine Oil Filters

ATV OIL FILTERS: TRX450R/ER uses same filter as CRF250R/X and CRF450R/X models

P/N	H/C	DESCRIPTION	D/N	S/R	TYPICAL APPLICATIONS
15412-HM5-A10	5419221	OIL FILTER	3.25	6.50	TRX300 '98-'00, TRX300FW '98-'00, TRX300EX '98-'08, TRX300X '09, TRX400EX '99-'08, TRX400FW '98-'03, TRX450S '98-'01, TRX450FM '02-'04, TRX450ES '98-'01, TRX450FE '02-'04, TRX350TM '00-'06, TRX350TE '00-'06, TRX350FM '00-'06, TRX350FE '00-'06, TRX420TE,TM,FE,FM '07-'09, TRX420 FPE '09, TRX420 FPM '09, TRX500FE,FM,TM '05-'09, TRX500FPE '07-'09, TRX500FPM '08-'09, TRX500RM '08, TRX400X '09, TRX500FA/FGA '01-'09, TRX500FPA'09, TRX650FA '03-'06, TRX400FA/FGA '04-'07, TRX680FA/FGA '06-10.
15412-KEA-003	6441653	OIL FILTER	5.99	11.98	NX250 '88-'89, NX650 '88-'89, XFP200R '84-'85, XL250R '84-'87, XR250L '91-'96, XR350R '83-'85, XL350R '84-'85, XR250R '84-'04, XR400R '96-'04, XR650L '93-'08, XR650R '00-'06, GB500 '89-'90, XR500R '83-'84, XL600R '83-'87, XR600R '85-'00, ATC250ES/SX '85-'87, ATC350X '85-'86, TRX250 '85-'87, TRX350 '86-'87, TRX350D '87-'89, TRX250X '87-'88, '91-'92, TRX300 '88-'91, '96-'97, TRX300FW '88-'91, '96-'97, TRX300EX '93-'97, TRX400FW '95-'97, TRX700XX '08-'09.
15412-KF0-315	4082251	OIL FILTER	3.25	6.50	TRX420FA/FPA '09 note fits Auto Trans model only. All other TRX420 models use filter 15412-HM5-A10
15412-HP7-A01	9053828	OIL FILTER	6.25	12.50	ATC125M '86-'87, TRX125 '87-'88, CB50R '04.
15412-HB6-003	2299956	OIL FILTER	3.99	7.98	
15010-MCE-H51	8624900	*OIL FILTER SET INCLUDES WRENCH AND FILTER 8597650	13.00	21.67	VT600C/CD/CD2, CBR600F2/3/4i,RR, PC800, VFR750F, CB750 Nighthawk, VF750C/CD/C2, CBR1000F, ST1100, ST1100P '03, CBR900RR, CBR1100XX, VT750CDA/B/D/D, VTX1800, CBR1000RR, ST1300.

* Includes filter 15410-MFJ-D01 and reusable oil filter wrench. See fiche/N Parts Catalog for VT600C, CBR600F2/F3, PC800, VFR750F, CB750, VF750C, VT750C, CD, CBR1000F, ST1100, CBR900RR, CBR1100XX, CBR1000RR, ST1300 for illustration.

Honda Recommends Replacing The Drain Plug Crush Washer With Every Oil Change!

94109-12000	0171868	12mm Crush Washer	.29	.48	multiple 1
94109-14000	0171876	14mm Crush Washer	.19	.32	multiple 50

Best price available every day.

Cool Stuff
Sales Programs
Oil & Chemicals
Oil Pipeline 1 & 2
Oil Distributors
Spark Plugs
Oil Filters
Air Filters
Clutch Kits
Keihin Main Jets
M/C Tires
ATV Tires
Brake Kits
D.I.D. Chain
Inner Tubes
Motosport Batteries
Yuasa Batteries
Helmet Spares & Options
Honda Genuine Accy.
Touch-up Paint
Service & Owner's Manuals
Microfiche
Merchandising Material
O-Rings
Oil Seals
Wire Terminals
Bulk Hose
Parts Forms

Honda Genuine Accessories					
Grey = Recent Changes					
Part Number	Honda Code	Description	D/N	SRP	NOTES
08P34-MCV-100	6983555	Cycle Cover	\$ 87.42	\$ 131.95	Designed to fit with Windscreen and S/B's
08P34-MCH-200	8829392	Outdoor Cover	\$ 83.97	\$ 119.95	Black with Honda Wing logo on each side
VTX - Retro (VTX1800R/S: '02-'03)					
08R80-MCV-100A	6987176	Custom Windscreen	\$ 428.00	\$ 569.95	Approx. Dimensions 25.25" W x 21.50" H
08R81-MCH-100B	7945140	Sport Shield	\$ 97.46	\$ 149.95	Dark Tint
08R82-MCH-100	7913254	Lower Wind Deflectors	\$ 82.85	\$ 127.95	will not fit w/ lightbar
08V31-MCV-100	6983506	Chrome Light Bar	\$ 209.70	\$ 299.95	
08V31-MBY-100F	7538002	Light Bar Replacement Bulb	\$ 8.47	\$ 12.95	Bulb H3 - 12V / 35W
08V31-MCV-10006	7780604	Replacement Switch - Light Bar	\$ 11.54	\$ 17.95	Does not include rubber boot cover
08V31-MCV-10001	7780588	Replacement Light Assembly	\$ 41.17	\$ 58.95	Includes Lens, Trim Ring and Shell
08P50-MCV-100	6983548	Chrome Front Fender Guard Rail	\$ 91.01	\$ 137.95	
08P52-MCV-100	6983530	Chrome Rear Fender Guard Rail	\$ 100.50	\$ 147.95	
08P51-MCV-100	6983522	Chrome Radiator Guard	\$ 119.26	\$ 183.95	
08F75-MCV-100	6986293	Dlx Chr Backrest / RR Carr Mntg Brkts	\$ 91.20	\$ 131.95	L & R set
08F75-MCV-100A	6983514	Deluxe Backrest with Pad (approx. 13.5")	\$ 165.00	\$ 253.95	B/R Mntg Brkts required 08F75-MCV-100
08L42-MCV-100	6987184	Deluxe Chrome Rear Carrier	\$ 135.00	\$ 198.95	B/R Mntg Brkts required 08F75-MCV-100
90085-KFB-000	5974480	Bolt, Special 6x22	\$ 1.33	\$ 2.42	Replacement bolt for 08L42-MCV-100
08F75-MCV-100B	7113095	Deluxe Chrome Backrest Trim w/ Emblem	\$ 51.42	\$ 74.95	Fits Dlx Backrest only 08F75-MCV-100A
08F75-MCV-100C	7052590	Chr. Backrest/Rear Carrier Mount Brkts.	\$ 107.10	\$ 165.95	
08F75-MCV-100D	7052616	Chrome Backrest with Pad (Tall) approx. 12.25"	\$ 105.87	\$ 163.95	B/R Mntg Brkts required 08F75-MCV-100C
08F75-MCV-100E	7052608	Chrome Backrest with Pad (Low) approx. 5.25"	\$ 102.00	\$ 157.95	B/R Mntg Brkts required 08F75-MCV-100C
08L42-MCK-100P	6381024	Chrome Rear Carrier (Square-tube)	\$ 108.12	\$ 166.95	B/R Mntg Brkts required 08F75-MCV-100C
08U95-MCH-100	7911266	Chrome Passenger Grab Rails	\$ 47.14	\$ 69.95	Fits all style Backrests
08F86-MCV-100A	6978662	Leather Tank Belt (Studded)	\$ 77.22	\$ 117.95	
08F86-MCV-100	6986301	Leather Tank Belt (Plain)	\$ 75.39	\$ 112.95	
08L52-MCV-100D	6978670	Leather Touring Bag (Studded) 15"x10"	\$ 180.00	\$ 280.95	16 - liter capacity
08L52-MCV-100C	6983480	Leather Touring Bag (Plain) 15"x10"	\$ 177.00	\$ 272.95	16 - liter capacity
08L52-MCV-100E	6986335	Leather Touring Bag (Fringed) 15"x10"	\$ 180.00	\$ 280.95	16 - liter capacity
08L52-MCV-100A	6978688	Leather Front Pouch (Studded)	\$ 51.79	\$ 79.95	1.7 - liter capacity
08L52-MCV-100	6983498	Leather Front Pouch (Plain)	\$ 50.21	\$ 76.95	1.7 - liter capacity
08L52-MCV-100B	6986327	Leather Front Pouch (Fringed)	\$ 51.79	\$ 79.95	1.7 - liter capacity
08L56-MCV-100B	6987200	Leather Saddlebags (24L Studded)	\$ 393.24	\$ 599.95	11.5"High x 9"Deep x 20.5"Long
08L56-MCV-100C	6987143	Leather Saddlebags (24L Fringed)	\$ 393.24	\$ 599.95	11.5"High x 9"Deep x 20.5"Long
08L56-MCV-100A	6987192	Leather Saddlebags (24L Plain)	\$ 385.06	\$ 589.95	11.5"High x 9"Deep x 20.5"Long
08L56-MCV-10043	8620924	Replacement Chrome Buckle	\$ 9.81	\$ 14.95	Includes chrome buckle with quick-release attachment
08L56-MCV-100	7052665	Saddlebag Mounting Brackets	\$ 92.64	\$ 141.95	L & R set
08L42-MCV-100A	6987150	Chrome Solo Rider Rear Carrier	\$ 102.00	\$ 157.95	
08F86-MCV-100C	6987168	Chrome Radiator Trim	\$ 78.46	\$ 120.95	
08P75-MCV-100A	7052640	Chrome Front Fender Tip	\$ 67.04	\$ 100.95	Requires drilling



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ATV Tires
Brake Kits
D.I.D. Chain
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Motosport Batteries
Yuasa Batteries
Helmet Spares & Options
Honda Genuine Accy.
Touch-up Paint
Service & Owner's Manuals
Microfiche
Merchandising Material
O-Rings
Oil Seals
Wire Terminals
Bulk Hose
Parts Forms

S.P. Richards DealerNet Pricer

S.P. Richards is an office equipment & supplies wholesaler with a series of catalogs aimed at its different retail clients. The DealerNet Pricer is the largest of these, running over 700 pages.

Most of the catalog is price list pages generated by Xyvision from the client's database or XML files. I produced the "Front Matter" pages in InDesign. The table of contents was set once the data pages were processed and the page order for the final proof was known.

Once the different sections of the book were completed, I would combine the pages from different sources and perform Pre-Press functions, assuring a uniform page size, embedded fonts, and printable black (as opposed to Spot or RGB black).

Mark McDermott

DISTRIBUTION CENTERS



CORPORATE HEADQUARTERS

P.O. Box 1266 (Zip: 30081-1266)
6300 Highlands Parkway
Smyrna, Georgia 30082
(770) 436-6881/(888) 436-6881
FAX: (770) 433-3570

ATLANTA (1)

P.O. Box 1458 (Zip: 30081-1458)
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FAX: (951) 681-6702

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Miami Area: (305) 685-5678
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(800) 432-5147
FAX: (305) 681-5560

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Toll Free FAX: 800-433-4124

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Schertz, TX 78154
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Tukwila, Washington 98188
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FAX: (206) 575-4539

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FAX: (315) 463-5216

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FAX: (609) 409-9070

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Ste. #1
Reno, NV 89502
(775) 858-2300 / (800) 325-1199
FAX: (775) 858-2323

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FAX: (604) 540-0266/
(800) 665-0443

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S.P. Richards Canada
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FAX: (905) 789-6352/
(800) 815-3934

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Edmonton, AB T5L2M7
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FAX: (780) 454-7784

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S.P. Richards Canada, Furniture
6514 1A Street, S.W.
Calgary, AB T2H 0G6

WINNIPEG

S.P. Richards Canada, Furniture
#15—1421 St. James Street
Winnipeg, MB R3H 0Y9

S.P. RICHARDS CO.™
A Tradition of Trust

USING THE PRICER

The S.P. Richards Furniture Dealer Net Pricer is designed to provide you with complete and accurate pricing information. The utmost effort has been expended to keep information at a minimum but pertinent to your pricing and information needs.

STOCK NUMBER	DESCRIPTION	CHANGE	2010 GL PAGE	Q S	S O	BREAK	ALWAYS NET	LIST PRICE & UNIT	STAND SELL	STANDARD DEALER COST	STANDARD PACKING	U P S	WEIGHT LBS.
1	2	3	4	5	6	7	8	9	10	11	12	13	14

1 - STOCK NUMBER

Designates the manufacturer and the manufacturer's stock number for the product.

2 - DESCRIPTION

Designates product description and color information.

3 - CHANGE

Designates a change in the list price of the product. A "#" symbol will appear in this column if there is a change.

4 - CATALOG PAGE

Designates the General Line catalog page on which the product appears. All products are cross-referenced to the catalog except new products (NEW), temporary items (TEM), and non-cataloged items (BRA).

5 - QS

Designates product that is available by Quick Ship.

6 - SO

Designates product that is available by Special Order.

7 - BREAK ITEM

When an asterisk appears in this column, it indicates that the item may be purchased in less than the first column quantity shown, but when purchased in an increment other than the first column quantity, a 10% upcharge will apply to the less than standard increment quantity.

8. ALWAYS NET

Items designated with a "Y" under the column heading Always Net are not subject to additional discounts, rebates or allowances.

9. LIST PRICE AND UNIT

Designates manufacturer's List/Retail price as currently available. The unit designates the minimum packaging and quantity available.

10. STANDARD SELL

Designates the lowest quantity that can be purchased without incurring a 10% break charge.

11. STANDARD DEALER COST

12. STANDARD PACKING

Designates standard unit packing. Show type of pack – Box (BX), Display (DS), etc. and standard units contained.

13. UPS

"Y" designates items that are UPS-able. "G" designates items that are UPS-able ground only. "N" designates items that are not UPS-able. See Hazardous Materials List on page 7 for items which are restricted or forbidden for UPS shipment.

14. WEIGHT IN LBS.

ADDITIONAL INFORMATION

SEQUENCE

The Dealer Pricer is arranged in alphabetical sequence based upon the manufacturers' complete names.

STOCK NUMBER CHANGE

When a stock number is changed, the old stock number will be retained in the stock number column. The description column will list the new stock number. The new stock number will be listed in numerical sequence and the page number for the old stock number will appear in the "Cat. Page" column. Pricing will accompany the new stock number listing.

DISCONTINUED PRODUCTS

When a product is discontinued, "D/M" if discontinued by the manufacturer or "D/R" if discontinued by S.P. Richards will appear at the end of the description.

NEW PRODUCTS

When new products are added "NEW" will appear in the "Cat. Page" column. New products are those products added after publication of the catalog. Additionally, these products will be described and illustrated in the new products section of the Dealer Pricer.

MERCHANDISING UNITS

Merchandising units are designated "TEM" in the "Cat. Page" column. They consist basically of displays and assortments that are not contained in the catalog. Additionally, these products will be described in the Merchandising Units section of the Dealer Pricer. Merchandising Units not stocked will be noted.

NON-CATALOGED ITEMS

Items stocked in selected Distribution Centers will be designated in the pricer body in italicized type and "BRA" will appear in the catalog page number column. Refer to the line below the pricing information for stocking locations. A Distribution Center legend appears on page 143 for interpreting the Distribution Center codes.

UNIT OF MEASURE CODES

CODE	DESCRIPTION	CODE	DESCRIPTION
BG	Bag	KT	Kit
BT	Bottle	PD	Pad
BX	Box	PK	Pack
CD	Card	PR	Pair
CT	Carton	RL	Roll
DS	Display	RM	Ream
DZ	Dozen	ST	Set
EA	Each	TB	Tube

PROGRAMS AND POLICIES

PROPRIETARY BRANDS

Over 3,600 proprietary branded items available exclusively from S.P. Richards Company. These products provide you with high quality competitive alternatives and margin enhancement opportunities.

- **Business Source** – 553 competitively priced quality items to fill a broad spectrum of everyday office needs.
- **Compucessory** – 256 of the latest in computer accessory and technology items
- **Elite Image** – 490 superior quality alternatives to the most popular name brand laserjet toner cartridges
- **Genuine Joe** – 256 popular Cleaning and Breakroom products made to work, last, and offer great value.
- **Integra** – 169 great writing and marking instruments at competitive consumer prices and excellent dealer margins.
- **Lorell** – Quality furniture items at affordable prices featuring 649 items
- **Nature Saver** – An environmentally friendly recycled product offering, featuring 148 items.
- **Sparco** – 1143 popular items, offering a wide range of profitable alternatives.

RESELLER MARKETING PROGRAMS

S.P. Richards offers a complete marketing program that is affordable, effective and dependable. It encompasses everything that is necessary to compete in today's market place. Among the support we offer is:

CATALOG PROGRAM

- General Line Catalog
 - List Price Version
 - List Price Lined-Out Version
 - Consumer Priced Version
- Furniture Catalog
- School Supply Catalog

PROMOTIONAL MATERIALS

- Flex Flyer
- Custom Dealer Capabilities CD
- Message on Hold Tapes
- Annual Calendar
- Customer Appreciation Boxes
- Signature Series Flyers
- Contract Catalog
- Signature Series Online
- 12-page Furniture Flyer
- Select Choice Catalog
- Cleaning & Breakroom Catalog
- Go Green Catalog
- Cleaning & Breakroom Quarterly Flyer
- Select Preferred

DIRECT MAIL PROGRAM

Offers direct mailing of your catalogs and flyers.

E-COMMERCE MARKETING TOOLS

- **iteminfo.com** - an Internet site that provides a state-of-the-art way to access product information. Find detailed product information on any current S.P. Richards item. Access the site for manufacturer customer service numbers and warranties, Manufacturer Safety Data Sheet information and a comprehensive Ribbon and Toner Compatibility search engine. Although S.P. Richards maintains the site, iteminfo.com makes no direct reference to S.P. Richards.
- **Electronic Content** - S.P. Richards E-Content organizes all of the pictures, descriptions and SKU-specific information needed to produce a powerful electronic catalog. Contact your local S.P. Richards representative for more details.

S.P. Richards Co. is not responsible for any misprints or typographical errors.

GLOBAL SOURCING PROGRAM

S.P. Richards announces a new program designed to help you take full advantage of offshore pricing without the high inventory investment and long lead times usually associated with direct importing.

The Global Sourcing Program is made up of a broad range of products marketed under the Sparco, Compucessory, Lorell, Lorell Value Series, Heat Runner, and Atlantic Breeze brand names. These quality brands bring you a wide selection of commercial grade products including commodity office supplies, computer accessories, input devices, computer media, RTS furniture and commercial office seating.

All 1000 items are available to you for immediate shipment at extremely competitive prices. There is no full container commitment or long lead times.

ORDERING QUALIFICATIONS:

- Full carton minimums apply. All items in the program must be ordered in full carton quantities.
- Freight will be prepaid at \$1,000.00 net. Orders less than prepaid minimum will be accepted with freight charges added to the invoice. Order minimum is \$500.00 net.
- A special account number will be assigned to you that will allow you to order directly from the S.P. Richards Company Redistribution Center in Atlanta.
- Orders must be transmitted electronically.
- All orders will be shipped directly to reseller's location.
- Global Sourcing Program pricing is available electronically for S.P. Richards customers using EDI ordering systems.
- Purchases made through the Global Sourcing Program are net/net and do not contribute toward VCD tier levels.
- Payment terms for Global Sourcing purchases are net 15th of the following month.

Contact your local S.P. Richards Company sales representative to find out how you can qualify to participate in The Global Sourcing Program.

MANUFACTURER WARRANTIES

Many products in this pricer are covered by manufacturer warranties. For your convenience, we have listed manufacturer's stated warranties below along with telephone numbers for direct manufacturer contact.

MANUFACTURER	DESCRIPTION	WARRANTY	PHONE NUMBER
3M	MultiMedia Projectors	3M warranty requires end user to contact 3M directly. 3 Year Limited Warranty.	(800) 328-1371
Accentra	Staplers	2 Year Warranty against any material or workmanship defects not caused by misuse or abuse.	(888) 359-1760
Acroprint	Time Recorders	1 Year Limited Warranty	(800) 789-0786
Apollo	Carts - Training Room Furniture	Metal - 1 Year Parts Only; Plastic - Limited Lifetime	(800) 777-3750
Art Specialty	All Lamps	5 Year Electric, other than bulbs and tubes. Parts & Labor Warranty against manufacturing defects varies; 25 Year or 5 Year, dependant on Lamp. Call for info.	(877) 846-8223
AT&T/Advanced American Telephone	Telephones	1 Year Limited Warranty	(800) 222-3111
Basyx	Furniture	5 Year Limited Warranty	(800) 336-8398
Beautone	All Products	Warranted Against Manufacturing Defects	(800) 653-0098
Bevis	Furniture	5 Year Limited Warranty	(800) 833-3964
Black N Decker Household	All Household products	1 Year	(800) 231-9786
Bogen Communications, Inc.	All Products	1 Year Parts	(201) 934-8500 ext. 1311
Bond Street, Ltd.	All Products	1 Year Against Manufacturing Defects	(800) 361-9670
Brother International Corp	Printers	1 Year Limited Warranty and Express Exchange	(800) 284-4329
	Fax Machines: Thermal/Thermal Plain Paper	1 Year Limited Warranty	(800) 284-4329
	Multi-Function Fax Machines	1 Year Limited Warranty and Express Exchange	(800) 284-4329
	P-Touch Machines	90 Day Exchange or Repair	(800) 284-4329
	Typewriters	1 Year Limited Warranty	(800) 284-4329
Buddy Products	Furniture	Two Year Warranty	(800) 866-8688
Bulova	All Clocks	1 Year Parts and Labor	(800) 228-5682
Bunn-O-Matic	Coffee Brewers, Decanters, Warmers	1 Year Labor, 2 Year Parts	(800) 637-8606
Bush	Furniture	10 Year Warranty	(800) 592-0083
Canon USA	Calculators	90 Day Parts and Labor	(800) 828-4040
	Powershot Cameras	1 Year Limited Warranty	(800) OKCANON
	Cartridges	90 Day Parts and Labor	(800) 828-4040
	Copiers	1 Year Parts and Labor On Site, 2 Year Off Site	(800) 828-4040
Canon USA Digital Home & Personal Systems	Printers and Facsimile Machines	1 Year Limited Warranty	(800) 423-2366
Champion Ergonomic	All Products	1 Year Parts & Labor	(800) 243-1803
Chicago Lighthouse	Clocks	3 Year Limited Warranty	(800) 842-8624
Chicopee	Chicopee will take back any defective merchandise		(800) 241-4406
Chromcraft	Seating	2 Year on Fabric, 12 Year on Frame, Mechanism, Casters and Foam	(662) 560-1448
	Conference Tables	5 Year Limited Warranty	(662) 560-1448
Cramer	Ladders	Ten Year Limited	(800) 366-6700
Dana Lighting	Lighting	One Year Warranty	(800) 729-9596
Deflect-O	Literature Racks/Chair Mats	90 day warranty	(800) 428-4328
DMI Office Furniture	Office Furniture	Limited Lifetime Warranty	(502) 426-4351
DriMark	All Products	90 Day Warranty	(877) 283-6651
Dymo	Labelmakers	Varies by Model	(203) 588-2500
EckAdams Company, The	Office Furniture	Lifetime warranty; 6 years on standard fabric	(800) 333-7328
Eldon	Office Products, Computer Accessories, Chairmats	1-5 Year Limited Warranty	(800) 446-5652
Epson America Inc.	Consumable Supplies	1 Year Warranty	(800) 463-7766
	MultiMedia Projectors	Epson warranty requires end user to contact Epson directly. 2 Year Limited Warranty (Road Service Program)	(800) 637-7766
	Printers, MultiFunction Machines	1 Year Parts & Labor	(562) 276-7282
Ergonomic Concepts	All Products	1 Year Against Defects	(888) 204-4600
Falcon	All Products	Lifetime Parts and Labor	(908) 707-4900
Faultless	Folding Carts	Limited Lifetime Warranty to original purchaser	(800) 846-1230
Fellowes	C Series Headsets	Three Year Warranty	(800) 945-4545
	F & L Series Headsets	Two Year Warranty	(800) 945-4545
	Cellular Headsets	Limited Lifetime Warranty	(800) 945-4545
Fire King	Furniture	Free After Fire	(800) 457-2424
First Alert	All Fire Extinguishers and Carbon Monoxide Detector	5 Year Limited Warranty	(800) 323-9005
Flexistand	Computer Stands	1 Year Limited Warranty	(888) 737-6323
Fuji	All Products	Lifetime warranty provides free replacement in the case of manufacturer defect.	(800) 800-3854 or (800) 488-3854

Archdiocese of Chicago annual directory

A 500 page book combining Desktop pages with Xyvision. I checked and “Pre-Flighted” all ads, which were submitted in PDF format.

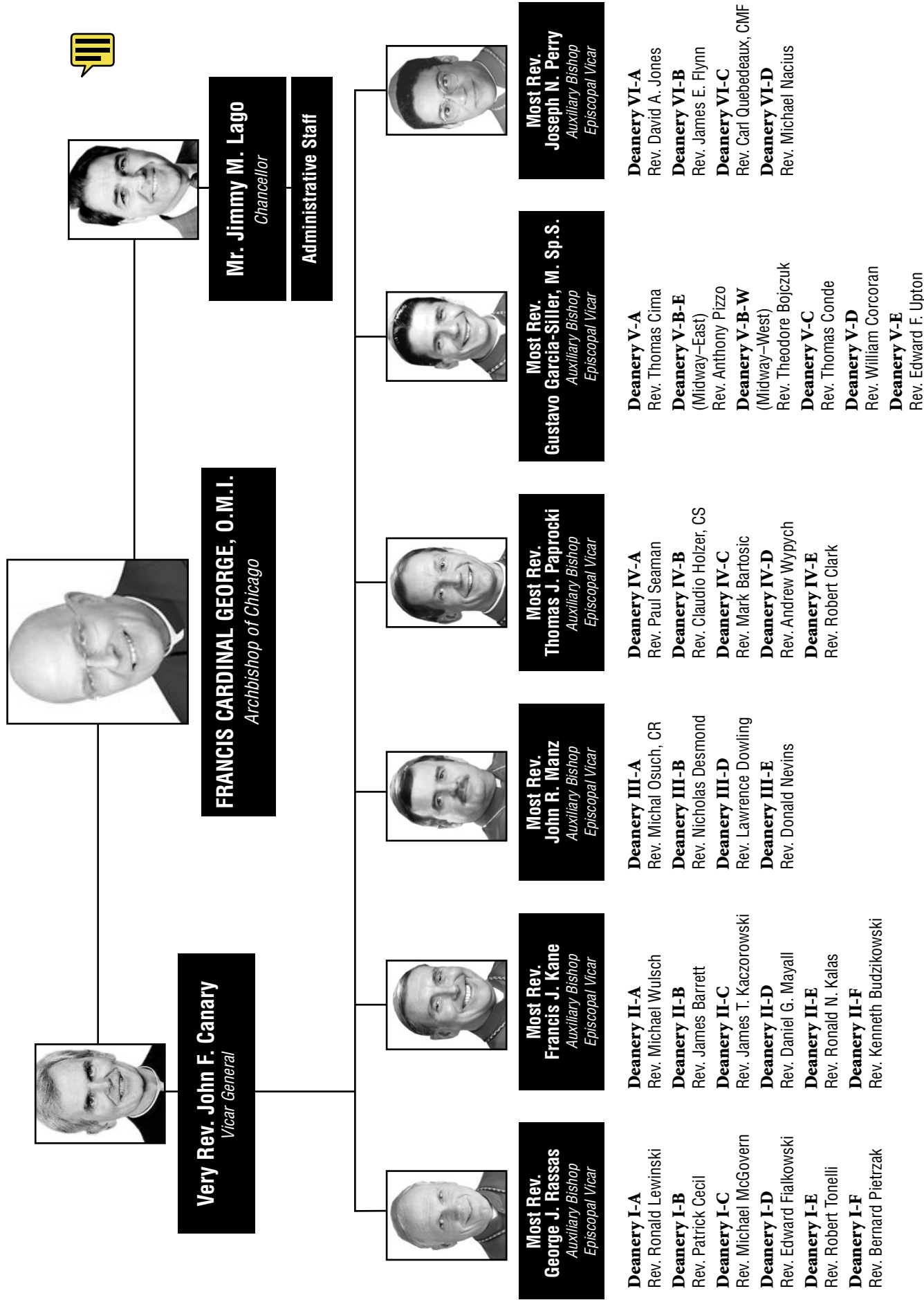
The Archdiocese organization chart was submitted in an Illustrator file, but I had to make tweaks to the layout to make it fit in our page layout.

I worked with data in Word for short sections, or in Excel for longer sections. The Elementary and High School data was in an Excel file, but with the columns in a different order than they occurred in the print layout. I created a “SUM” function at the end of the Excel data that combined the text in the necessary order, separated by linefeed and tab characters and InDesign style tags, so it could be imported already styled with minimal “tuning by myself.

Mark McDermott

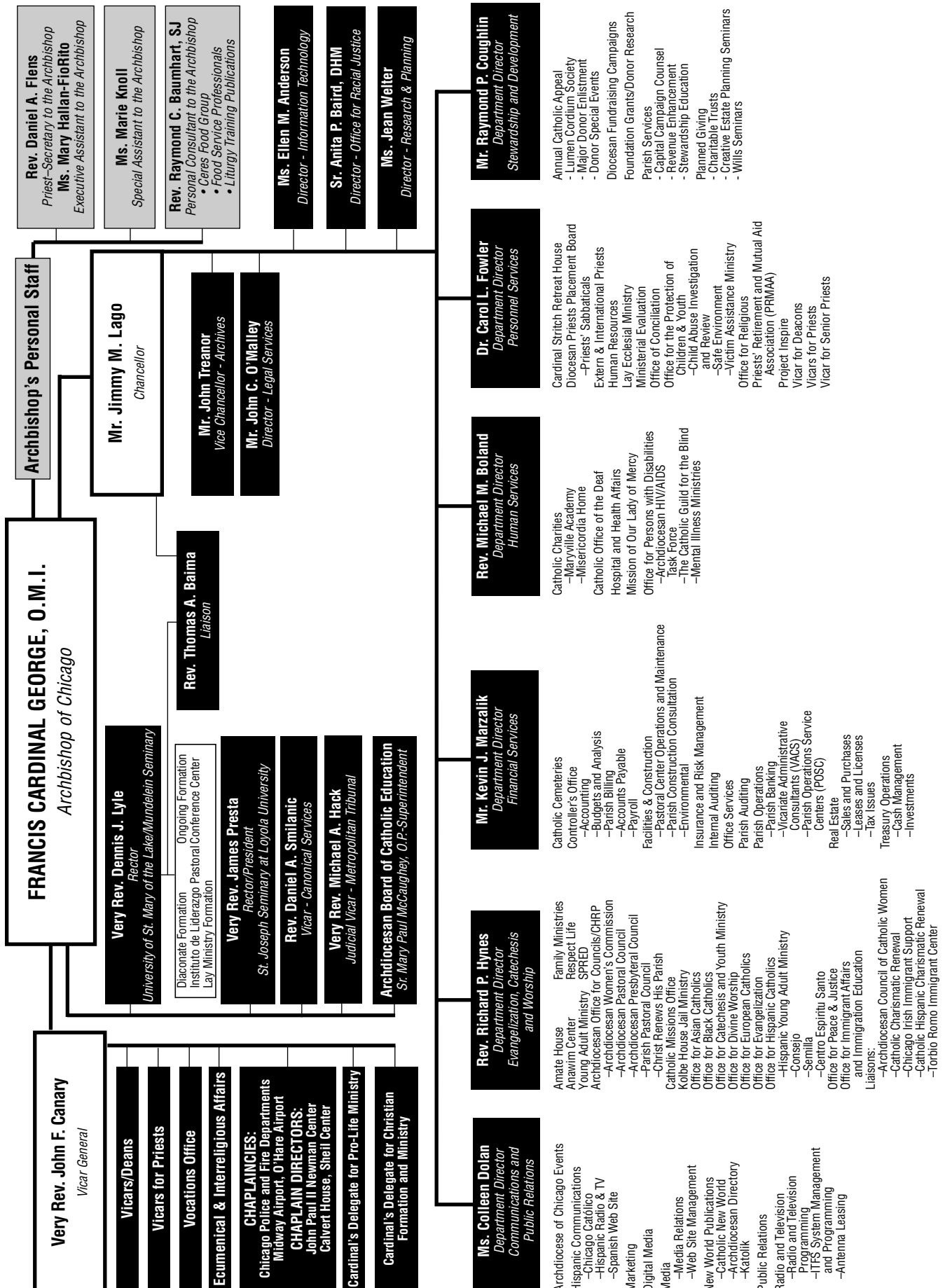
ARCHDIOCESEAN VICARIATE / DEANERY STRUCTURE

Administrative



ARCHDIOCESAN ADMINISTRATIVE STRUCTURE

Administrative



Parishes - Closed

LOCATION OF SACRAMENTAL AND SCHOOL RECORDS OF CLOSED SCHOOLS, CHURCHES AND INSTITUTIONS OF THE ARCHDIOCESE

Archdiocese of Chicago Joseph Cardinal Bernardin Archives & Records Center

711 W. Monroe St.

Chicago, IL 60661

(312) 831-0711 Fax: (312) 831-0610

The following parish, school or institution records may be found at the above address unless otherwise indicated. Notations to sacramental records of closed parishes held by the Archives & Records Center should be directed to the Archives & Records Center and should specify the name of the parish. The location of records periodically changes. Inquiries for records of parishes, schools, or institutions not on this list should be directed to the above address. If a record type is not noted, the parish or school is still open and maintains the records.

ACADEMY OF THE HOLY CHILD

School Records — St. Anastasia School

ACADEMY OF THE IMMACULATE CONCEPTION

School Records — Unknown

ACADEMY OF OUR LADY (a.k.a. Longwood Academy)

School Records — Archives & Records Center

ACADEMY OF OUR LADY MOUNT CARMEL

School Records — Unknown (became the school for Our Lady of Mount Carmel)

ACADEMY OF THE SACRED HEART

School Records — Sacred Heart Schools
6250 N. Sheridan Rd.
Chicago, IL 60660
(773) 262-4446

ACADEMY OF ST. BENEDICT THE AFRICAN

(May St.)

School Records — Archives & Records Center

ACADEMY OF ST. BENEDICT THE AFRICAN

(Honore St.)

School Records — Academy of St. Benedict the African
6547 S. Stewart Ave.
Chicago, IL 60621
(773) 994-6100

ACADEMY OF ST. JOSEPH

School Records — Unknown

ACADEMY OF ST. SCHOLASTICA

Renamed St. Scholastica High School, then renamed St. Scholastica Academy

ST. ADALBERT PARISH

ST. ADALBERT COMMERCIAL HIGH SCHOOL

(17th St.)

School & High School Records — Archives & Records Center

ST. ADRIAN PARISH

School Records — Archives & Records Center

ST. AGATHA ACADEMY

School Records — Unknown

ST. AGATHA PARISH

School Records — Archives & Records Center

BLESSED AGNES OF BOHEMIA PARISH

BLESSED AGNES COMMERCIAL HIGH SCHOOL

Sacramental Records — St. Agnes of Bohemia Church
School & High School Records — St. Agnes of Bohemia School
2643 S. Central Park
Chicago, IL 60623
(773) 522-0143

ST. AGNES ACADEMY

School Records — Unknown

ST. AGNES HIGH SCHOOL

School Records — Unknown

ST. AGNES PARISH (39th & Washtenaw)

Sacramental Records — Archives & Records Center
School Records — Archives & Records Center

ST. ALBERTUS ACADEMY (Waukegan)

School Records — Unknown

ALEXINE LEARNING CENTER (LaGrange)

School Records — Archives & Records Center (filed under Our Lady of Bethlehem Academy)

ALL SAINTS PARISH (S. State)

Sacramental Records — Archives & Records Center
School Records — Archives & Records Center

ALL SAINTS PARISH (Wallace St.)

Sacramental Records — Archives & Records Center
School Records — Archives & Records Center

ALL SAINTS/ST. ANTHONY PARISH

School Records — Archives & Records Center

ST. ALOYSIUS PARISH

ST. ALOYSIUS COMMERCIAL HIGH SCHOOL

ST. ALOYSIUS HIGH SCHOOL

School Records — Archives & Records Center
High School Records — Unknown (may be part of elementary school records)

ST. ALPHONSUS COMMERCIAL HIGH SCHOOL

(W. Wellington)

School Records — Archives & Records Center

ST. ALPHONSUS PARISH (W. Wellington)

School renamed Alphonsus Academy and Center for the Fine Arts



Account Opening Paperwork Request

William Blair Select

Please complete this form in order to receive William Blair Select account opening paperwork. **One form must be completed for each account** you would like to open, unless you are opening multiple accounts that are identical in account type and investment type.

You may complete this form electronically and e-mail to: **WBSelectOperations@williamblair.com**.

Otherwise, please fax the completed form to +1 312 577 0460.

☐ **Receive paperwork via e-mail. Alternative investment paperwork cannot be sent electronically. Paperwork will not be flagged, this is the responsibility of the SA/PA.**

Advisor Name _____ RR # _____ Requested by _____ Extension _____

☐ **Existing William Blair Relationship (please provide family group below)** ☐ **New William Blair Relationship**

Family Group: _____

A. ACCOUNT TYPE (CHECK ONE):

- ☐ Individual ☐ Trust
☐ Joint Tenants with Rights of Survivorship ☐ Corporation
☐ Tenants in common ☐ LLC
☐ Custodian ☐ Partnership

Individual Retirement Accounts:

- ☐ Traditional ☐ Roth ☐ Rollover
☐ Other

B. INVESTMENT TYPE (CHECK ONE): \$ AMT. EXPECTED:

- ☐ Mutual Funds \$ _____
☐ Separately Managed Accounts

(SMA manager names recommending to client is required)

1. _____ \$ _____
 2. _____ \$ _____
 3. _____ \$ _____
 4. _____ \$ _____
 5. _____ \$ _____

Discretionary Custom Accounts

Investment Style _____

Investment Style _____

Investment Style _____

Non-Discretionary Custom Accounts

C. FUNDING SOURCE (CHECK ONE):

- ☐ Transfer from outside financial institution
☐ Transfer from existing William Blair account
 Account # _____

D. FUNDING TYPE (CHECK ONE):

- ☐ Cash ☐ Securities
☐ Combination of Cash and Securities

E. RESTRICTED WILLIAM BLAIR EMPLOYEE ACCOUNT?

- ☐ Yes ☐ No

F. CONFIRMATIONS (CHECK ONE):

- ☐ Send confirmation of every transaction as it occurs
☐ Suppress confirmations; receive monthly summary (Fidelity accounts only)

G. PROXY INFORMATION (CHECK ONE):

- ☐ Send proxies and annual reports to my client
☐ Suppress mailing of the above

H. DUPLICATE CUSTODIAL STATEMENTS (CHECK ONE):

- ☐ Provide duplicate custodial statements to the advisor
☐ Do not provide duplicate custodial statements to the advisor

I. FEE DISCOUNT (FOR PCA USE ONLY):

- ☐ None ☐ 5% ☐ 10% ☐ 15% ☐ 20% ☐ 25%

J. ACCOUNT BUSINESS DEVELOPER (FOR IM USE ONLY):

- ☐ Laura Linger ☐ _____
☐ Russ Campion ☐ _____
☐ Renee Duba ☐ _____

Primary Owner Name/Minor Name/Trustee(s) _____

Joint Owner Name/Custodian Name/TOD Owner Name/Trust Name _____

For Trusts, Corporations, LLCs, LPs, or Partnerships: Please provide names of all authorized signers:

Permanent Street Address (No P.O. Boxes please) _____

City _____ State _____ Zip _____



Punchy headline goes here

Microsoft in Education



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Section Subhead (Normal-Bold) Character style

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Section Subhead (Normal-Bold)

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Section Head Segoe

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Section Subhead

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 - Morbi ultrices, nisi et pretium luctus, tellus ligula consectetur orci, sit amet convallis urna quam at orci.

Vestibulum sit amet orci ut leo fermentum ornare. Maecenas pharetra erat in est dapibus rhoncus. Etiam eget mi ac felis volutpat vestibulum.

Cras felis sem, sagittis iaculis pulvinar ac, imperdiet sed elit. Vivamus placerat, metus at sodales mattis, lorem est pretium risus, at interdum lacus orci in velit. Morbi ultrices, nisi et pretium luctus, tellus ligula consectetur orci, sit amet convallis urna quam at orci.

Vestibulum sit amet orci ut leo fermentum ornare. Maecenas pharetra erat in est dapibus rhoncus. Etiam eget mi ac felis volutpat vestibulum.