	DAILY TIME RECORD (DTR)							
	Employee Name EARVIN CHARLES ODTUJAN							
	Company Assignment/Department	ASIA PEOPLE WORKS INC.						
ASIA PEOPLEWORKS	Payroll Period	1ST CUTOFF - October - 2025						
DATE	WORK SCHEDILLE	MORNING IN		AFTERNOON OUT		TOTAL	Timekeeping L For APW use only	
DATE 9/26/2025	8:00 AM to 5:00 PM		0 AM	05:00		TOTAL		v use only
9/27/2025	Saturday	00.0	· · · · · · · · · · · · · · · · · · ·	00.00			A D	
9/28/2025	Sunday						Н	
9/29/2025	8:00 AM to 5:00 PM	08:00 AM		05:00	05:00 PM		L	
9/30/2025	8:30 AM to 5:30 PM	08:30 AM		05:30 PM			UT	
10/1/2025	8:30 AM to 5:30 PM	08:30 AM		05:30 PM			ROT	
10/2/2025	8:30 AM to 5:30 PM	08:30 AM		05:30 PM			RND	
10/3/2025	8:00 AM to 5:00 PM	08:00 AM		05:00 PM			ROTND	
10/4/2025	Saturday						RDOT	
10/5/2025	Sunday						RDOTn8	
10/8/2025	8:00 AM to 5:00 PM	08:00 AM		05:00 PM			RDOTND	
10/9/2025	8:30 AM to 5:30 PM	08:30 AM		05:30 PM			LHOT	
10/10/2025	8:30 AM to 5:30 PM	08:48 AM		05:30 PM			LHOTn8	
10/10/2025	8:30 AM to 5:30 PM	08:48 AM		05:30 PM			LHND	
							SHOT	
							SHOTn8	
							SHND	
		OVERTIME RECORD						
DATE	WORK SCHEDULE	OVERTIME IN OUT		TOTAL	REASON			
10/3/2025	8:00 AM to 5:00 PM	06:00 PM	08:00 PM	2	OVERTIME ULIT			
10/8/2025	8:00 AM to 5:00 PM	06:00 PM	11:30 PM	5.5		TAG HIRAP NA AKO		
I HEREBY CERTIFY TH	IAT ABOVE INFORMATION ARE	TRUE AND CO	RRECT.					
Prepared By :				Checked By				
	APW Employee	<u> </u>				APW Account	Coordinate	or
Noted By :				Approved By				
	Client POC APW Account Manager							

Client POC IMPORTANT REMINDERS TO THE EMPLOYEE The approximation which is for

Please completely fill up all the required information in the DTR except the timekeeping portion which is for exclusive use by APW.
 Have your overtime and DTR approved by Client. Always sign your DTR.
 Incomplete and unsigned DTR will not be processed.