

# Mark David Roberts

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I am an organised individual that can be relied on to carry out task independently and work well with a team.



## Skills and Qualities

Quiet and respectful

Good communication

Honest and own up to mistakes

Work well with others

Eager to learn



## Work History

**June 2020 –**      **Retail Assistant (Part-time)**  
**Current**              B&M, Sprucefield Park, Lisburn

Duties include helping customers find items or recommending items best suited for their needs, serving customers on tills and refilling shelves.

**Aug 2017 –**      **Waiter/Kitchen porter/Bar staff**  
**Jul 2019**              Parson's Nose, Lisburn, Hillsborough

Duties included- Serving customers, Kitchen Porter duties, and Tending Bar along with assisting the kitchen with food preparation in a busy upmarket restaurant. Would help with nightly lockup.

Completed World host Workshop (Received certificate)

Attended Hillsborough Food Festival 2019 where I served customers food and was there to represent the company.

**Jul 2016 –**      **Car valet**  
**Feb 2017**              Car Roof Box & Autoglean Valet Centre, Lisburn, Moira Rd

Duties included car washing and valeting. Dealing with customers and money handling.

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## Oct 2016 – **Work Experience-1 Week**

**Oct 2016** Xperience, Lisburn, Knockmore Hill Industrial Park

Work experience which involved an introduction to all aspects of sales and service of an I.T. company including hands on experience of software and hardware installation offsite.



## Education



### Sep 2019 – **Master of Engineering: Computer Science**

**Current** Queens University - Belfast



### Sep 2017 – **Pearson BTEC Level 3 Extended Diploma: I.T.**

**Jun 2019** Belfast Metropolitan College – Belfast Titanic Quarter

Awarded [Distinction\*, Distinction\*, Distinction\*].



### Sep 2012 – **GCSE'S**

**Jun 2017** Dromore High – Dromore Co.Down

Maths – Grade C

English – Grade C

ICT – Grade B

Double Award Science – Grades C and B

History – Grade B

Technology and Design – Grade B

Occupational Studies (Sound Production and Bench Joinery) – Grade level 3 Merit

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## Certifications

**Jun 2018** Microsoft Office Specialist – Word 2016

**May 2019** Microsoft Technology Associate – Security Fundamentals

**Jun 2019** Microsoft Office Specialist – PowerPoint 2016



## Software & Languages

Java

HTML & CSS

JavaScript

C++

Git/Bash



## Interest

Udemy Courses- For learning new skills and software to better improve myself.

Physical exercise- Keeping a healthy balanced lifestyle.

Coding- Enjoy the difficult challenge and seeing the end results.

Drumming-Enjoying playing the drums and taking lessons weekly in preparation for obtaining grades.