Absences

You are allowed 4 absences during the course

- As a courtesy, please send a group direct message to your instructional team in Slack to let them know you will be absent (they worry if you just don't show up!)
- If you miss more than 45 minutes of class, you will automatically be marked absent
- It is the responsibility of the student, not the instructional staff, to ensure the accuracy of attendance

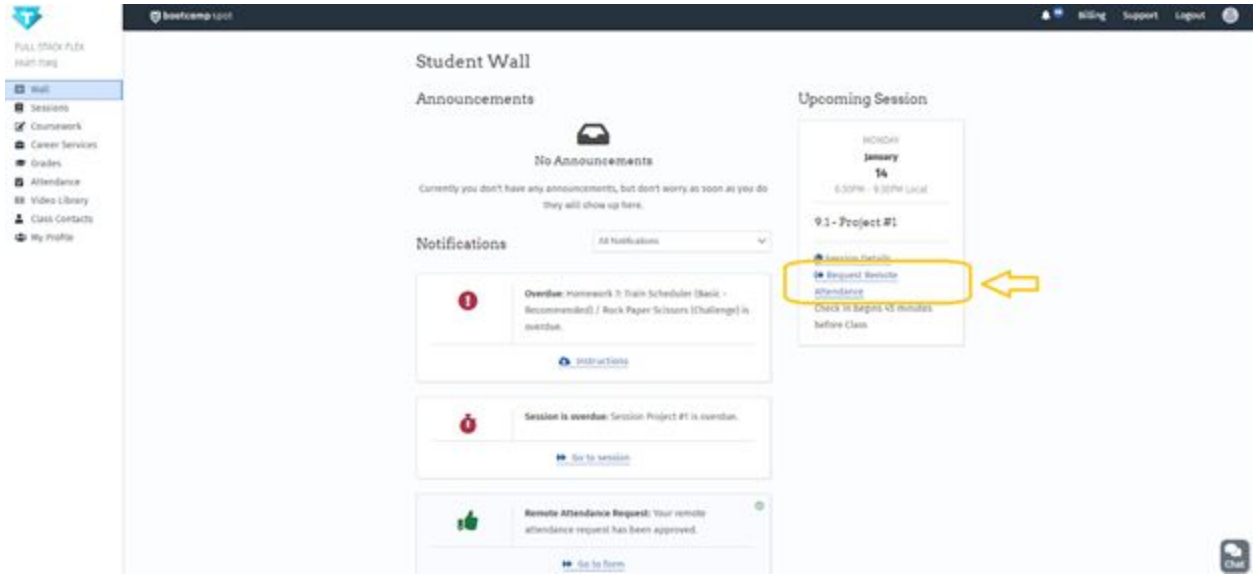
Remote Attendance Request Process

This course is intended to be an in-person experience. If you have extenuating circumstances, you may request to attend class remotely **up to 4 times** during the course. Your request must be made in advance and be approved by a member of the instructional team. Last minute requests may not be approved in time for remote access to be provided.

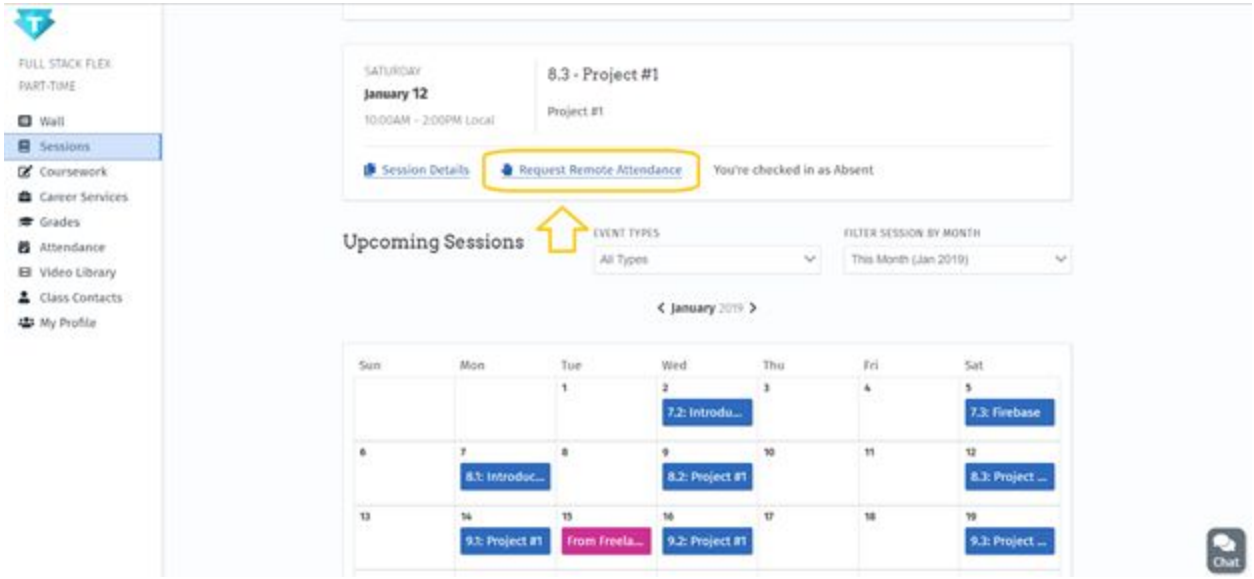
REQUEST REMOTE ATTENDANCE:

1. Request remote attendance for upcoming sessions at www.bootcampspot.com (BCS).
2. There are 3 different places where a request can be made:

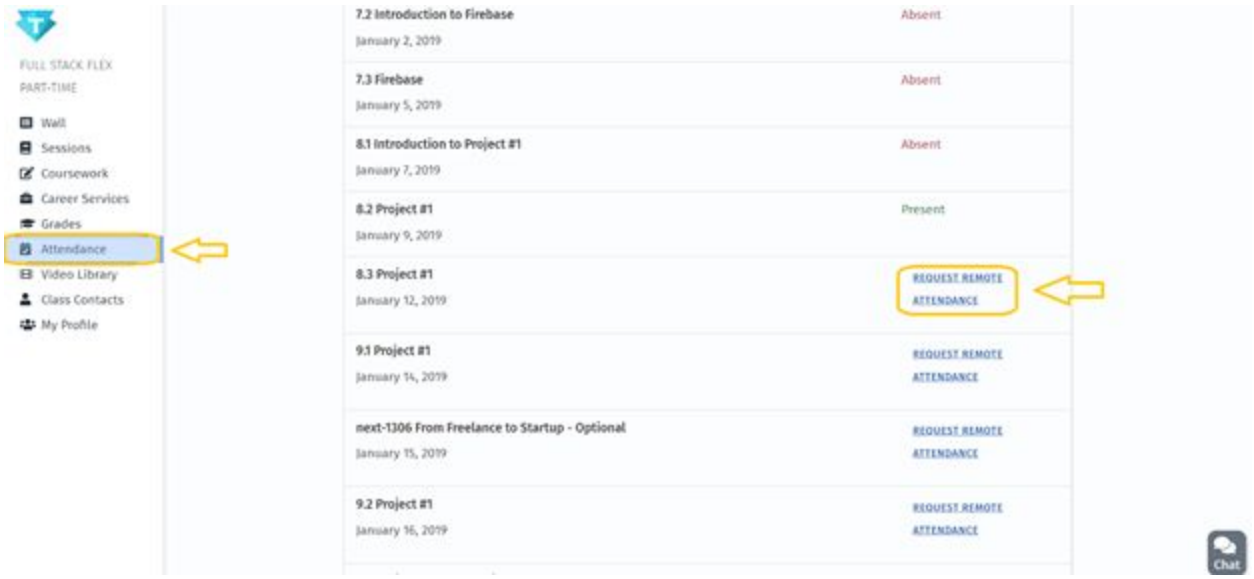
a. The Wall tab



b. The Sessions tab



c. The Attendance tab



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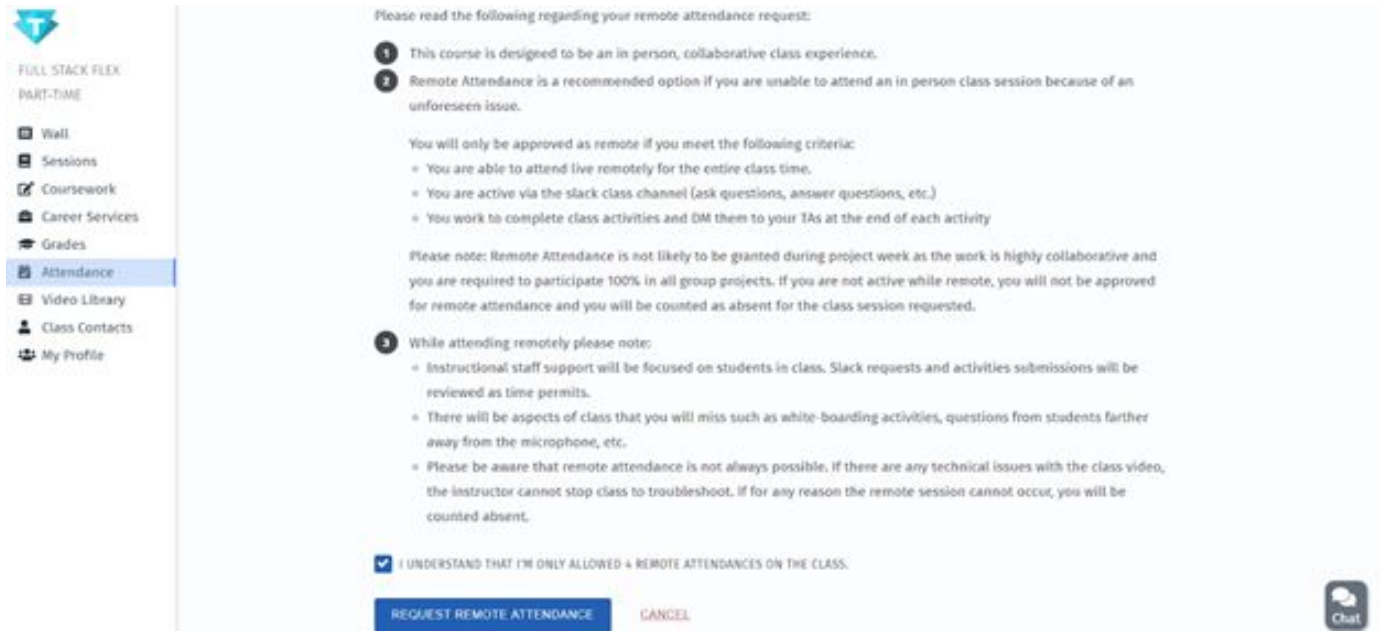
REMOTE ATTENDANCE ACCEPTANCE:

When a remote request is submitted, you will be prompted to confirm via a checklist that you meet a series of requirements that will ensure you are in fact actively participating remotely for a session. See below:



If you agree to the above, a request will be sent to the instructional team via BCS, who will then be responsible to approve or deny these requests.

In the event that you do not meet the above remote requirements during the class session, you will be marked absent.

Course Completion Requirements:

1. **95% Attendance (4 missed classes)**
2. 90% Homework Submission (2 missed assignments)
3. 100% participation in group projects
4. Fulfillment of account payment option prior to the end of class