



MARKELL DRAKE

Mesa, Arizona
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Complex problem-solver with analytical and driven mindset. Dedicated to achieving demanding development objectives according to tight schedules. Hardworking and passionate job seeker with strong organizational skills as well as excellent time management. Ready to help team achieve company goals.

WORK EXPERIENCE

Water Restoration Assistsnt Crew Chief

05/2022 to Present

Rocky Mountain Restoration
Mesa, Arizona

- Knows how to efficiently handle and implement the use of specialty drying equipment
- Understands how to pressurize and preserve areas that have suffered water damages to prevent from unnecessary demolition
- engages with customers and provides information and displays different techniques to show customers different services that are offered
- providing customers with knowledge about their home and clearly explains solutions to their problems
- utilizes computer programs such as Microsoft Excel, Word, Outlook, Slack
- communicates effectively through phone calls and online chats
- provides and creates schedules for appointments throughout the day for all assistant crew chiefs

Supervisor

11/2017 to 04/2022

UPS
Ontario, California

- Applied strong leadership talents and problem-solving skills to maintain team efficiency and organize workflows.
- Utilized standard operating procedures, effective crew resource management, communication and procedures specified in company operation manual.
- Evaluated employee performance and coached and trained to improve weak areas.
- Worked with management team to implement proper division of responsibilities.
- Prepared, calibrated and monitored production machinery to maintain optimal production levels and consistently achieve daily targets.

SKILLS

Swift - 2 years

JavaScript - 1 year

EDUCATION

San Bernardino Valley College

High school or equivalent

Computer Science

San Bernardino, California

08/2017 to Present

Udemy iOS & Swift - The Complete iOS development Bootcamp

Other

iOS and Swift

Udemy

09/2021 to 05/2022

Khan Academy - Computer Programming

Other

Computer Programming

Khan Academy

08/2022 to Present