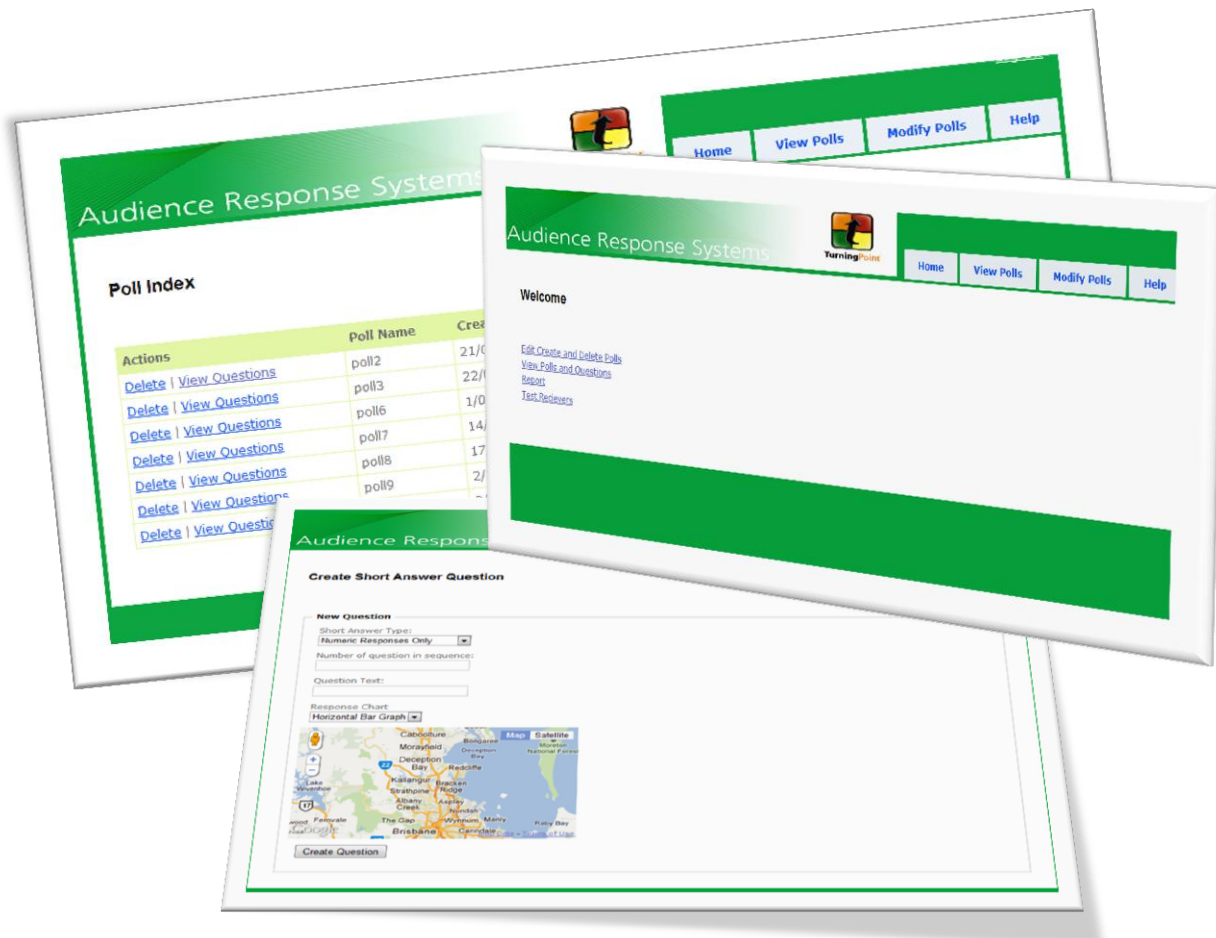# User Manual

DBPOLL Application

Home Page Help

This is Home page of DBPOLL application. These options are available in this page:

1-**Home**: Return to Home page.

2- **View Polls and Questions**: the users can search Polls and Questions by date and time.

3- **Edit, Create and Delete Polls (Modify Polls):** Authorised users have the ability to create, edit and delete polls and questions which the Poll Users will reply to later and to optionally enter the geographical location of a poll via Google map.

4**- Help:** This is context sensitive user help that is available on every page and also it includes index with hierarchical categories and PDF user manual that can be printed as well.

5- **Reports:** it will generate session history report, statistical report and system utilisation report.

6- **Test Receivers:** this component tests receivers, RF Channels and keypads.
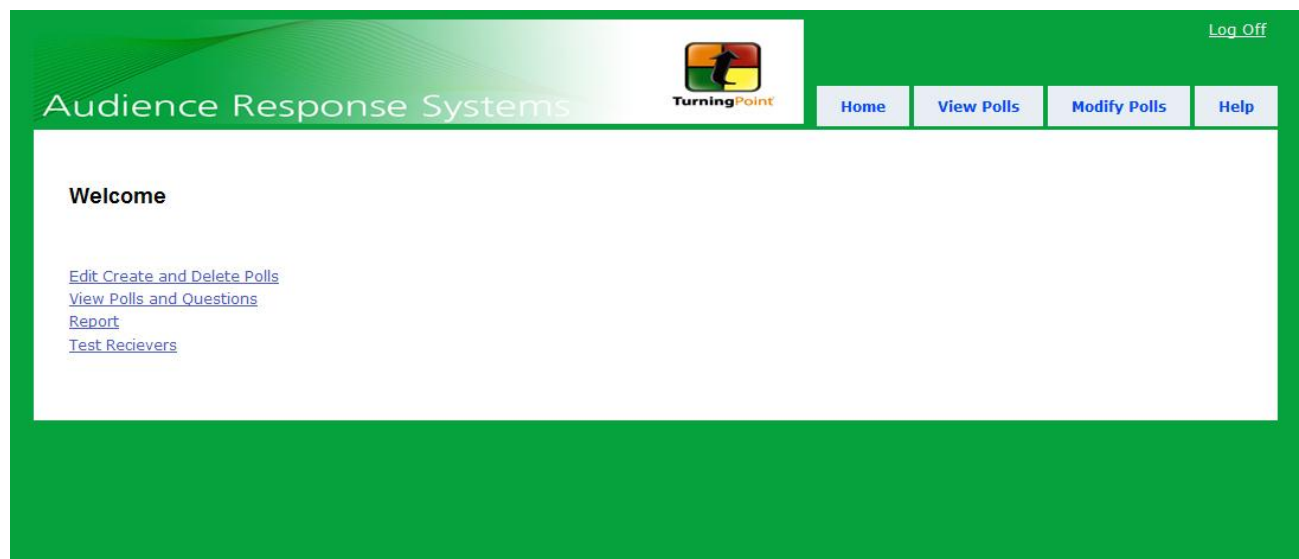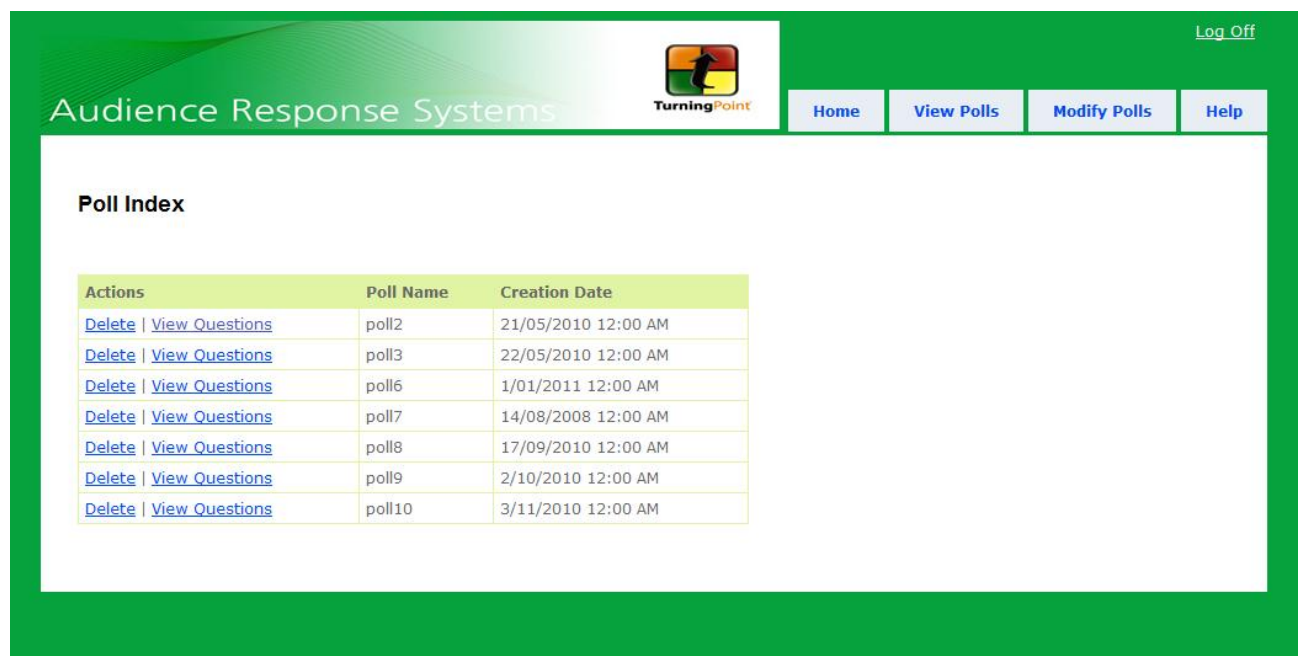
Poll Index Help

In this Page authorised users have the ability to create, edit and delete polls. By Default poll names and Creation Date will be displayed.

- Deleting a poll:

In **Actions** click on **Delete** for a poll that you want to delete

- Viewing, editing questions:

In **Actions** click on **View Questions,** in the next page you are able to Delete, Edit or Create Questions, as well as View Answers and Objects

ViewPolls Help

In this page user can search polls and questions by date and time. By default all poll names and creation dates will be displayed.

- Searching the polls by date:

Enter start date and end date in the related fields (e.g. start date: 01/01/2009 and end date: 01/01/2010), then click **Search**
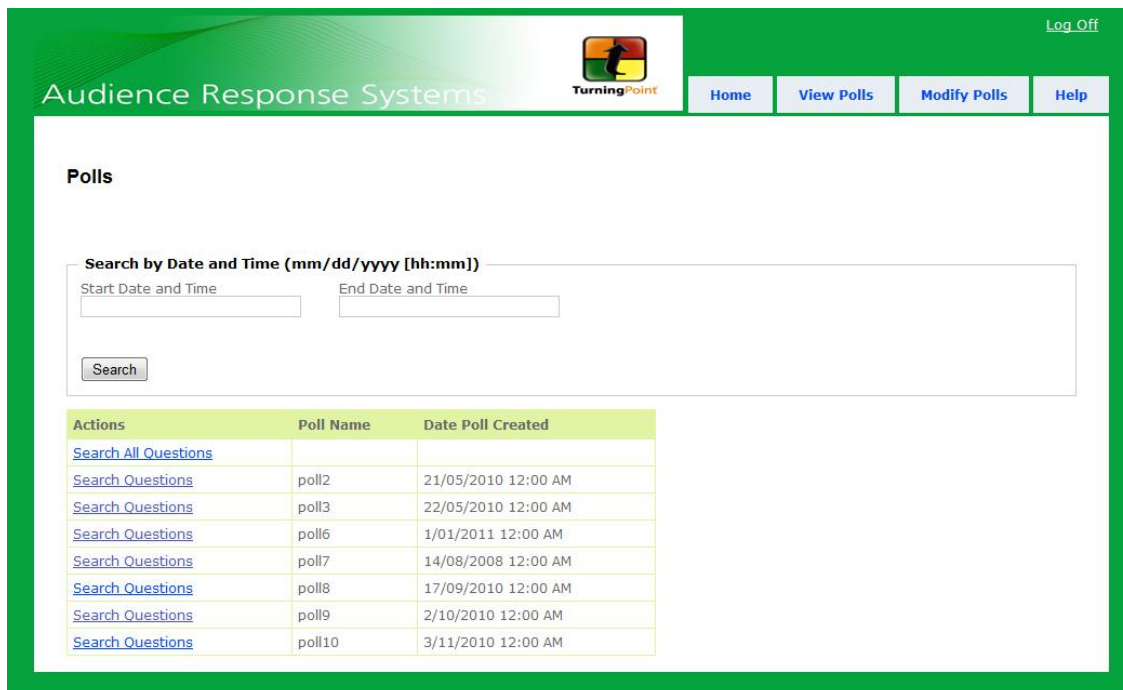
- Searching the polls by time:

Enter start date, end date along with time in the related fields (e.g. start date: 01/01/2009 11:00 AM and end date: 01/01/2010 12:30 PM), then click **Search**

- Displaying all questions:

 In **Actions**, Click on **Search All Questions.**

- Displaying the questions of a poll:

 In **Actions** Click on **Search Questions** which belongs to a specific poll**.**

Question Index Help

In this page the users are able to create, edit or delete the questions as well as answers and objects .the questions along with question numbers, question type and creation date will be displayed by default.

- Creating New Question:

Click on the **Create New Question,** and then in the next page you are able to create short answer ror multiple choices questions.

- Delete a question:

In **Actions** click on **Delete** for a question that you want to delete
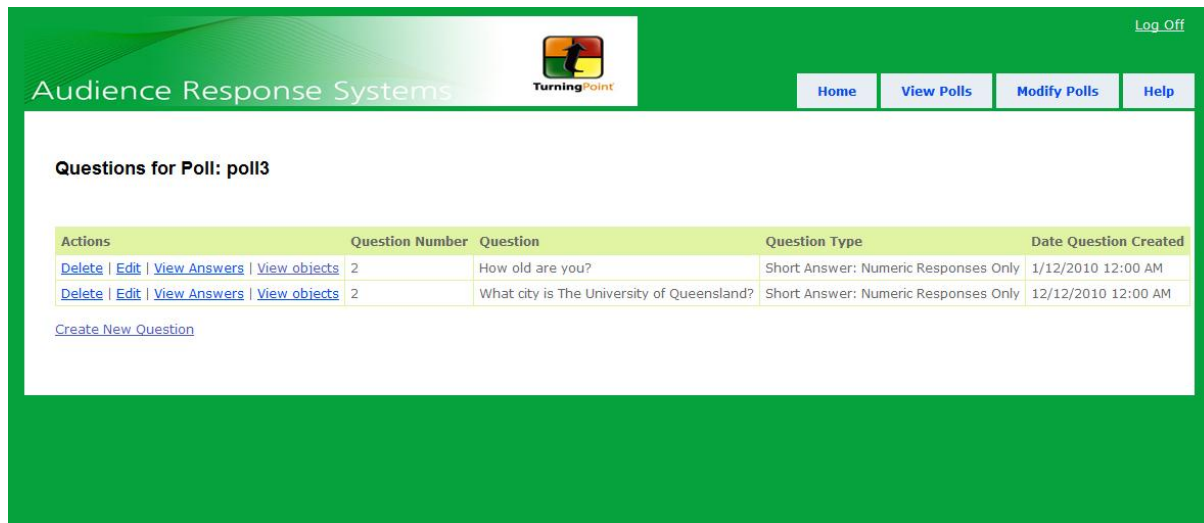
- Edit a Question:

In **Actions** click on **Delete** for a question that you want to edit

- View answers:

In **Actions** click on **View answers** for a question, then in the next page you can view,edit or create answers.

- View Objects:

In **Actions** click on **View Objects** for a question, then in the next page you can view, edit or create Objects.

View Questions Index Help

This page will display the questions in a poll with Question number, Question type and creation date. Also user can search the questions by date or time.

Searching the questions by date:

-Enter start date and end date in the related fields (e.g. start date: 01/01/2009 and end date: 01/01/2010), then click **Search**

Searching the questions by time:

-Enter start date, end date along with time in the related fields (e.g. start date: 01/01/2009 11:00 AM and end date: 01/01/2010 12:30 PM), then click **Search**

Question Edit Help

In this page you can edit a question by editing question type, question text, response chart and question in sequence.

- Question Type: You can choose of these options:

Short Answer Numeric Responses Only

Short Answer Alphanumeric Responses only

Multiple Choice: Standard

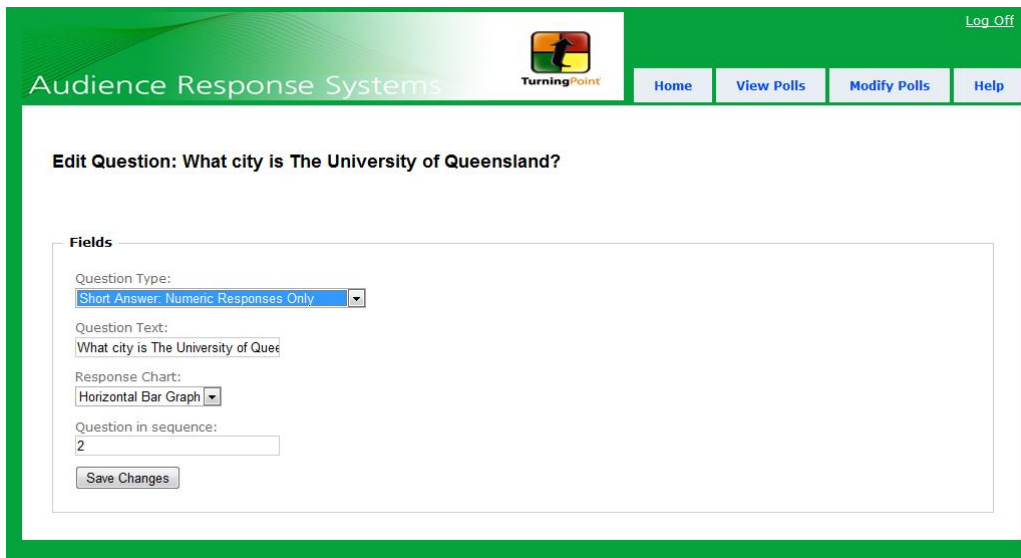Multiple Choice: Demographic

Multiple Choice: Comparative

Multiple Choice: Ranking

- Response Chart: You can choose of these options:

Horizantal Bar Graph , Vertical Bar Graph , Line Graph , Pie Chart

- Saving the question:

After editing, clock on **Save Changes**

Question Create Help

In this page the user can choose the type of question to create (short answer question or multiple choice)

Creating a short answer question:

Click on **Short Answer**

Creating a multiple choice:

Click on **Multiple Choice**

Create Multiple Choice Help

In this page the user can create a multiple answer question for a poll.

- Short Answer Type: choose of these options:

Standard, Demographic , Comparative and Ranking

- Number of Question:

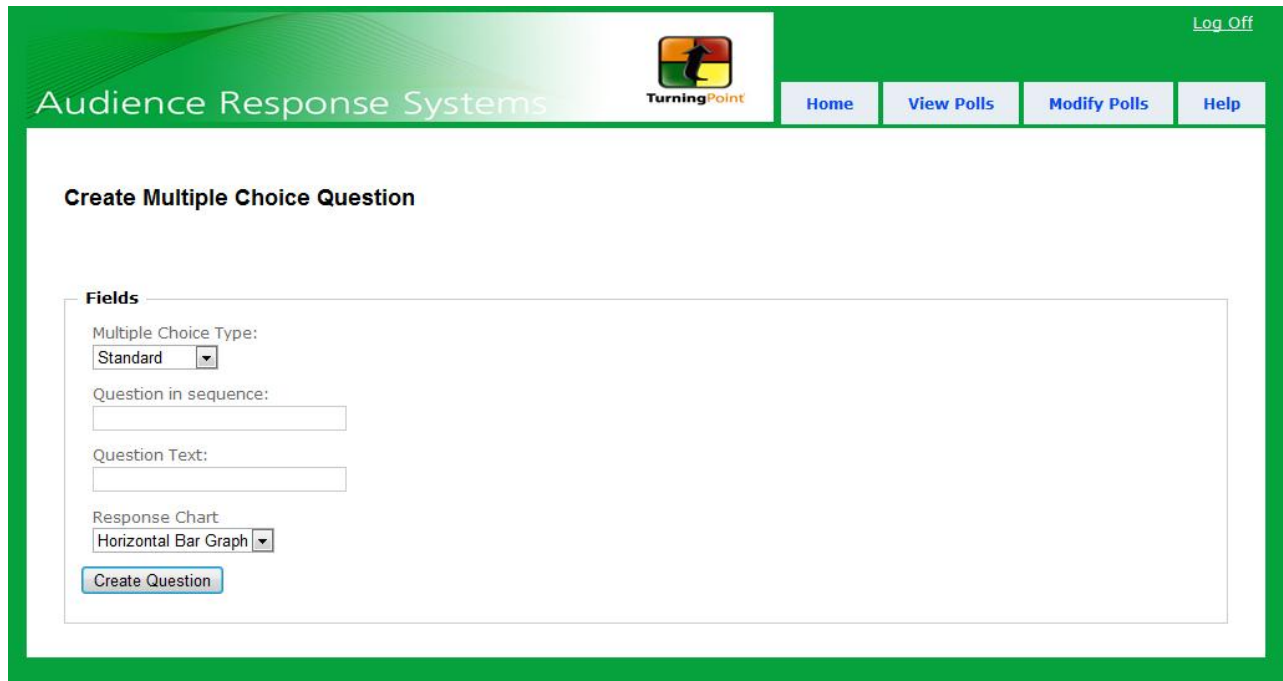Enter number of question

- Question Text:

Enter a question text

- Response Chart: choose of these options:

Horizantal Bar Graph , Vertical Bar Graph , Line Graph , Pie Chart

- Creating the question:

Click on Create Question

Create Shortanswer Help

In this page the user can create a short answer question for a poll.

- Short Answer Type: choose of these options:

Short Answer Numeric Responses Only , Short Answer Alphanumeric Responses only
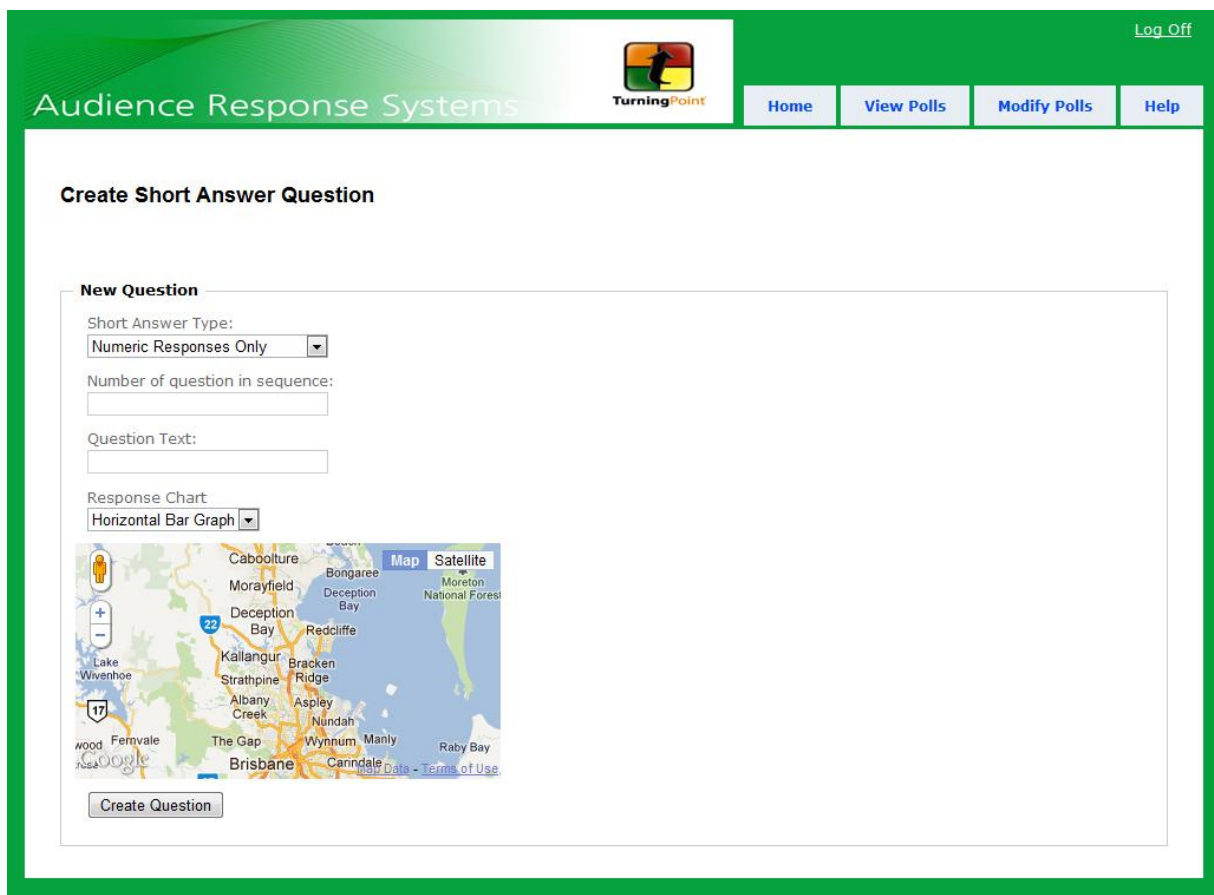
- Number of Question:

Enter number of question

- Question Text: Enter a question text

- Response Chart: choose of these options:

Horizantal Bar Graph , Vertical Bar Graph , Line Graph , Pie Chart

- Creating the question: Click on Create Question

Answer Help

In this page the users are able to create, edit or delete the answers.
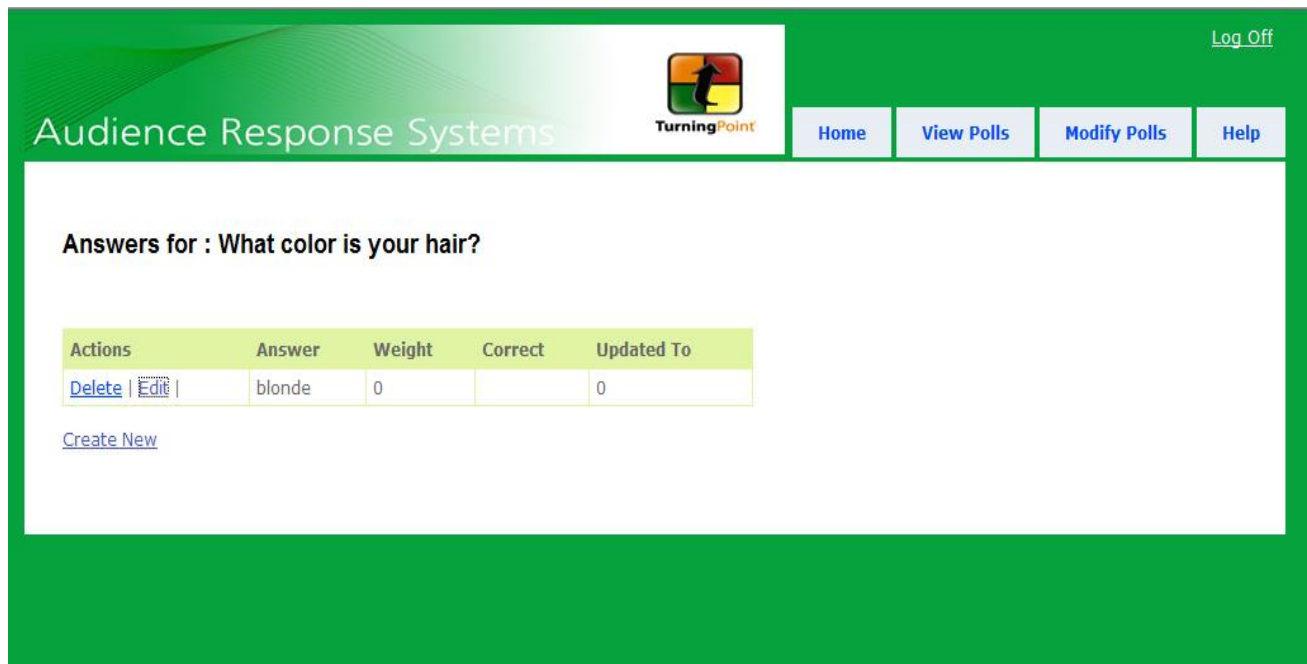
- Creating New Answer:

Click on the **Create New Answer**

- Delete an answer:

In **Actions** click on **Delete** for an answer that you want to delete

- Edit a asnwer:

In **Actions** click on **Delete** for an answer that you want to edit

Answer Edit

In this page the users are able to edit an answer.

- Answer text: Enter answer text

- Correct Answer: choose whether this answer is correct or not

- Answer Weight: Enter answer weight

- Save: to save the edit , click on **Save**

Object Help

In this page the users are able to create, edit or delete the objects.
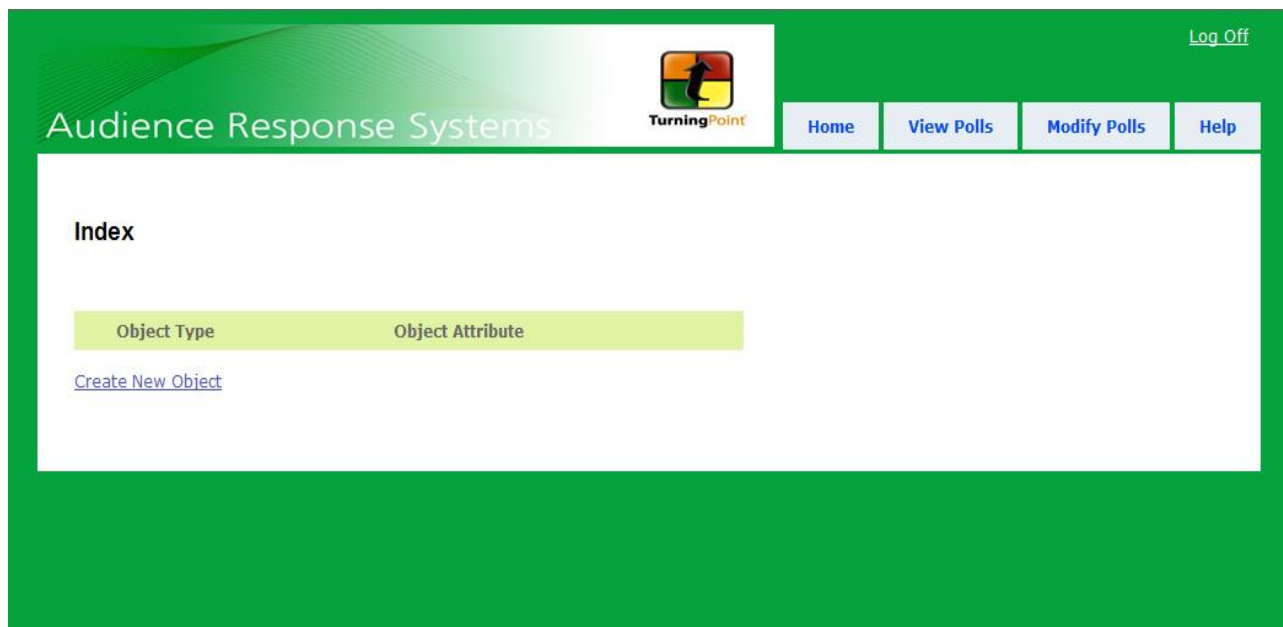
Creating New Object:

Click on the **Create New Object**

Delete an object:

In **Actions** click on **Delete** for an object that you want to delete

Edit an object:

In **Actions** click on **Delete** for an object that you want to edit

Report Help

This component will generate session history report, statistical report and system utilisation report.

- History Report:

This report includes the detail of Poll Users participated each poll, the geographical location of the poll on a google map and the dates and times the polls were conducted. The reports will also show the details of the Poll Master and Poll Creator that was assigned to each poll.
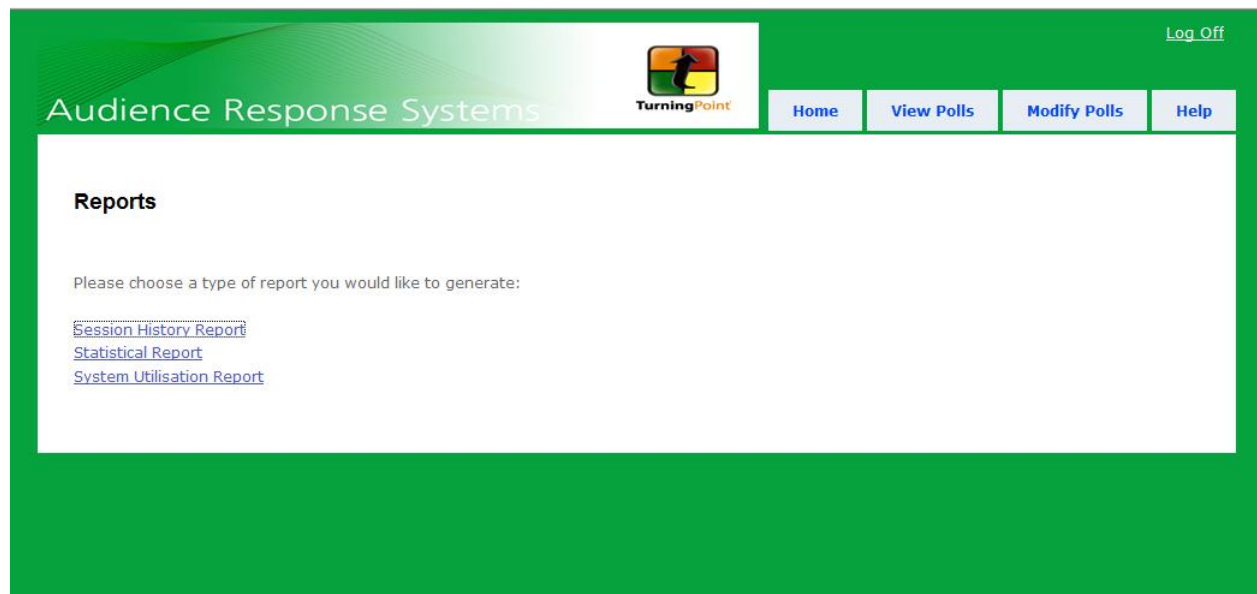
- Statistical Report:

Reports consists the raw data accumulation and also a graphical representation in the form of a chart

results by question, demographic comparison, session participation

- System Utilisation Report :

The report includes information relating to all users of the system sorted by access privilege. It will also detail the dates that each Poll Administrator account was created

Test Devices Help

This component tests receivers, RF Channels and keypads.