

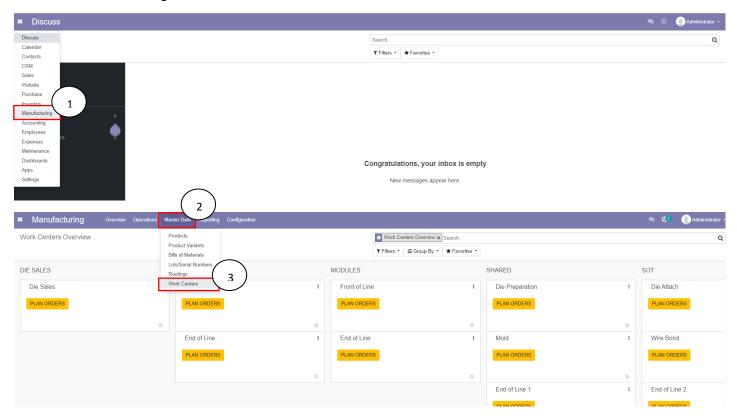


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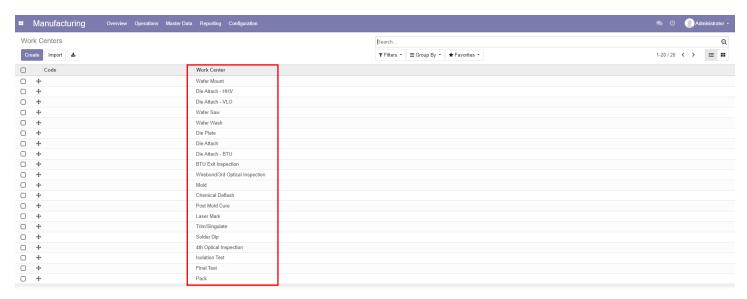
MANUFACTURING > MASTER DATA

Work Center

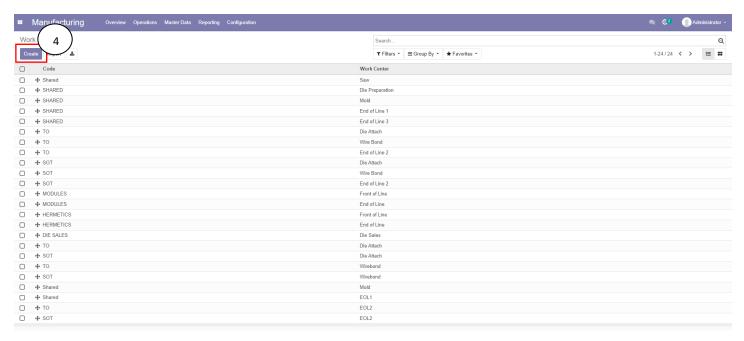
1. Go to Manufacturing¹ > Master Data² > Work Center³.



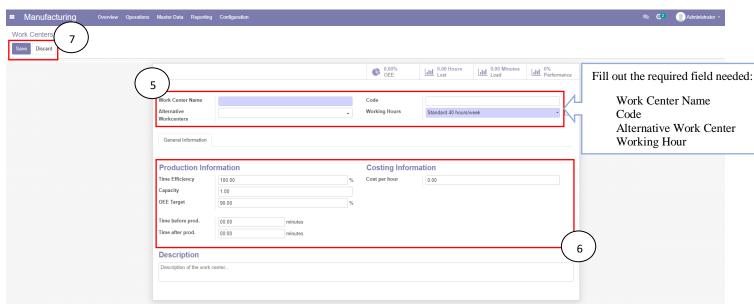
1.1 Shown Below are the list of defined Work Center.



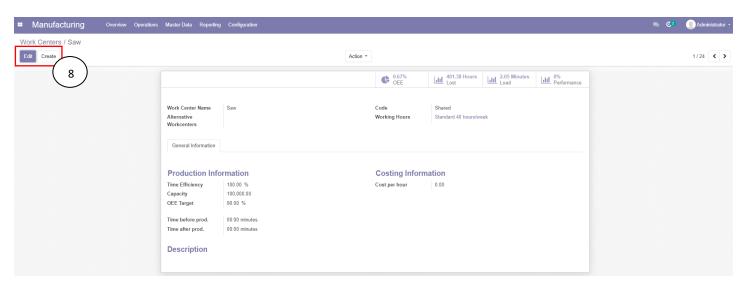
- 1.2 There are two option to set up the Work Center. First is to create one Work Center entry, and to import multiple Work Enter entry.
- 1.3 First, to add a new item, click the "Create" button to generate new Work Center.



- 1.4 Fill out the necessary information⁵.
- 1.5 In the General Information Section, fill out the required field needed for the Product Information⁶.
- 1.6 Click save when you're done or Click discard if not⁷.

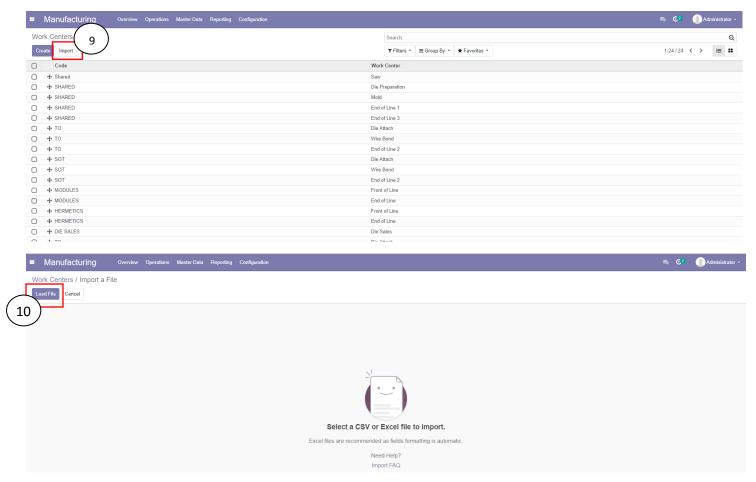


1.7 The sample filled-out Work Center is shown below. Click Edit Button⁸ to update the Work Center details or Create Button⁸ to create a new Work Center.



1.8 Second option to set up Work Center, click the import button⁹ then click the load file button¹⁰ to select the file to upload.

Note: Excel files are recommended as fields formatting is automatic.



1.9 After selecting a file, select an applicable label of the columns. Click the test button¹¹, to test the selected column/s to import, and then click the import button¹².

