



# The Project Management Game – how brilliant are you?

<b>Project name:</b> brilliantCRM	<b>Work package title:</b> 2.2.1 Kickoff Meeting
<b>Work package description:</b>  The kickoff meeting serves as a first common meeting to officially start off the project. All project members are usually present at a kickoff meeting. The project manager informs the members about the aim and expectations of the project and allocates work packages to each member. The kickoff meeting also serves to motivate all project members.	
<b>Aim of work package:</b> <ul style="list-style-type: none"><li>- Official project start</li><li>- Information meeting for the project team</li><li>- Work package allocation</li><li>- Motivation</li></ul>	
<b>Predecessor:</b> Budget planning	<b>Successor:</b> Creation of work breakdown structure
<b>Duration:</b> 2 days	<b>Effort in man days (MD):</b> 40 MD
<b>Responsible person(s):</b> Project manager, project assistant, 6 consultants, 5 IT specialists	
<b>Additional information:</b> Kickoff meeting will take place in the United States of America	