Marla Jane Caram

CONTACT

(978) 760 - 2694
marlajanecaram@gmail.com

Professional Theater Experience

- Saint Michael's PLayhouse
- The Shakespeare Theatre of NJ

VOLUNTEER WORK

- Save the Rain
- Dramatic Adventure Theatre
- Darwin Animal Doctors
- Five Gyres

ABOUT ME

Analytical and creative professional with a background in management and web design. Experience with scheduling, fundraising, training, MS Office Suite, JavaScript, HTML/CSS, MySQL, React. Currently searching for an administrative or Junior Web Development position ideally within a non-profit or charity based company. Established success with team development, administrative duties, and positive business growth. Proven results with organizational definition and design to deliver clean, multi-functional websites that are visually appealing across both web and mobile devices.

EDUCATION

University of New Hampshire (Trilogy)
Spring and Summer 2021 | Full Stack Web Development

Worcester State University (Stack Education)
Spring 2020 | Full Stack Web Development

Saint Michael's College
2009-2013 | BA in Theater with a double minor in Studio Art and Business

Queen Mary University London, England
Fall 2011 | Semester abroad with a focus on Theater and Finance

WORK EXPERIENCE

July 2020 - Oct 2020
TRIFOLIATE
Internship in Full Stack Web Development
- Teaching Assistant for a cohort of 25 students through Stack Education learning back end development

Sping 2020
WEB DEVELOPER
Industry Project with Open Avenues Foundation
- Created a web based app to calculate internal costs of losing an employee.
- Developed an API to save leads in a database
- Added ability to save results as a PDF

Nov 2014 - April 2018
LUSH COSMETICS
Manager in Training (Floor Leader/Sales Associate)
- Managing the front of house (sales floor) and back of house (related duties off floor) successfully
- Head of Store Operations, Visuals, Charity Networking, Green Practices, Employee Training, Administrative Duties
- Consistently kept the store as one of the top grossing LUSH locations in North America,

SKILLS

- JavaScript
- Operations
- React
- Communication
- Time Management
- Customer Service