


# ACM at UCLA COVID Policies Fall 2021




## Doubles as ACM's "SOLE Resumption of Events Plan"

\* The policies outlined in this document are informed by the [COVID protocol Engineering Leadership Workshop with Dean Bruce Dunn](#) and the policies on <https://covid-19.ucla.edu/ucla-return-to-campus/>. Please direct any questions to PVP at [acm@ucla.edu](mailto:acm@ucla.edu) and ACM's COVID compliance POC at [evanzhong@ucla.edu](mailto:evanzhong@ucla.edu). UCLA COVID policies always supersede policies in this document.

\*A note on wording: "*required*" means a policy will be actively enforced; "*encouraged*" means a policy is highly recommended, but will not be actively enforced.



## General Policies for events

| General COVID Compliance (applies to both indoors and outdoors)  |   |
|--|---|
| <b>All officers are encouraged to take weekly COVID tests</b> <ul style="list-style-type: none"><li>Free tests can be obtained with bruincard from on-campus vending machines</li><li>Results back in 24-48 hours</li></ul>  | <a href="https://covid-19.ucla.edu/new-self-administered-covid-19-saliva-tests-available-july-12/">https://covid-19.ucla.edu/new-self-administered-covid-19-saliva-tests-available-july-12/</a> |
| <b>Events are encouraged to be hosted outdoors, when possible/feasible</b> <ul style="list-style-type: none"><li>This based on advice from Dean Bruce Dunn</li><li>Orlando Luna from SOLE also mentioned venue bookings are more likely to be approved if they are outside</li></ul>   | <a href="https://www.youtube.com/watch?v=jeS359OhuOO&amp;ab_channel=YurikaYamada">https://www.youtube.com/watch?v=jeS359OhuOO&amp;ab_channel=YurikaYamada</a>                                   |
| <b>All students are required present Bruincards</b> to attend events <ul style="list-style-type: none"><li>It is the least intrusive way to verify vaccination statuses b/c<ul style="list-style-type: none"><li>UC Vaccine Mandate for all current students</li><li>Wesel estimates that &gt;99% of students returning will be fully vaccinated</li><li>All current students submit daily symptom monitoring surveys and have access to 24 hour COVID tests</li></ul></li></ul> | <a href="https://www.youtube.com/watch?v=jeS359OhuOO&amp;ab_channel=YurikaYamada">https://www.youtube.com/watch?v=jeS359OhuOO&amp;ab_channel=YurikaYamada</a>                                   |
| Committees and Board initiatives <b>are encouraged to designate at least one COVID compliance point person for each event</b> to <ul style="list-style-type: none"><li>Stay up to date on <a href="#">UCLA COVID policies</a><ul style="list-style-type: none"><li>Keep in touch with other COVID compliance officers through Slack or another communication platform.</li></ul></li></ul>   |  9 week S...   |

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|---|---|
| <ul style="list-style-type: none"> <li>• Enforce COVID compliance during in-person / hybrid events <ul style="list-style-type: none"> <li>◦ Check attendees' bruincards and track number of attendees</li> <li>◦ Enforce masking</li> </ul> </li> </ul> <p>This is a role encouraged by SOLE, and provides a person of contact during each event to enforce the policies in this document. Note:</p> <ul style="list-style-type: none"> <li>• There is no official training for this role</li> <li>• Logically, it makes sense to have the officer leading a specific workshop to fill this role (i.e. HOTH director, Class lead, etc)</li> </ul>   |   |
| <p><b>Food may be served</b> at events with the following restrictions:</p> <ul style="list-style-type: none"> <li>• communal food/buffet style items are avoided <ul style="list-style-type: none"> <li>◦ i.e. cater boxed sandwiches instead of pizza</li> </ul> </li> <li>• Gloves are provided if requested</li> <li>• Food is eaten outside</li> </ul>   |  COVID-19...   |
| <p><b>External Guests are allowed</b> provided that:</p> <ul style="list-style-type: none"> <li>• They follow the school's guest policy which is venue dependent but may include <ul style="list-style-type: none"> <li>◦ Completed symptom monitoring survey</li> <li>◦ Proof of negative COVID test within 72 hours of event</li> <li>◦ Proof of vaccination</li> </ul> </li> </ul>   |  COVID-19... |
| <p>All events held by ACM and its committees will be required complete the <b>Event Checklist as required by SOLE</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Map of separate entrance(s) and exit(s) for the chosen venue (if indoors)</li> <li><input type="checkbox"/> Face coverings are available for attendees who need them</li> <li><input type="checkbox"/> A hand sanitizer station is provided for attendees</li> <li><input type="checkbox"/> Cleaning supplies are available to sanitize commonly touched surfaces</li> <li><input type="checkbox"/> Gloves are on hand if event distributes food</li> <li><input type="checkbox"/> COVID protocol event signage is displayed (provided by Board)</li> </ul> |  9 week S... |

|   |  |
|---|--|
| <input type="checkbox"/> Attendees are checked at the entrance for UCLA symptom monitoring survey<br><input type="checkbox"/> A COVID compliance officer is present |  |
|---|--|

| Indoors   |   |
|---|---|
| <b>Face masks required</b> at all times, regardless of vaccination status   | <a href="https://covid-19.ucla.edu/indoor-masking-to-resume-at-ucla/">https://covid-19.ucla.edu/indoor-masking-to-resume-at-ucla/</a>   |
| <b>A 75% capacity limit is encouraged</b> for indoor spaces <ul style="list-style-type: none"> <li>75% is the threshold the school is using for lectures, according to Dean Wesel.</li> <li>We do not foresee committees hitting this threshold for the majority of events we offer</li> <li>RSVP tracking is not required, just keep a running tally as letting students in and checking Bruincards</li> </ul> | <a href="https://covid-19.ucla.edu/ucla-return-to-campus/">https://covid-19.ucla.edu/ucla-return-to-campus/</a><br>and<br><a href="https://www.youtube.com/watch?v=jeS359OhuQQ">https://www.youtube.com/watch?v=jeS359OhuQQ</a>   |
| <b>Encourage airflow</b> as much as possible <ul style="list-style-type: none"> <li>Keep windows open</li> <li>Prop doors open</li> <li>Set AC fan to continuous on, if possible</li> </ul>   | <a href="https://www.adminvc.ucla.edu/building-ventilation-assessment-status?utm_source=BP06003+Fall+Planning+for+Campus+Departments&amp;utm_medium=email&amp;utm_campaign=&amp;utm_content=A+website+has+been+created">https://www.adminvc.ucla.edu/building-ventilation-assessment-status?utm_source=BP06003+Fall+Planning+for+Campus+Departments&amp;utm_medium=email&amp;utm_campaign=&amp;utm_content=A+website+has+been+created</a><br>and<br><a href="https://ucla.app.box.com/s/816nh84fhbbx780153ewybepkb7h7i5q">https://ucla.app.box.com/s/816nh84fhbbx780153ewybepkb7h7i5q</a> |

| Outdoors   |   |
|--|---|
| <b>Face masks</b> <ul style="list-style-type: none"> <li><b>are required for events with over 100 attendees</b>, regardless of vaccination statuses</li> <li><b>are encouraged but not required for events with fewer than 100 attendees</b> (fully vaccinated)</li> </ul> |  COVID-19... |
| <b>Distancing is not required</b> for outdoor events   |  COVID-19... |

## ACM / UPE shared Clubhouse (Boelter 2763)

- Whenever the clubhouse is in use
  - the double doors should be open to encourage airflow

- AC fan will be set to be on continuously
  - Additionally PVP will request an evaluation of the clubhouse for the installation of a portable air purifier by Environment, Health & Safety and Facilities Management.
- Masks are required to be worn at all times
- All food, including food brought by officers, must be eaten outside on the Boelter hall floor 2 breeze way
- Hand sanitizer, spare masks, and cleaning supplies will be readily available in a “COVID preparedness box”

## COVID preparedness boxes

- ACM will provide several “COVID preparedness boxes” which will include
  - Box of face masks
  - Hand sanitizer
  - Box of gloves
  - Cleaning supplies (disinfecting wipes / spray)
  - COVID Protocol Signage
  - Blank SOLE COVID Compliance event checklists (paper)
  - Lapel Mics and Speakers (tentative)
- These boxes will be stored in the ACM clubhouse and are meant to be used for any ACM event events
  - Boxes will be cleaned on a weekly basis, and inventory will also be assessed on a weekly basis
- The PVP will negotiate the cost of these items with the CS department and engineering school
  - Some items can come from the [UCLA Emergency PPE Supply Store](#)