

Marolin Jimenez

Bronx, NY
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EDUCATION

New York City College of Technology
Bachelor Degree in Communication Design

Brooklyn, NY
Expected 2024

Kingsborough Community College
Associate of Arts Degree in Graphic Design, G.P.A: 3.7

Brooklyn, NY
2022

WORK EXPERIENCE

The Art Escape (Protagonista LLC)
Entrepreneur

New York City
Present

- Small Business / Storefront Owner
- Fine Artist, Graphic Designer
- Event Planner

Archdiocese of New York
UPK Teacher Assistant

Bronx, NY
09/2017 - Present

- Creation of the UPK newsletter, lesson plan, flyers, bulletin boards.
- Responsible for creating art activities for children
- Work closely with children grades pre-k-8

SMP Realty
Marketing Assistant

Yonkers, NY
09/2014 - 3/2017

- Answer phones and relay messages
- Advertise housing availability on several websites
- Collect prospect renter's personal information and run credit
- Collect and assigned work orders from tenants to porters/contractors

VOLUNTEER EXPERIENCE

El Centro
Adult Learning (Book Keeper)

New York, NY
2011

- Scheduled language and citizenship classes to adult learners.
- Collected tuition payments

SKILLS

- Proficient in Microsoft Word, Excel, AutoCAD, SketchUp, Figma, Slack and PowerPoint
- Knowledge of Adobe Suite Software - Photoshop, Illustrator, InDesign, Premiere etc.
- UX/UI coding
- Multimedia Fine Art and Graphic Design
- Bilingual; Strong interpersonal and communication skills
- Friendly, Hard worker, Team Oriented, Takes initiative, Strong Leader