

EDUSPHERE UNIVERSITY



APPLICATION FORM

READ THE APPLICATION INSTRUCTIONS BEFORE COMPLETING THIS FORM

COMPLETE ALL APPROPRIATE SECTIONS IN CAPITAL/BLOCK LETTERS AND RETURN WITH YOUR NON-REFUNDABLE APPLICATION FEE AND OTHER SUPPORTING DOCUMENTS TO:

The Admissions Office EduSphere University
 Private Bag - 0000, University Road, Taptengeli
 Tel: 020-023799100/ 0723799100
 Email: admissions@edusphere.ac.ke

AFFIX
PASSPORT
PHOTO

PLEASE FILL IN CAPITAL LETTERS

1. APPLICANT'S DETAILS

| | | | | |
|---|-----------------------|---|---------------------|--|
| FULL NAMES (as per secondary school certificate or equivalent) | | | | |
| TITLE: | MR [] MRS [] MS [] | GENDER: | MALE [] FEMALE [] | MARITAL STATUS: MARRIED [] SINGLE [] |
| DATE OF BIRTH: | NATIONALITY: | NATIONAL ID/BIRTH CERT. NO/PASSPORT NO: | | |
| COUNTY: | SUB-COUNTY: | | MOBILE NO: | |
| P.O. BOX: CODE: | TOWN: | | EMAIL: | |

2. PARENTS' CONTACTS GUARDIAN CONTACTS (Tick where applicable)

| | | | |
|-----------------|--|----------------|--|
| FATHER'S NAME: | <input type="checkbox"/> ALIVE <input type="checkbox"/> DECEASED | MOTHER'S NAME: | <input type="checkbox"/> ALIVE <input type="checkbox"/> DECEASED |
| MOBILE NO: | MOBILE NO: | | |
| P.O. BOX: CODE: | TOWN: | EMAIL: | |
| OCCUPATION: | OCCUPATION: | | |

3. SPOUSE'S / NEXT OF KIN CONTACTS (Tick where applicable)

| | | |
|---|--|--------|
| SPOUSE'S NAME: <input type="checkbox"/> | NEXT OF KIN NAME: <input type="checkbox"/> | |
| MOBILE NO: P.O. BOX: CODE: | TOWN: | EMAIL: |

4. EDUCATIONAL BACKGROUND

| | | | | |
|-----------------------|--------------|------------|---------------------|-------------|
| INSTITUTION ATTENDED: | FROM (YEAR): | TO (YEAR): | CERTIFICATE AWARDED | MEAN GRADE: |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

5. EDUCATIONAL PLANS (tick appropriately)

| | | | | | |
|---------------------------|-----------------|------------------|----------------------|--------------|----------------------------|
| 1. PROGRAMME APPLIED FOR: | DOCTORATE [] | MASTERS [] | BACHELORS DEGREE [] | DIPLOMA [] | CERTIFICATE [] |
| 2. PROGRAMME NAME: | Specialization: | | | | |
| 3. MODE OF STUDY | REGULAR [] | SCHOOL-BASED [] | ONLINE [] | WEEKENDS [] | EVENING [] |
| 4. PREFERRED INTAKE | JANUARY [] | APRIL [] | MAY [] | AUGUST [] | SEPTEMBER [] DECEMBER [] |

6. CAMPUS WHERE STUDY WILL BE UNDERTAKEN

| | |
|-----------------|-----|
| MAIN CAMPUS [] | [] |
|-----------------|-----|

7. FINANCING OF STUDIES

Please Tick: SELF [] PARENTS/GUARDIANS [] GOVERNMENT/HELB [] OTHER SPONSORSHIP []

8. RELIGION

Please Tick: CATHOLIC [] PROTESTANT [] MUSLIM [] HINDU [] OTHER []

9. STATE WHETHER YOU HAVE ANY SPECIAL NEEDS THAT REQUIRE SPECIAL ATTENTION

Please Tick: Yes [] No []

If Yes, state the need: SENSORY [] MENTAL [] VISUAL [] HEARING [] PHYSICAL [] OTHER []

10. TELL US HOW YOU LEARNT ABOUT EDUSPHERE UNIVERSITY

RADIO [] TELEVISION [] NEWSPAPERS [] FRIENDS [] CAREER EXHIBITION []

11. CONSENT (tick appropriately):

I consent that information containing my personal data, conduct, fees status and academic progress may be made available to my Parent/Guardian/Sponsor or other University Stakeholders as appropriate.

12. AGREEMENT

As an institution rooted in strong ethical principles, EduSphere University expects students to uphold high standards of personal character, conduct, and discipline both on and off campus. Aligned with the University's ethical framework, students are encouraged to integrate principles of integrity and respect into their daily interactions. In committing to EduSphere's values, students pledge to embody excellence and ethical behavior in all endeavors.

Signature..... Date.....

Parent/Guardian Signature..... Date.....

Sign your application form before returning it to the admissions office at EduSphere University

13. APPLICATION CHECKLIST

1. Duly filled and signed application form
2. Copy of KCSE results slip/certificate and school leaving certificate
3. Copies of certificates and all transcripts, Masters, Bachelors, Diplomas and Certificates
4. Two (2)recent passport size photographs (write your name on reverse side)
5. Copy of national ID/Passport or Birth Certificate
6. Non-refundable Application Fee: Certificate - Kshs. 500 or USD 5.00 for foreign applicants; Diploma & Undergraduate - Kshs. 1,000 or USD 10.00 for foreign applicants; Postgraduate - Kshs. 1,500 or USD 14.00 for foreign applicants.

*No cash payment**

ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS

1. An official translation of academic records (where language of study is not English)
2. A current financial guarantee letter
3. Recognition, equation and verification of academic documents
4. A copy of Passport

Application Fee is payable through any of the following EduSphere University bank accounts:

Kenya Commercial Bank, Account Number: 1215459094, Marozva Drive

I&M Bank, Account Number: 1215458084, Taptengelei Branch

ONLY COMPLETE APPLICATION FORMS WILL BE PROCESSED. DEADLINES MUST BE OBSERVED. FOR OFFICIAL USE ONLY

Date Application received.....

Recommendation by the School

Accepted []

Rejected [] Reason for rejection.....

.....Sign..... Date and Stamp.....

.....Sign..... Date and Stamp.....

EduSphere University RESERVES THE RIGHT OF ADMISSION
More information may be obtained from the Admissions Office,
EduSphere University www.edusphere.ac.ke