

## User Guide for the Sport Club Management System

This guide provides an overview of the Sport Club Management System, designed to facilitate the management of members, employees, applicants, and scheduling activities within an organization. Below is a detailed explanation of each option available in the main menu of the application.

### Main Menu Options

```
--- Main Menu ---
1. Member Management Portal
2. Employee Management Portal
3. Applicant Portal
4. Travel Management Portal
5. Activity Schedule Portal
6. Close Application
Enter your choice: 6
Application closing...
```

- **Member Management Portal**

- **Purpose:** Manages member-related operations.
- **Features:**
  - Create new members.
  - Read member details.
  - Update existing member information.
  - Delete members.
  - Manage membership fees.
  - Schedule and manage member activities.
  - Handle member bookings.

```
--- Member Management Portal ---  
1. Create Member  
2. Read Member  
3. Update Member  
4. Delete Member  
5. Membership Fees  
6. Member Schedule  
7. Member Booking  
8. Return to Main Menu  
Enter your choice: 8  
Exiting Member Management Portal.
```

- **Employee Management Portal**

- **Purpose:** Handles all employee-related administrative tasks.
- **Features:**
  - Create new employees.
  - Read employee details.
  - Update employee information.
  - Delete employees.
  - View and manage employee salaries.
  - Schedule and overview employee tasks.
  - Write and view employee reviews.

```
--- Employee Management Portal ---  
1. Create Employee  
2. Read Employee  
3. Update Employee  
4. Delete Employee  
5. View Employee Salary  
6. Employee Schedule  
7. Write Employee Review  
8. View Employee Review  
9. Return to Main Menu  
Enter your choice: 9  
Exiting Employee Management Portal...
```

- **Applicant Portal**

- **Purpose:** Manages prospective applicants aspiring to join the organization.
- **Features:**
  - Add new applicants.
  - Update applicant information.
  - Approve applicants and convert them to employees.
  - Delete applicants from the system.

```
--- Applicant Portal ---  
1. Create Applicant  
2. Search Applicant  
3. Update Applicant  
4. Delete Applicant  
5. Review Applicant  
6. Return to Main Menu  
6  
Returning to main menu...
```

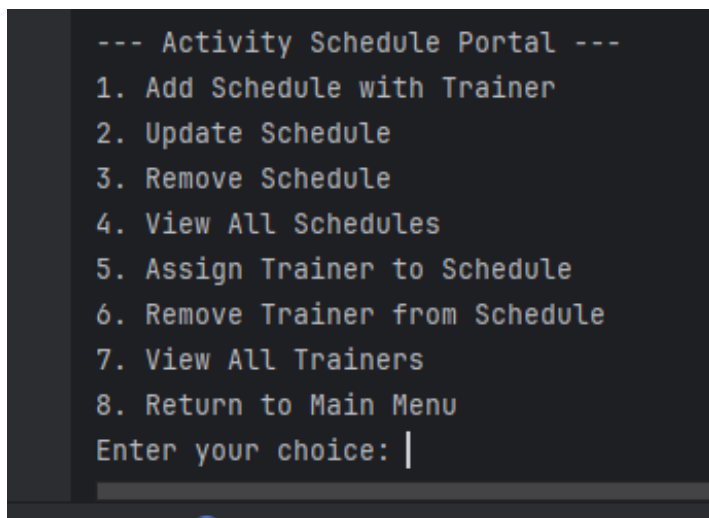
- **Travel Management Portal**

- **Purpose:** Manages all aspects of travel arrangements and bookings.
- **Features:**
  - Manage hotel bookings.
  - Change hotel rates.
  - View Bookings

```
--- Hotel Bookings Portal ---  
1. Make a booking  
2. Cancel a booking  
3. View bookings  
4. Back to main menu  
Enter your choice: |
```

- **Activity Schedule Portal**

- **Purpose:** Organizes and schedules various activities within the organization.
- **Features:**
  - Add new activity schedules.
  - Update existing schedules.
  - Remove schedules.
  - View all schedules.
  - Assign Trainers to Schedules
  - Remove Trainers from Schedules
  - View the Trainers that are available

A screenshot of a terminal window displaying the 'Activity Schedule Portal' menu. The menu is titled '--- Activity Schedule Portal ---' and lists eight numbered options: 1. Add Schedule with Trainer, 2. Update Schedule, 3. Remove Schedule, 4. View All Schedules, 5. Assign Trainer to Schedule, 6. Remove Trainer from Schedule, 7. View All Trainers, and 8. Return to Main Menu. Below the list, it prompts 'Enter your choice: |' with a cursor. The terminal has a dark background with light-colored text.

```
--- Activity Schedule Portal ---
1. Add Schedule with Trainer
2. Update Schedule
3. Remove Schedule
4. View All Schedules
5. Assign Trainer to Schedule
6. Remove Trainer from Schedule
7. View All Trainers
8. Return to Main Menu
Enter your choice: |
```

- **Close Application**

- **Purpose:** Safely exits the application.
- **Action:** Selecting this option will close the application and end the session.

## **How to Use the System**

- **Navigating the Menus:**

- Upon starting the application, you will be greeted with the main menu.
- Use the numbers associated with each option to navigate through the menus.
- After entering your choice, press **Enter** to proceed.

- **Performing Actions:**

- After selecting a menu option, follow the on-screen prompts to perform specific tasks like adding, updating, or deleting entries.
- Input required information when prompted and confirm actions as required.

- **Exiting the Application:**

- To exit the application, choose option 6 from the main menu.
- Confirm when prompted to ensure a safe closure of the application.

**Additional Information**

- **Input Validation:** The application validates all inputs. If an invalid entry is made, you will be prompted to re-enter the correct information.