

# Marta Piechocinska

Warehouse Admin

Download CV



Phone number [07510688521](tel:07510688521)



E-mail [martapiechocinska34@hotmail.com](mailto:martapiechocinska34@hotmail.com)



Date of Birth 08/04/1989



Address 5 Leonards Avenue, HU5 2PD, Hull

## About me

"I am a responsible individual capable of working in a team and under pressure. Currently, I work in a warehouse and as an e-commerce administrator. I am responsible for picking, packing, and shipping customer orders also updating and control of our stock. I also take on Junior Team Leader responsibilities, supporting team coordination and training. I am punctual and eager to learn new things."

## Work Experience

### Moordale Foods Ltd., April 2020 - Present

E-commerce Administrator & Junior Team Leader

- Managing customer orders, including picking, packing, and shipping.
- Updating and controlling stock levels in Waerlinx and Netsuite systems.
- Optimizing warehouse processes to improve efficiency.
- Handling administrative tasks related to e-commerce operations.
- Supervising team members during daily warehouse tasks
- Training new employees and supporting team performance

## Language

- English - B2
- Polish - Native

## Education

### Gdansk School of Marketing and Advertising, Gdansk, Poland

Marketing and Advertising, specialization Graphic designer

01/09/2010 - 30/06/2012

# Skills

Knowledge of Waerlinx, Netsuite and MS Office

Teamwork

Time management

Ability to work under pressure

Punctuality

Willingness to learn

Leadership skills

Mentoring and training new employees

# Interests

## Programming

Recently, I have started to be interested in programming and I am self-taught. I want to expand my knowledge in this field.

## Computer Graphics

I like computer graphics and I plan to refresh all the news and explore the topic more. I haven't dealt with this field for years and I really want to return to it.

## Film

In my free time, I like to watch a good movie, but not only. I really like stand-up comedy, which completely relaxes me and allows me to break away from everyday life at least for a moment.

## Video games

Sometimes I like to play various video games to relieve stress, take a break from everyday problems or just to have a good time.