

Marta Piechocinska

Warehouse Admin

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Phone number [07510688521](tel:07510688521)



E-mail martapiechocinska34@hotmail.com



Date of Birth 08/04/1989



Address 5 Leonards Avenue, HU5 2PD, Hull

About me

"I am a responsible individual capable of working in a team and under pressure. Currently, I work in a warehouse and as an e-commerce administrator. I am responsible for picking, packing, and shipping customer orders also updating and control of our stock. I also take on Junior Team Leader responsibilities, supporting team coordination and training. I am punctual and eager to learn new things."

Work Experience

Moordale Foods Ltd., April 2020 - Present

E-commerce Administrator & Junior Team Leader

- Managing customer orders, including picking, packing, and shipping.
- Updating and controlling stock levels in Waerlinx and Netsuite systems.
- Optimizing warehouse processes to improve efficiency.
- Handling administrative tasks related to e-commerce operations.
- Supervising team members during daily warehouse tasks
- Training new employees and supporting team performance

Language

- English - B2
- Polish - Native

Education

Gdansk School of Marketing and Advertising, Gdansk, Poland

Marketing and Advertising, specialization Graphic designer

01/09/2010 - 30/06/2012

Skills

Knowledge of Waerlinx, Netsuite and MS Office

Teamwork

Time management

Ability to work under pressure

Punctuality

Willingness to learn

Leadership skills

Mentoring and training new employees

Interests



Programming

Recently, I have started to be interested in programming and I am self-taught. I want to expand my knowledge in this field.



Computer Graphics

I like computer graphics and I plan to refresh all the news and explore the topic more. I haven't dealt with this field for years and I really want to return to it.



Film

In my free time, I like to watch a good movie, but not only. I really like stand-up comedy, which completely relaxes me and allows me to break away from everyday life at least for a moment.



Video games

Sometimes I like to play various video games to relieve stress, take a break from everyday problems or just to have a good time.