

COMP 3111: Introduction to Software Engineering

Minutes of the 2nd Project Scrum Meeting

Easy Life

Date: February 17, 2012
Time: 5:00 p.m.
Place: Room 4210
Attending: William Lam, Gigi Tam, Jason So, Bruce Wong
Absent: Michael Chan
Recorder: William Lam

1. Report on progress during the past week

Name	Tasks worked on in the past week	Total hours
Michael Chan	Studied ASP.NET and Microsoft Access	3
William Lam	Studied ASP.NET Rewrote project description in point form	4
Jason So	Listed all attributes and relations required for the database	2
Gigi Tam	Studied Microsoft Access Drafted an initial database design	3.5
Bruce Wong	Rewrote project description in point form Drafted an initial database design	4.25

2. Discussion of impediments and resolution

- 2.1. William and Bruce raised some unclear points about the project description. It was decided to ask questions of the representative, but before that we would read the Q&A.
- 2.2. Bruce and Gigi had a problem setting up the database. They decided to redesign some parts of the database together.

3. Goals for the coming week

Name	Tasks that will be worked on in the coming week
Michael Chan	Work on the implementation of customer registration
William Lam	Read the project description and the Q&A to see if our questions can be answered
Jason So	Work on the implementation of item searching by name
Gigi Tam	Improve and optimize the database design
Bruce Wong	Improve and optimize the database design

4. Meeting adjournment and next meeting

The meeting was adjourned at 6:30 p.m. The next meeting will be held on February 24 at 5:00 p.m. in the LG 5 Canteen.