Donation Tracker Flow (Including Both Offline and Online Members)

1. Offline Members (Altar Pledge Process)

Step 1: Members Make a Pledge at the Altar

- Members come forward to the altar to indicate the amount they wish to pledge.
- They fill out a physical form with the following details:
  - Name
  - Email
  - Phone Number
  - Amount Pledged

Step 2: Admin Collates Pledge Forms

- The admin collects all the forms and inputs the data into a spreadsheet.
- An email or SMS is sent to each member with:
  - A thank-you note for their pledge.
  - A link to the donation portal for registration.

Step 3: Members Register on the Portal

- Members follow the link from the email or SMS to the donation portal.
- During registration, they provide the following details:
  - **Full Name**
  - **Email Address**
  - **Phone Number**
  - **Country**
  - **State**
  - **Church Branch**
  - **Amount Pledged** (auto-filled from admin's records)
- They create an account and log in.

Step 4: Login and Welcome Page

- After registration, they log in to the portal and land on the **Welcome Page**, where they are presented with a section to proceed with their donation.

- There are **two options**:
    - **Option 1: Mark Payment Already Made**: If they have already made the payment offline.
    - **Option 2: Proceed to Make Donation**: If they still need to make the donation.

Step 5: Payment Process

- If the member selects **Proceed to Make Donation**, they will see the bank details where they can remit the donation.
- They can copy the bank details and make the payment offline.
- After completing the payment, they return to the portal and mark it as **Paid**.

Step 6: Submit Final Statement

- After marking the donation as paid, the member submits their final statement.
- The admin dashboard updates with the member's payment details.

Step 7: Admin Verifies Payment

- The admin checks the payment details with the accounts department.
- Once verified, the member receives a confirmation email or SMS acknowledging their donation.

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2. Online Members (Remote Viewers)

Step 1: Pledge via SMS

- Online viewers can pledge by sending an SMS with their pledge amount to a number displayed on the screen (e.g., "I pledge N20,000").
- They receive an automated reply with a link to the donation portal for registration.

Step 2: Register on the Portal

- They follow the link to the portal and provide the following details:
    - **Full Name**
    - **Email Address**

    - **Phone Number**
    - **Country**
    - **State**
    - **Church Branch**
    - **Amount Pledged** (from the SMS)
- After registration, they create an account and log in.

Step 3: Login and Welcome Page

- Upon logging in, online members will be presented with a section to proceed with their donation.
- They will have two options:
    - **Option 1: Mark Payment Already Made**: For those who have already made payment offline.
    - **Option 2: Proceed to Make Donation**: For those who need to make the donation.

Step 4: Payment Process

- If the member chooses **Proceed to Make Donation**, they are shown the bank details for offline payment.
- They can make the payment, return to the portal, and mark it as **Paid**.

Step 5: Submit Final Statement

- After marking payment as done, the member submits their final statement.
- This is reflected on the admin dashboard.

Step 6: Admin Verifies Payment

- The admin confirms the payment with the accounts department.
- Upon confirmation, the member receives a notification of successful donation.

Additional Features

1. Repeat Donations and Donation Tracking

- Members can use their account details to log in for future donation campaigns and track their contribution history.

2. Admin Dashboard

- The admin can view details of all donations, including member information, payment status, and verification from the accounts team.