

**Onderwijs en Studenten Service
Centrum**

Den Dolech 2, 5612 AZ Eindhoven
Postbus 513, 5600 MB Eindhoven
Intern adres: MetaForum MF 1.136
www.tue.nl

Date
31-10-2019

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Report In-depth test on Presentation Skills

Your test results on In-depth test on Presentation Skills

Based on your Self Assessment your current level on In-depth test on Presentation Skills is: level 3

Your presentations are OK, and they are probably very typical of average presenters. The impression you leave is not good or bad. The message you want to convey is clear and structured. You probably use some examples in your presentation that relate to your audience and you rarely demonstrate your nervousness during the presentation. However, there is still room for improvement. Below you can read your score per criterion and what you can do to become a better presenter. Use the content on the [TU/e SkillsLab](#) to improve your presentation skills.

In this report you can find your skill level and sub-skill levels based on the self-assessment you have completed. The levels range from 1 to 5:

- 1 = weak
- 2 = moderate
- 3 = reasonable
- 4 = strong
- 5 = excellent

Your level for each sub-skill

Based on your Self Assessment your current level on

- 1. *Preparation* is: level 3

Preparation is the key to a successful presentation and you seem to understand that. Go to the [TU/e SkillsLab](#) to work on your [preparation](#) skills.

- 2. *Organization - Structure* is: level 4

You manage to create well-structured presentations. Did you know that you can choose different ways of structuring, depending on the goal of your presentation? You can go to the [TU/e SkillsLab](#) to work on your [organization and structure](#) skills.

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- *3. Content Knowledge* is: level 4

You know the content by heart and you are able to give detailed explanation if needed. You use a large variety of explanations, examples, illustrations, statistics, etc. Keep up this level, because this way the audience has trust in you and that makes you more convincing. You can go to the [TU/e SkillsLab](#) to work on your [content knowledge](#) skills.

- *4. Non-verbal Communication* is: level 3

You appear comfortable during presentations. That's a good start, but you can still improve your body language to make your presentation more convincing. Go to the [TU/e SkillsLab](#) to work on your [non-verbal communication](#) skills.

- *5. Visual aids* is: level 4

Your visual aids support your presentation. Remember, the more visual your presentation, the more it will add to the words you say. You can go to the [TU/e SkillsLab](#) to work on your [visual aids](#) skills.

- *6. Target Audience* is: level 3

You are able to target and interact with your audience. Interaction with your audience is important to keep their attention to your presentation. Go to the [TU/e SkillsLab](#) to work on your [target audience](#) skills.

- *8. Pronunciation and fluency* is: level 4

Your pronunciation is excellent and you are able to give a smooth and fluent presentation that appeals your audience. You can go to the [TU/e SkillsLab](#) to work on your [pronunciation and fluency](#) skills.

- *9. Handling Questions* is: level 4

Well done! You are able to answer questions thoroughly with evidence. You can go to the [TU/e SkillsLab](#) to work on your [handling questions](#) skills.

- *10. Nervousness* is: level 4

You are relaxed during your presentation. At least, you don't show that you are nervous. You can go to the [TU/e SkillsLab](#) to work on your [nervousness](#) skills.

Appendix

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Introduction Presentation Skills

- **The last time I saw a presentation it was about:**
Reactive programming
- **The last time I saw a presentation the speaker gave a very good presentation, because:**
The topic really inspired me and his delivery was very good.
- **The last time I saw a presentation the speaker gave a poor presentation, because:**
The topic was not relevant for me.
- **The last time I gave a presentation it was about:**
Deep learning on FPGAs
- **The last time I gave a presentation this is what went well:**
Timing of the presentation, body language , never ran out of words.
- **The last time I gave a presentation this is what could have been better:**
I had to look at my slides on my laptop at times.
- **The last time I gave a presentation, this was my audience:**
TNO deep learning departement
- **I benefited most from these presentation tips / exercises / etc.:**
Dont make powerpoint slides to full. Practice about 3 times. Use powerpoint design suggestions.
- **Who is your role model for this skill? Think of someone who presents extremely well, inside or outside of the university.**
Morgan Freeman
- **What does this person do that makes them a role model?**
He is charismatic and has a nice calming voice.
- **Let's say this person scores a 10 on presentation skills. Compared to this person, how would you rate your presentation skills?**
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1. Preparation

- **1.1 The last time you gave a presentation, how did you prepare?**
By learning a lot about the subject, building a powerpoint and practising 3 times.

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● **1.2 What are aspects that you prepared well? What could have been better?**

The practical parts of my presentation went well. However, I struggled to explain the more complex/academic points of my research in the short amount of time.

2. Organization - Structure

● **2.1 The last time you gave a presentation, did you have a table of content?**

Yes

● **2.2 How did you build up the structure of your last presentation?**

Introduction/motivation -> Background knowledge -> Experiments -> Results
-> Conclusion -> Discussion

3. Content Knowledge

● **3.1 How did you select the essence of your last presentation?**

By considering my audience

● **3.2 A presentation consists of three parts: an introduction, the essence and closing words. Do you use these parts? Why? If not, why not?**

Yes, that's the most logical sequence.

4. Non-verbal Communication

● **4.1 During your last presentation, how did you use your hands?**

Make gestures to emphasise some points, point to graphs.

● **4.2 During your last presentation, what was the effect of your non-verbal behavior on the audience?**

I don't know

5. Visual aids

● **5.1 What is your favorite tool to make a presentation and why? Think of the use of posters, slides, Prezi, LaTeX etc.**

Powerpoint, effective and time efficient.

● **5.2 During your last presentation, what was the effect of your visual aids on the audience?**

Hopefully it helped them be engaged with the content.

6. Target Audience

● **6.1 Who were in your audience during your last presentation?**

TNO deep learning departement.

● **6.2 How did your presentation correspond with your audience?**

I made my presentation focus more on practical aspects rather than academic ones.

8. Pronunciation and fluency

● **8.1 What was the last feedback you received on your pronunciation and fluency?**

That it was good.

● **8.2 During your last presentation, how did you ensure that everybody could hear you?**

By speaking loud and clear.

9. Handling Questions

● **9.1 During your last presentation how did you handle the questions?**

By responding to them with further elaboration when necessary.

● **9.2 How do you deal with questions you do not have the answer to?**

By either admitting my ignorance or by diverting it into another topic.

10. Nervousness

● **10.1 Were you nervous before or during your last presentation? If yes, how did it show?**

No.

● **10.2 Did nerves ever limit you in your capability to present? If yes, how?**

In the past I used to move around too much.

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