Meeting notes

OBJECTIVES AND ACTIVITIES

- Discuss requirements priorities
    - o Identify most important features, and what features we can lose
    - o Getting a better idea of scope of project
- Show and discuss low fidelity prototypes
    - o Can be paper/based (have pictures of it available)
    - o Can be done graphically
    - o An idea of what pages are and what each page will include (abstracted)
- Evaluate any questionnaire responses
    - o Go over what types of analysis we'll conduct

MEETING NOTES

FIRST PORTION OF MEETING

Discussing mockups/prototypes, requirements refining, and user responses

Share mockups

Carli

- Explained drawn up prototypes

Kurt

- Shared platform for collaboration
    - o Offers requirement overview
    - o Offers documentation
- Showed flow of web app usage
- Took inspiration from website builing templates
    - o Integrate page-builder structure for profiles
- Shared template for how we'll integrate technologies

Tan

- Shared prototype
    - o Suggested cards for each profile/portfolio

Martin

- Explained written prototype requirements

Discussed where to go from here
- Get general concept
    - o Finalizing requirements
    - o Finalizing user flow

- Finalizing what is on pages

Additional Notes
- Use AdobeXD for final static page presentation (high fidelity prototype)

User response analyzation
- Ease of navigation
    o Everything accessible from one place
- Privacy and security settings
    o Not needing authorization
    o More leaning towards visibility
- Have a profile review system
- Focus on employees
- Rigid customazability
    o Standardized flexibility
    o Tile systems? (Offering customizability, limited and standardized)

SECOND PORTION OF MEETING
Discussing what we missed

Market Research
- Identified we need to discuss competing companies in detail
- See what they do right/wrong

Questionnaire
- Get a refined goal off of previous user analysis
- Create questionnaire surrounding refined goal

NEXT UP
- Fulfill what was discussed in second portion of meeting