

Mariza R. Pereira
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Goal: To be a magic-making developer at your dynamic & growing company.

Summary of Qualifications

Certification in Python: data basics (Coursera, University of Michigan). Front End Deveopment Languages: HTML5, CSS3, JavaScript, JQuery, AngularJS, Bootstrap, Git, GitHub. Fluent in English, Spanish, Portuguese.

Professional & Volunteer Experience | SEPT 2015 – PRESENT

LOGISTICS TEAM LEAD *ZEROCATER*

SAN FRANCISCO, CA | MAY '16 - PRESENT

Facilitate team meetings, interviews & trainings, audits, assist onsite operations, work closely with Customer Success Team.

ON-SITE COORDINATOR *ZEROCATER*

SAN FRANCISCO, CA | NOVEMBER '15-MAY '16

Data entry (experience with Giftworks, FileMaker Pro, CMS, Salesforce), Sales & Customer Service, Budget Management, Social Media Management.

Award: ZeroCater Nationwide Onsite Coordinator of the Month, February

PORTUGUESE/ENGLISH MEDICAL INTERPRETER *LANGUAGE LINE SOLUTIONS*

SAN FRANCISCO, CA | SEPTEMBER '15 - JANUARY '16

Consecutive interpretation via phone with health professionals & client in a variety of medical and insurance scenarios.

YOUTH PROGRAM COORDINATOR *SF LGBT COMMUNITY CENTER*

SAN FRANCISCO, CA | AUGUST '14- SEPT'15

Welcoming guests, resources & referrals, intakes, one-on-one; client notes, building community partnerships, giving tours, curriculum design, facilitating activities & workshops, facilitating team meetings, project design/management for grant deliverables, event planning/organizing, inventory/ordering supplies, maintaining program budget, social media, client database management , assist w/ monthly grant reports, hosting drop-in space, cleaning, supervising interns, supervising associate team member.

FACILITATOR *HEALTH INITIATIVES FOR YOUTH (HIFY)*

SAN FRANCISCO, CA | JUNE'13 - AUGUST '14

Develop curricula for government-funded Middle School Health Program. Facilitate workshops to providers & youth, ages 11-24. Coordinate Middle School Guest Speaker series. Manage drop-in space: welcome & onboard guests, organize and maintain space, plan community events, interviews, oversight of drop-in volunteers, interns. Data entry, collaboration on grant writing,

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cultivating community partnerships. Enhanced agency's Facebook following & social media presence.

BOARD MEMBER *SF LGBTQ SPEAKER BUREAU*

SAN FRANCISCO, CA | 2013-2015

Board meetings, designing goals for growth & development. Outreach, co-coordinating major yearly fundraising event.

CREW MEMBER, *TRADER JOE'S*

SAN FRANCISCO, CA | 2011 - 2013

Cashiering, customer service. Section leadership: responsible for 10% of store sales, product orders & inventory, metrics, merchandising planograms, stocking. Sample station: crafting menu, offering guests samples, upselling product; tracking budget/costs, cleaning.

Education

Front End Development '16, Codify Academy; San Francisco, CA

Python: Data Basics '15 Coursera: University of Michigan

B.A. Philosophy '07, Cum Laude | Hobart & William Smith Colleges (HWS); Geneva, NY

Award: HWS Student Leader of the Month Award

(Coordination of International Student Orientation)