

## Fire & Perils Insurance Proposal Form

Please give a definite reply to each question on this form

### > Client Details

Name of Proposer (in full)   
 Postal Address  Tel No.   
 Profession or Occupation   
 Location of the Property to be insured:- Plot No   
 Road or Street   
 Duration of Insurance - 12 Months Start Date/Time  End Date/Time

### > Source of Funds

☐ Business Proceeds ☐ Pension (Recipient of Annuity) ☐ Rent (Real Estate) ☐ Non-Income generating dependant  
☐ Legal Settlement ☐ Royalties ☐ Inheritance ☐ Donations  
☐ Winning (Lottery/Casino/Bettings) ☐ Savings ☐ Sale of Investment  
☐ Sale of Property ☐ Employment

### > The Buildings

(if more than one give particulars of each)   
 1. What is the height in storeys?   
 2. Is/Are the building(s) in a good state of repair?   
 3. Are there any ceiling or partitions of calico, canvas or other textile fabric in the building/s?  
  
 4. How is/are the building(s) (a) heated and (b) lighted? (a)  (b)

### > Occupation

1. For what purpose is/are the building(s) occupied?  
  
 2. If there are any other tenants, state their names and nature of their business  
  
 3. Are any hazardous goods stored in the building(s)? If so, give details and quantities  
  
 4. If hazardous goods are stored, does the value exceed 5% of the total value of all the contents?  
  
 5. Are any petroleum or other mineral oil products kept on the premises?  
  
 6. Is any process of manufacture or spray painting carried on in the building(s)? ☐ Yes ☐ No  
 If so, give details

### > Adjacent Property

1. Is/are the building(s) attached or detached?  
  
 2. If attached, is there separations from adjoining by concrete stone walls, at least nine inches thick and without openings, extending at least nine inches above the roof?

3. If detached, state how far from the nearest buildings

4. If other buildings are adjoining, state construction of external walls and roof of each

5. For what purpose they are occupied?

## > General Information

1. What fire extinguishing appliances are installed?

REFER TO SURVEY REPORT

2. Do you keep a set of account books?

☐ Yes ☐ No

If so, are they locked in a fire resisting safe or removed from your premises after business hours?

NO

3. How often do you take stock?

NILL

4. Have you ever suffered a loss by fire?

☐ Yes ☐ No If so, give full details

5. Have you ever been insured against fire?

☐ Yes ☐ No If so state name of insurer

APA

6. Has any Insurer (a) declined your proposal?

☐ Yes ☐ No

(b) Cancelled or refused to renew your policy?

7. Do you wish to insure against loss of profits?

☐ Yes ☐ No

If so, propose for a Fire Consequential loss insurance separately

8. Do you wish to insure against any of the extra perils, No.1 to 9, listed on page 3 of this form?

☐ Yes ☐ No If so, state which one

9. Do the sum to be insured overleaf represent the full value of the property?

☐ Yes ☐ No

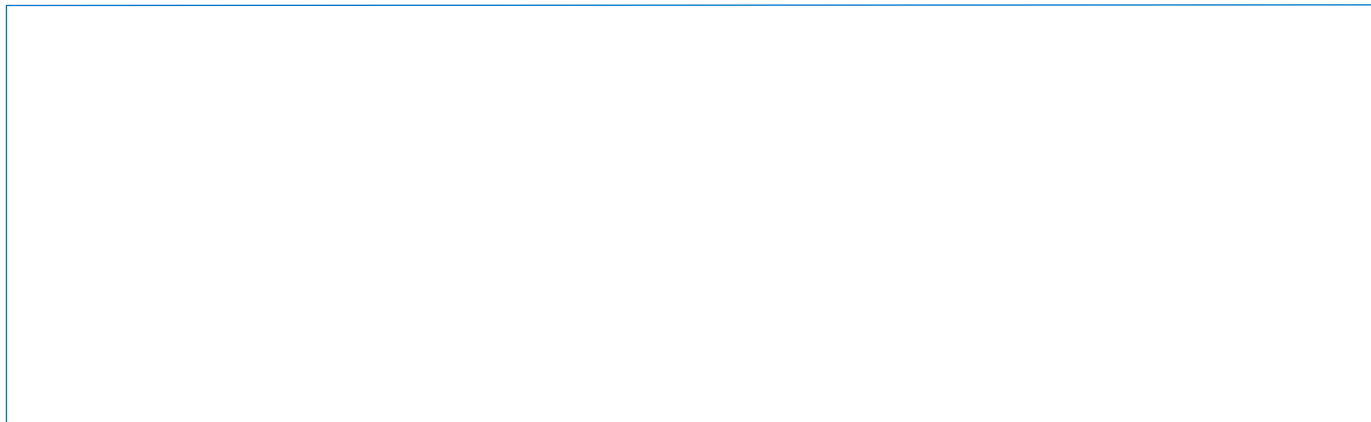
## > Schedule

Item	Description of Property	Sum Insured Kshs	Premium (For office use only)
1.	(a) On Building(s) situate LR. (b) On Compound Walls, Gates and Fences	KES.500,000,000.00	
2.	On Stock-in-trade, the property of the Proposer consisting of _____		
3.	On Goods held in trust or on commission for which the Proposer is responsible consisting of _____		
4.	On Machinery and Plant		
5.	On Electrical Machinery and Installations		
6.	On Trade Fixtures, Fittings, Utensils and Spare Parts.		
7.	On Office Equipment, Stationery, Metres and Telephone Installations, the Property of the Proposer or for which he is responsible.		
8.	On Personal Effects Limited to Shs _____ per person.		
9.	On Rent Receivable for _____ months.		
10.	On Removal of Debris		
11.	On Architect's and Surveyor's Fee for plans, specifications, Qualities, Tenders and Services necessarily incurred in the reinstatement of the building(s) after the occurrence of a fire:-		
	Total	KES.500,000,000.00	

### > Ground Plan of the Premises

It is particularly requested that a sketch plan, however rough, be given showing the premises proposed for this insurance, including any other building/s which are in close proximity.

### > Supplementary Information



### > Optional Extra Perils (See proposal form question D8)

1. Aircraft and other aerial devices and I or articles dropped there from.
2. Bush fire (no extra cost if the proposed buildings is of first class construction).
3. Bursting or overflowing of water tanks, apparatus or pipes.
4. Earthquake, Fire & Shock.
5. Explosion.
6. Impact by any road vehicles, horses or cattle not belonging to or under the control of the proposer.
7. Riot, strike and malicious damage.
8. Storm, Tempest or Flood.
9. Subterranean Fire.

### > Note

Cover against any of the above perils will be subject to Insurance's standard policy terms, exceptions and conditions.

## > List of Harzadous Goods

(See proposal form question B3)

The following list includes the main classes of goods generally regarded as hazards. This list is not comprehensive and mention should be made in the proposal from any classes of goods which are known to be readily combustible or which tend to promote combustion when in contact with other materials annual premium paid In full.

* Acetylene (Liquid)	* Explosives of any kind	* Rags
* Barium Sulphide	* Fireworks	* Resin
* Benzine	* Fulminating powder	* Rockets
* Benzoline	* Ghee	* RockOil
* Bisulphide of Carbon	* Grasses of all kinds	* Saltpetre
* Bitumen	* Gunny Bags other than fully	* Shoddy
* Bristone (sulphur)	* Pressed iron-bound bales	* Sisal Bags & Sisal Cloth other
* Calcium Carbonate	* Gun Powder	than in fully pressed iron-
* Calcium Sulphide	* Hay	bound bales
* Camphine	* Hemp	* Spirit of any kinds not in
* Camphor	* Hessians, other than fully	bottles
* Candles	* Pressed iron-bound bales	* Stearine
* Cartidges	* Kerosene	* Straw
* Celluloid and Xyfonite and	* Lampblack	* Sulphuric Acid
other similar substance	* Lime	* Sulphur dyes or colours
* Charcoal (powder)	* Matches of any kinds	(excluding those packed in
* Chlorate of Potash	* Mungo	air-tight metal vessels
* Chlorate of Soda	* Naphtha	labelled with a certificate by
* Chlorate of Lime	* Nitric Acid	the manufacturers that the
* Cinematography Films	* Nitrate of soda	dyes (or colours) contain at
(other than safety films)	* Nitro-Glycerine	least 10 percent of inert
* Coconut and other	* Oil and/or oil paint	inorganic salts) tallow
vegetable oils	* Paraffin	(manufactured and
* Coir	* Percussion Caps	unmanufacture)
* Coir Yam	* Petrol	* Tar and/or Tarred ropes and/
* Copper Sulphide	* Petroleum and/or its liquid	or tarred
* Copra Cake	products	* canvas
* Copra Meal	* Phosphorus	* Turpentine
* Cordite	* Picric Acid	* Varnish
* Cotton, whether in full	* Pitch	* Vegetable Fibres of any kind
pressed bales or otherwise	* Potash	* Waste of any kind.
* Crackers	* Potassium Sulphide	

## > Consent & Declaration

I/We consent to Sanlam General Insurance Limited;

(i) Collecting, using, disclosing and/or processing my/our personal data; and

(ii) Transferring my/our personal data to their reinsurers and affiliated companies for the purposes of insurance as permitted by law.

I/We hereby declare the truth and correctness of the above statements and particulars and agree that this Proposal and Declaration shall be held to be promissory and the basis of the contract between me/ us and Sanlam General Insurance Limited.

Proposer's Signature:

Date:

D	D	M	M	Y	Y	Y	Y
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No liability (except for the period stated in the Insurer's Official Cover Note) is undertaken until the Proposal is accepted by the Insurer and the premium paid.

### FOR OFFICIAL USE ONLY CHECKLIST

## > Documents To Be Provided - Corporates

### 1. Founding Documents

- ☐ Companies - Certificate of Incorporation and Memorandum & Articles of Association
- ☐ Partnership - Registration Certificate and Partnership Agreement/Deed
- ☐ Parastatals/Government department - In the case of a government department or Agency, a letter from the Accounting Officer or other authorized person to give instructions
- ☐ Other legal entities - Constitution or other founding documents

### 2. Other Documents

- ☐ Copy of PIN (TAX) certificate or tax exemption certificate (where applicable)
- ☐ Board/ Partner Resolution-authority to transact with Sanlam with details of the designated person with Authority
- ☐ Bank Statement or leaf from a cheque book where applicable
- ☐ CR12- Registrar's return on list of shareholder's and director's

## > Documents to be provided - individuals

- ☐ Copy of official Identification Document (ID or Passport)
- ☐ PIN Number (copy of PIN certificate if applicable) or if tax exempt, copy of tax exemption certificate

## > Agent/intermediary confirmation

I confirm that the above information has been provided and supporting documents (where applicable) have been attached

Agent/Broker

ENDEAVORS INS. AGENCY LTD

Agent Code

Branch

Telephone

0711 615 168

Signature

Date:

D	D	M	M	Y	Y	Y	Y
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## > For Official Use Only

I confirm that all the above documents (where applicable) have been attached.

Name of Staff:

Signature:

Title:

Date:

D	D	M	M	Y	Y	Y	Y
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Policy No.: