February 26, 2024 – 8:00 AM to 5:00 PM

February 27, 2024 – Absent

February 28, 2024 - 8:00 AM to 12:00 AM

Assisted in printing and cutting of company product cards. Disassembled laptop components

February 29, 2024 – 8:00 AM to 12:00 AM

Attaching

March 1, 2024 – 8:00 AM to 5:00 AM

March 5, 2024 – 8:00 AM to 5:00 PM

Configuring laptop settings by reducing animations and disabling windows search. Installed required updates.

March 6, 2024 – 8:00 AM to 5:00 PM

Assembling and disassembling of system unit and formatting it to windows 10. Installed drivers and assisted in mounting monitors in CEO office.

March 7, 2024 – 8:00 AM to 5:00 PM

Took care of laptop battery issue. Assisting in connecting motherboard cable wire by soldering. Removed scrap copper wire fibers from spare parts

March 8, 2024 – 8:00 AM to 12:00 AM

Helped transfer warehouse goods in the production storage

March 9, 2024 -8:00 to 5:00 PM

Assisted in setting up the company server

March 11, 2024 – 8:00 to 5:00 PM

Diagnosing computer system unit