

Marween Omingo Palivino

Lot 9 Townland Homes Sitio Bulak Brgy. Prinza, Teresa , Rizal

+639154258437

marweenomingo03@gmail.com

OBJECTIVE

To be able to operate in a demanding workplace that is career-oriented, encourages personal development, and supports professional advancement.

WORK EXPERIENCE:

Civil Aviation Authority of the Philippines

IT Programmer II

January 09, 2023

- Work with IT team members to develop and implement efficient IT strategies, policies, and procedures.
- Developing and Airport Project Database (Back-end & Front-end)
- Implemented an intuitive admin interface for easy scheduling and modification of flights.
- Utilized Django's ORM to ensure data integrity and maintainability of the flight database.
- Enhanced system performance, reducing scheduling conflicts by 30% within the first month of deployment.

Civil Aviation Authority of the Philippines

Computer Maintenance Specialist II

January 09, 2023

- Provide timely and efficient technical assistance to end-users.
- Analyze and resolve hardware and software issues for desktops, laptops, printers, and peripherals.
- Diagnose complex system and network problems.
- Perform regular maintenance and upgrades on computer systems and peripherals.
- Assist in the management and troubleshooting of local area networks (LANs) and associated network devices.
- Maintain a stable and secure network environment.

Huawei Enterprise Asia Pacific

Information Technology Intern (Online Internship)

02/2022 - 04/2022

- Process improvement through automation and the use of technology
- Develop, test, and implement code fixes into test environments
- Create and document workaround processes when possible
- Document test cases for bug-fix and/or minor enhancement requests
- Research new technologies and tools to improve processes

Enshored

Data Analyst Intern 11/2019

- 02/2020

- Publish, validate, and communicate captured requirements
- Manage requirement lifecycle to ensure requirements remain current and valid
- Responsible for assisting with the optimal design and implementation of technology and business process changes to improve each end-to-end business process • Always thinking about how to do things better

MUNICIPAL OF PILILLA, RIZAL

Front Desk Staff Intern

11/2017 - 02/2018

Pililla Rizal

- Redirect phone calls to the appropriate department and take down messages.
- Accept all letters and packages and distribute them to their appropriate departments.
- Monitor, organize and forward emails.
- Track and order office equipment and supplies.
- Maintain records and files.
- Oversee the office budget.
- Maintain polite and professional communication via phone, e-mail, and mail.
- Anticipate the needs of others in order to ensure their seamless and positive experience

EDUCATION:

STI College Tanay, Rizal

Bachelor of Science in Information Technology

2018-2022

PERSONAL DATA:

Date of Birth: October 22, 1999

Citizenship: Filipino

Sex: Male

Civil Status: Single **Height:** 5'6"

Weight: 59 kg **Religion:**
Catholic

CHARACTER REFERENCE:

Available upon Request

"I hereby certify that the above information is true and best of my knowledge and belief"