****

**MARY CINDY B. DELFIN**

8143 S. Fabian Yabut Circle Guadalupe Nuevo,

Makati City 1212|

+639663066441

[MaryCindyDelfin@yahoo.com](#_Hlk42387450)

New CPA Board passer with the desire to join a progressive organization that will provide an opportunity to utilize my knowledge in the areas of general accounting, accounts receivables, accounts payables, and expense management.

|  |  |  |
| --- | --- | --- |
|  |  |  |

**Career Experience**

***EDUCATION***

* *STI College Global City : (Present) Bachelor in Science in Information Technology*
* *CPA Licensure Examination : Passed (October 2019)*
* *College : Asia Pacific College*

*BS in Accountancy (May 2013-May 2019)*

* *High School : Pateros Catholic School (June 2009-March 2013)*
* *Elementary : Pateros Catholic School (June 2003 –March 2009)*

***ACTIVITIES***

* Junior Philippine Institute of Accountants, Member SY 2013-2019
* Rotaract Club of Asia Pacific College, Advertising Officer, SY 2016-2017
* Rotaract Club of Asia Pacific College, Member, SY 2016-2019

***SKILLS SET***

* MS Office: Word, Excel. Powerpoint
* SAP working knowledge

**SEMINARS ATTENDED**

* *Internalization and Enhancement of Professional Qualification in the Midst of Globalization, Asia Pacific College, August 2017*
* *Ready for The Woods (Seminar on Preparedness for the Field), Asia Pacific College, December 2016*
* *District Rotaract and Interact Assembly, University of Makati, August 2016*
* *PICPA Seminar on leadership, updates on BOA Regulation, Audit and Taxation for Accountancy Students, San Beda College- Alabang, July 2016*
* *Conference on Credit Infrastructure, Dusit Thani Hotel, Makati, March 2016*

**ON-THE-JOB TRAINING**

***Shopping Center Management Corporation***

MOA Pasay City

January to August 2018

* Reviews monthly reports of admin and marketing expenses, such as, ID printing, photocopying, and printing cost
* Project costing and charging to the respective departments and malls in SAP.
* Books amortization schedule for insurance and taxes and parked the entry in SAP
* Review healthcare, telecommunications, maintenance invoices, liquidation reports and charges to the related expense
* Performs physical count on stockroom

**PERSONAL INFORMATION**

* Date of Birth November 22, 1997
* Place of Birth The Medical City, Mandaluyong City
* Height 5’2”
* Civil Status Single
* Weight 120 lbs.
* Interest Reading books, watching movies/informative TV programs
* Traits Adaptable, enthusiastic, analytically inclined, and result-oriented

**REFERENCE PERSON**

1. Char V. Almazan, CPA former Supervisor SCMC 09930330458

2. Ralph C. Saura, CPA Schoolmate/Rotaract Pres. 09085333548

3. Ivy D. Dimaculangan, CPA SGV/Schoolmate/classmate 09676789100